

## ADULTS AND COMMUNITIES SCRUTINY COMMITTEE

TUESDAY 15 JANUARY 2019

7.00 PM

Bourges/Viersen Room - Town Hall

### AGENDA

Page No

1. **Apologies for Absence**

2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. **Minutes of the Adults and Communities Scrutiny Committee held on 13 November 2018** 3 - 10

4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.

5. **Integrated Communities Strategy** 11 - 30

6. **Portfolio Progress Report for the Cabinet Member for Integrated Adult Social Care and Health incorporating Adult Social Care Self-Assessment.** 31 - 68



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7.	<b>Review of Homelessness Reduction Strategy 2018-2020 and Safer Off the Streets</b>	<b>69 - 94</b>
8.	<b>Youth Offending Service HM Probation Inspection Preparation</b>	<b>95 - 124</b>
9.	<b>Monitoring Scrutiny Recommendations</b>	<b>125 - 28</b>
10.	<b>Forward Plan of Executive Decisions</b>	<b>129 – 86</b>
11.	<b>Work Programme 2018/2019</b>	<b>187 - 194</b>
12.	<b>Date of Next Meeting</b>	

12 February 2019 – Joint Scrutiny of the Budget  
12 March 2019 – Adults and Communities Scrutiny Committee

#### **Emergency Evacuation Procedure – Outside Normal Office Hours**

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#### **Committee Members:**

Councillors: Simons (Chairman) S Bashir, Bisby (Vice Chairman), R Brown, J R Fox, Hemraj, M Jamil, D King, L Serluca and A Shaheed

Substitutes: Councillors: A Joseph, S Lane, J Lillis and G Nawaz

Further information about this meeting can be obtained from David Beauchamp on telephone 01733 384628 or by email – david.beauchamp@peterborough.gov.uk



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**MINUTES OF THE ADULTS AND COMMUNITIES SCRUTINY COMMITTEE MEETING  
HELD AT 7PM, ON  
TUESDAY, 13 NOVEMBER 2018  
BOURGES / VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

**Committee Members Present:** Councillors Simons (Chair), Bisby (Vice-Chair), Brown, Bashir, King, Serluca, Jamil, Hemraj, Shaheed, John Fox and Joseph.  
Co-opted Members: Parish Councillors Neil Boyce and James Hayes

**Officers Present:**

Adrian Chapman	Service Director - Community and Safety
Rob Hill	Assistant Director - Community Safety
Jawaid Khan	Head of Community Resilience and Integration Peterborough City Council and Cambridgeshire County Council
Clair George	Head of Service – Prevention / Enforcement Service
Cate Harding	Community Capacity Manager
Sarah Ferguson	Ast. Director - Housing, Communities and Youth
Charlotte Black	Service Director - Adults and Safeguarding
Philippa Turvey	Democratic and Constitutional Services Manager
David Beauchamp	Democratic Services Officer

**Also Present:**

Cl Nick Church	Cambridgeshire Constabulary
Julia Cullum	Cambridgeshire and Peterborough Domestic Abuse & Sexual Violence Partnership Manager
Bill Tilah	Estates Surveyor - NPS Peterborough Limited

**25. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**26. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

Councillor Bisby declared an interest in agenda item 5, the Safer Peterborough Partnership (SPP) – Mid Year Performance Report, and advised the committee as he attended meetings of the SPP, he would leave the room for this item.

There were no other declarations of interests or whipping declarations.

**27. MINUTES OF THE ADULTS AND COMMUNITIES SCRUTINY COMMITTEE MEETING HELD ON TUESDAY 11 SEPTEMBER 2018**

The minutes of the meeting held on Tuesday 11 September 2018 were agreed as a true and accurate record.

**28. CALL-IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS**

There were no requests for call-in to consider.

Councillor Bisby left the meeting for the following item.

## 29. SAFER PETERBOROUGH PARTNERSHIP PRIORITIES - MID-YEAR PERFORMANCE REPORT

Rob Hill, The Assistant Director: Community Safety introduced the report accompanied by Chief Inspector Nick Church Cambridgeshire Constabulary, Jawaid Khan Head of Community Resilience and Integration Peterborough City Council and Cambridgeshire County Council, Clair George Head of Service – Prevention and Enforcement Service (PES), Julia Cullum Cambridgeshire and Peterborough Domestic Abuse & Sexual Violence (DASV) Partnership Manager.

The report provided a mid-year performance update on the priority areas of the Safer Peterborough Partnership.

The committee were advised that, following a review of the SPP over the last six months, the board will now meet quarterly with a monthly delivery group meeting. Thematic leads have been nominated for the key areas.

Members were advised that there had been a sustained increase in victim based crime over the last two quarters, however offences were reduced by 200 per month in the quarter following the data included in this report.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members felt that alcohol and drug use affected our communities greatly which lead to groups visible on our streets causing local communities to be scared to go out. It was felt that the report did not address this major issue. Members were advised this would be reflected in year-end statistics.
- The focus of neighbourhood policing had changed and was improving with more resources. The size of neighbourhood teams was not ideal and the number of PCSOs was being reduced however drug supply was being tackled through County Lines operations to restrict the drug supply into Peterborough. Every community was allocated a Sergeant with eight additional uniformed officers. There were limited resources and it was therefore necessary to identify priority areas to tackle the most harmful issues, taking into account the concerns of the local community.
- Members asked what initiatives were in place to encourage young people off the streets and engage them in other activities and were advised the police had links with community and youth groups and worked closely with the Young Offending Service. Of those causing most harm, 16-24 year olds were the most prevalent and over the summer the police identified around 50 young people across the city and worked with them to try to divert their activities away from crime. Further vulnerable people were identified on a weekly basis. Funding for violence reduction had been explored and would continue
- Much funding is evidence based and Members were concerned that as not all crime is recorded this would have an impact on any funding applied for. Members were advised all the data was available and was currently being checked following the transition to a new police information system earlier this year. Evidence was also collated from other sources such as communities and individuals.

- Members asked why domestic violence was being addressed through Mosques and The Children of Adam when these were attended predominantly by men however Members were advised that this project was initiated by the Joint Mosque Council who wanted to address domestic violence and recognised the difficulties encountered by police officers when dealing with issues that may involve race and religion. There was a clear message being delivered through the mosques that domestic violence would not be tolerated, faith was not an excuse and the mosque would not support it under any circumstances. Integration strategies would work on this going forward.
- Members felt that women's centres were required across the city and were advised that a women's only group was being formed to assess the best way forward across all communities and to create Community Champions. It was hoped to extend this work through The Integrated Communities Strategy and Cambridge Women's Aid – Ask Me who had money to pilot a project in Peterborough and Cambridgeshire.
- The need for a safe space for women was also recognised.
- Policing in the city centre had been reduced which had led to an increase in low level offences such as drinking and drug taking and damage to the recently renovated paving. Members felt this needed to be tackled head on and that the introduction of enforcers would prevent people being discouraged from entering the city. The Public Space Protection Order (PSPO) was designed to address this type of crime and where evidence exists, this would be expanded across the city.
- Kingdom Officers were spread out very thinly and were having difficulties covering all areas where PSPOs were in place.
- PSPOs could be enforced by authorities other than Kingdom and other enforcement options needed to be investigated.
- Kingdom had been part of a trial over the last year and therefore their numbers had been regulated. The commercial centre which had the highest footfall would always see the highest visibility although officers had been on duty in other areas but it was unlikely all residents would see them.
- The Kingdom contract was currently being negotiated and will include expansion of the PSPO powers.
- There was a report due to be presented to Cabinet proposing a Business Improvement District (BID) for the city centre. It outlined a model for additional resilience and capacity which could include additional funding for street cleaning, public ambassadors to provide public reassurance and assistance, dealing with anti-social behaviour and enhanced Christmas lights.
- Members asked how many successful prosecutions there had been in the last year and were advised this information would be circulated to Members outside of the meeting. Publicity surrounding successful prosecutions was perceived to be useful.

The Head of Service for Prevention and Enforcement to send an email to committee members containing information on how many successful prosecutions and fixed penalty notices have been issued for fly-tipping.

## **AGREED ACTIONS**

The Adults and Communities Scrutiny Committee **RESOLVED** to receive and note the performance report and endorsed the approach being taken by the Safer Peterborough Partnership and agreed the action points noted below.

The Head of Service for Prevention and Enforcement to send an email to committee members containing information on how many successful prosecutions and fixed penalty notices have been issued for fly-tipping.

The Assistant Director of Community Safety to ensure that information on Anti-Social Behaviour and alcohol and drug abuse were included in the end of year report.

Councillor Bisby re-joined the meeting.

### **30. COMMUNITY ASSET TRANSFER UPDATE REPORT**

Sarah Ferguson, The Assistant Director of Housing, Communities and Youth introduced the report to the Adults and Communities Scrutiny Committee accompanied by Cate Harding, Community Capacity Manager and Bill Tilah – Estates Surveyor for NPS Peterborough Ltd.

The report outlined the progress made to date regarding the properties in scope for community asset transfers, and sought agreement to the final steps required during transition of management responsibilities through to the conclusion of the programme.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The intention of the Community Asset Transfer (CAT) programme was to keep the community centres open.
- There was a general health and safety, wind and watertight spending policy and each building within the programme would have a schedule of works prepared to enable them to bid for capital expenditure money to bring them up to a viable standard.
- Members were concerned some groups were being set up to fail as they would be left to run venues by themselves with little experience. However, Members were advised that of the 47 properties concerned, 33 were Community Centres which had been managed for 30 years by voluntary community organisations and it was considered most groups had good knowledge of those buildings. Intensive health checks were being undertaken to ensure the community associations had robust policies and governance procedures and the ability to manage their responsibilities and due process were being put in place to support those groups. It was important that groups could generate enough income to support themselves and cover future expenses.
- Support would be ongoing through an occupancy agreement to ensure groups were planning for the future and encouraging a new, younger membership for the group to continue however it was acknowledged that there was a risk if no-one came forward to replace those who retired. If there was no-one to continue running the centre a tender process would be initiated for other organisations in the wider community to take over management. Enquiries were regularly received for such

buildings although to date there had been no actual transfers via this route. Members were assured alternative management arrangements would be put in place and the facility not closed.

- Members supported the decision to abandon the trust model.
- Ward Councillors should take an interest in community centres within their wards.
- Members were concerned that it had been implied some buildings were in a poor condition however most are in good condition and are fit for current use. Some major expenses would arise over time, such as roof replacements and boiler replacement and these costs would be negotiated to quantify where the best use of resources would be utilised.
- Property ownership was transferred via leases with an Occupier Agreement which allowed the CAT team to visit annually and monitor the condition of the buildings.
- The CAT programme was about transferring assets to organisations that were most likely to obtain the necessary funding to run and maintain them, which was no longer the local authority. Funding could also be applied for to support future development and expansion of the site and buildings.
- There was a capital budget applied each year. A capital budget report was currently being prepared to submit to the Corporate Property Officer by the end of November to qualify the condition of the said buildings to allow the future budget to be considered.
- Development of any centres and how the centres were run would be considered in conjunction with the community which they served.
- Some centres were already funding some minor repairs themselves under their current lease agreement.
- Support was available through the Property Helpdesk for larger repairs and local contacts within the community were often able to assist as they were already familiar with the centres.
- A full financial assessment is carried out with the centres to ensure they are aware of their commitments and were able to generate enough income to cover their overheads and be fully financial self-sufficient.
- Rent would not be payable to the council on buildings transferred to community ownership.
- Some centres transferred with land attached and lease terms therefore varied. Some groups do not want to take on the responsibility for grounds maintenance such as sports pitches and car parks. There were advantages to the local groups taking these on as they would then be able to negotiate their own maintenance contracts with whoever they wished on their own terms. The leases could be amended mid-term if the grounds needed updating and the organisations would be able to consult with local councillors and the local authority should this occur.
- Utility bills had mostly been paid by the groups themselves to date and this responsibility would continue. If the group were unable to meet their financial commitment the council would become involved and would look to implementing alternative management arrangements.
- Smaller centres and those without sports grounds did not have the same opportunities to raise revenue however the council would ensure they were not under financial pressure.

- The centres were all appealing to the same areas of funding and may not always be successful.
- The annual Parish Conference had a strong emphasis on community resilience and capacity and the role parish councils can play. Parish Councillors from all communities taking part in the asset transfer process had been invited. Further networking would be encouraged and peer support opportunities were in place.
- Funding fairs would be held regularly.
- The occupancy report included a monitoring process which would include an annual report to the council covering the occupancy of the centre, the way in which it served the local community and the financial accounts.
- Should another group wish to take over the running of a centre, a tender process would be implemented.

### **AGREED ACTIONS**

The Adults and Communities Scrutiny Committee considered the report and **RESOLVED** to note and agree the progress made to date regarding the properties in scope for community asset transfers, and agreed the final steps required during the transition of management responsibilities through to the conclusion of the programme.

### **31. CAMBRIDGESHIRE & PETERBOROUGH HEALTH AND SOCIAL CARE PEER REVIEW UPDATE**

The Service Director, Adults and Safeguarding Charlotte Black, introduced the report which updated Adults & Communities Scrutiny Committee Members on the delivery of the Local Government Association (LGA) Health & Social Care System Peer Review.

The Adults and Communities Scrutiny Committee debated the report and in summary, key point raised and responses to questions included:

- The focus of the review was on implementing a home service delivery model to keep people in their own homes and avoid hospital admission.
- Work was also continuing on ensuring there was capacity for people to leave hospital when ready.

#### **ACTIONS AGREED:**

The Adults and Communities Scrutiny Committee considered the report under its Terms of Reference Part 3, Section 4 - Overview Scrutiny Functions, paragraph No. 2.1 and **RESOLVED** to note the content of the report.

### **32. MONITORING SCRUTINY RECOMMENDATIONS**

The Democratic Services Officer, David Beauchamp, introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings

#### **ACTIONS AGREED:**

The Adults and Communities Scrutiny Committee considered the report and **RESOLVED** to note the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.

### **33. FORWARD PLAN OF EXECUTIVE DECISIONS**

The Democratic Services Officer, David Beauchamp, introduced the report which invited Members to consider the most recent version the Forward Plan of Executive Decisions dated 10 December 2018 which was circulated 12 November 2018, and identify any relevant items for inclusion within the Committee's work programme or to request further information.

#### **ACTIONS AGREED:**

The Committee considered the report and **RESOLVED** to note the current Forward Plan of Executive Decisions.

### **34. WORK PROGRAMME 2018/2019**

The Democratic Services Officer, David Beauchamp, introduced the report which gave the committee the opportunity to review the work programme and suggest any additional items to be considered.

#### **ACTIONS AGREED;**

The Adults and Communities Scrutiny Committee **RESOLVED** to note the latest version of the work programme.

### **35. DATE OF NEXT MEETING**

28 November 2018 - Joint Scrutiny of the Budget  
15 January 2019 - Adults and Communities Scrutiny Committee

Chairman  
7pm – 8.34pm

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<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 5
<b>15 JANUARY 2019</b>	<b>PUBLIC REPORT</b>

Report of:	Adrian Chapman, Service Director Communities and Safety	
Cabinet Member(s) responsible:	Cllr Irene Walsh, Cabinet Member for Communities	
Contact Officer(s):	Ian Phillips - Head of Community and Safety Transformation Nicola Francis - Integrated Programme Manager	Tel. 863849

**INTEGRATED COMMUNITIES STRATEGY**

<b>R E C O M M E N D A T I O N S</b>	
<b>FROM:</b> Service Director for Communities and Safety	<b>Deadline date:</b> N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>Review and scrutinise the progress to deliver an Integrated Communities pilot programme that benefits our whole population, incorporating the work on Inclusive Cities, and suggest ways to ensure the programme achieves the best possible outcomes within the initial timeframe available.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 This report is presented at the request of the Adults and Communities Scrutiny Committee.

**2. PURPOSE AND REASON FOR REPORT**

2.1 To provide the Committee with information relating to Peterborough's status as an integration pilot area for the Government's Integrated Communities Strategy, the subsequent progress made to date, and the work programme to March 2020.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

4. Neighbourhood and Community Support (including cohesion, community safety and youth offending) and;

5. Equalities

2.3 This report links to a number of Corporate priorities, particularly: Keeping all our communities safe, cohesive and healthy.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	
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## 4. BACKGROUND AND KEY ISSUES

- 4.1 Following the launch of the Integrated Communities Strategy Green Paper by Government in March 2018, Peterborough was invited to become one of five local 'Integration Areas'. The other four areas are Blackburn with Darwen, Bradford, Walsall, and Waltham Forest. Peterborough was invited to participate in the programme because we have "already demonstrated a keen grasp of the challenges we face and (have) shown a desire to try new things and learn from what works".
- 4.2 As noted in the July 2018 report to Committee on the same subject, Peterborough City Council is also one of six cities taking part in the separate Inclusive Cities programme, which is being led by Compas (Centre on Migration Policy and Society). The other cities in this programme are Glasgow, Cardiff, Liverpool, Bristol and London. The programme is providing an opportunity to share learning and understanding about how cities in the UK and the USA experiencing significant population change as a result of inward migration, develop inclusive and welcoming communities.
- 4.3 The Adults and Communities Scrutiny Committee considered the early progress made in developing the Integrated Communities Strategy (ICS) and Inclusive Cities programme at its meeting on 10th July 2018. This report brings the Committee up to date with the progress made.
- 4.4 The Ministry of Housing, Communities and Local Government (MHCLG) requested a delivery plan to test new methods of delivery which can help achieve the outcomes outlined within the Green paper (please see the link in section 10 for details of where to find the Green Paper). The Green Paper follows the Casey Review on integration which was published in 2016, and proposes ambitions in these areas:
1. Strengthening leadership to drive integration in policy development and service delivery
  2. Supporting newly arrived migrants to integrate and improve communities' ability to adapt to migration
  3. Making sure all children and young people are prepared for life in modern Britain and have the opportunity for meaningful social mixing with those from different backgrounds
  4. Boosting English language skills – which are fundamental to being able to take advantage of the opportunities of living in modern Britain such as getting a job, mixing with people and playing a full part in community life
  5. Mitigating residential segregation and supporting people to build strong and integrated communities
  6. Increasing economic opportunity
  7. Challenging the practices that can hinder integration and equal rights
  8. Learning what works in building integrated communities and sharing that learning
- 4.5 Over the summer, a Delivery Plan was developed with many of our key partners and community organisations setting out a number of proposals. This delivery plan incorporates the Inclusive Cities action plan. The plan was submitted to the MHCLG at the beginning of September and we now have confirmation that Government has awarded funding. Peterborough's approach has been to ensure that the whole population benefits from this programme, recognising that integration is for all.
- 4.6 In November 2018, Peterborough was provisionally awarded c.£1.6m over 2018/19 and 2019/20. Of this, £1,013,260 is confirmed for this financial year, (including £83,500 ring fenced for the Department of Work and Pensions locally). The remainder of the funding allocation for 2019/20 is not yet confirmed by Government, due to MHCLG budgetary processes. A decision is expected in January.
- 4.7 The Delivery Plan was led by Peterborough City Council, but co-designed with input from a number of partners including the Department of Work and Pensions, Peterborough City College, University Centre Peterborough, COMPAS (representing Inclusive Cities) and representatives of voluntary, faith and community sector organisations. It is made up of four key themes:

- a. Increasing Economic Opportunity
- b. Bringing Communities Together
- c. Young People
- d. English as a Second Language (ESOL)

Under each of the themes, a number of projects and activities have been identified. The programme focuses on developing a system wide approach to achieving integration. A full list of projects is set out in a draft joint Integration and Inclusive Cities action plan at appendix 1, some highlights of which are:

- Establishing a Time Credits programme in Peterborough. This builds upon a successful volunteering programme nationally, and across Cambridgeshire, where people can earn rewards for volunteering in the local area. Rewards could then be "spent" at organisations either locally or nationally, such as cinemas, leisure centres, theatres etc, or on adult learning classes
- Helping people into work through the Job Smart programme. Commissioned by the Job Centre, this project will provide dedicated support for those people who face multiple barriers to finding work. This will include ESOL for work courses for people who have little or no experience of finding work in the UK. They will be helped to learn English and supported to apply for jobs, develop their CV and develop new skills
- Job and career fairs aimed at showcasing new employment opportunities and putting businesses in touch with people looking to develop a new employment opportunity. Again, these fairs will help people to develop new skills they need, or support them to develop their CV etc
- A community leadership programme that will develop and support both new and existing community leaders so that they can help to increase participation between different communities in civic life. This will create a Peterborough civil society alliance, "Peterborough Citizens", which brings together community groups from across the city to share experiences and develop a common agenda for the good of Peterborough
- Launching a Communities Fund that will offer the opportunity for community groups to bid for funds to deliver projects that can bring people together, promote cohesion and can demonstrate innovative ways of supporting people. We expect the fund to be launched from January 2019

4.8 Projects were originally intended to deliver until March 31st 2020, however given the delays from MHCLG in confirming funding, projects will now deliver into summer 2020. At this stage, there is no further commitment from Government towards any further investment, pending the next Comprehensive Spending Review.

4.9 Whilst this is therefore a short window of programme delivery, our proposals are focussed on looking at system change and developing a greater understanding of integration issues across a number of areas, which impact on our mainstream business. Much of our work will involve research with communities to understand their issues, which in turn will lead to longer term improvements in outcomes as we develop more responsive services. It is important to also note that Peterborough's role in the Inclusive Cities programme provides an opportunity for national and international learning, and access to research material and support, independent of the MHCLG funding. This will support the delivery of the underlying ambitions in our plan.

4.10 Whilst the council are leading the development of the programme, this is a broader area of work involving multiple partners from the public, voluntary and community sectors. As outlined in the previous report to the Committee, the delivery plan will be overseen by the Peterborough Together partnership.

Peterborough Together (PT) is a multi-agency partnership, consisting of representatives from the public sector, local businesses and community/voluntary organisations. It has initially been established to oversee the delivery of the ICS but has the potential to do much more.

The PT has ambitions to work across the city to drive forward a vision that will help to bring

communities together, develop greater pride, volunteering and active citizenship. This work is in the very early stages and will continue to be developed during the next few months.

## **5. CONSULTATION**

- 5.1 Consultation has taken place throughout the summer with numerous organisations in the private, public, voluntary and faith sectors.

Additionally, there has been input from the Peterborough Together Partnership.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 Whilst the funding from the MHCLG ceases at the end of March 2020, it is our intention to develop ways of working and system changes that lead to sustainable change within Peterborough, without reliance on additional Government funding. The work through the Integration programme is part of a much bigger piece of work looking at how the whole of the public sector can work differently to empower local communities and reduce demand on services.
- 6.2 This will lead to a more integrated city, where people of all ages and backgrounds mix socially, have reduced economic and health inequalities, and can benefit from greater employment opportunities. If successful, this will ultimately lead to reduced demand for council and other public sector services.

## **7. REASON FOR THE RECOMMENDATION**

- 7.1 As we have a relatively short window to deliver the funded element of the programme, coupled with high ambition to enable sustained system change, the scrutiny applied by the Committee along with advice and guidance on how best to maximise delivery, will help ensure we deliver the best possible outcomes for our communities and residents.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 Not to accept funding to deliver the Integrated Communities Strategy work with Government. This alternative has been rejected, due to the loss of funding and opportunity to test new methods of delivery which will improve outcomes for the city.

## **9. IMPLICATIONS**

### **Financial Implications**

- 9.1 In November 2018, Peterborough was awarded c.£1.6m over 2018/19 and 2019/20. Of this, £1,013,260 is confirmed for this financial year, (including £83,500 ring fenced for the Department of Work and Pensions). The remainder of the funding allocation for 2019/20 is not yet confirmed by Government, due to MHCLG budgetary processes. A decision is expected in January.

The grant received from Government will be monitored and managed in accordance with PCC policy.

### **Legal Implications**

- 9.2 None

### **Equalities Implications**

- 9.3 One of the aims of the programme and its delivery is to reduce inequalities amongst all communities, including those from protected characteristic groups.

## **Rural Implications**

- 9.4 Both the Integrated Communities programme and the Inclusive Cities programme will be delivered in Peterborough with the aim of positively affecting the lives of our whole population, including those living and working in rural areas.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 HM Government Integrated Communities Green Paper  
(<https://www.gov.uk/government/consultations/integrated-communities-strategy-green-paper>)

## **11. APPENDICES**

- 11.1 Appendix 1 - List of projects to be delivered as part of the Integrated Communities and Inclusive City Strategy

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**INTEGRATED COMMUNITIES AND INCLUSIVE CITIES ACTION PLAN 2018-20**

**Priority 1: Increasing economic opportunity**

**How this supports the strategic priorities of the city:**

All of our residents from all backgrounds need to have the best opportunities possible to develop their skills, work experiences and earnings potential. Increasing economic opportunity enables our residents to fulfil their potential, to improve their quality of life, to contribute to the economic vibrancy of the city, to sustain their home and to move in and around Peterborough. We want to ensure that the challenges that prevent people from accessing learning or employment opportunities are removed, especially amongst our most isolated communities, and that our employers are doing all they can to support their workforce to grow and develop.

	Priority area	Actions to achieve this priority	Taskforce lead(s) responsible for delivery	Local authority lead responsible for delivery	Resources needed to accomplish the priority and action - including budget for 18/19	Timescales	Success Criteria
1.1	<b>Understanding and unlocking the potential of our workforce</b>	Understanding the profile and barriers to economic potential for local people, with a focus on looking at specific communities and any disparities between them  Engagement with employers and	Research lead  Job Centre Plus, Employers and business	Economic Integrated Communities Lead	Engagement from planning services, Opportunity Peterborough, Combined Authority, Job Centre Plus  Funding for DWP co-ordinator - £25k	March 2019  March 2020	Number of Engagements (Employers, Employees and Unemployed)  Number and range of training courses provided  Number of short term projects identified, proposed and delivered

INTEGRATED COMMUNITIES AND INCLUSIVE CITIES ACTION PLAN 2018-20

		planning department in relation to growth potential	community		Commissioned research via University Centre Peterborough - £24k		
1.2	Supporting people furthest from employment	<p>Extension and further targeting of the 'Job Smart' programme - provision of bespoke and tailored support</p> <p>Delivery of careers fairs in communities where there is low employment</p> <p>Increased opportunities in volunteering to act as a gateway into paid employment</p> <p>Support for people who fail their habitual residency test</p>	Job Centre Plus	Economic Integrated Communities Lead	<p>DWP, Job Centre Plus, Employers and Local Businesses</p> <p>Additional Job Smart provision - £40k</p> <p>Careers Fairs - £3k</p> <p>ESOL for work courses - £4k</p> <p>Volunteering coordinator - £11.5k</p>	<p>March 2019</p> <p>March 2019</p> <p>2019 - 2020</p>	<p>Number and range of Job Smart support packages delivered to communities</p> <p>Number of different community settings where support packages are delivered</p> <p>Number of referral sources</p> <p>Proportion of individuals engaged with who find a work placement</p> <p>Personal Interventions offered as a proportion of all HRT failures</p> <p>Uptake of ESOL for work</p> <p>Proportion of ESOL for</p>

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							<p>work candidates who progress to further ESOL courses</p> <p>Number of people supported via the 'Do it' website into voluntary action</p> <p>Increased Community Bespoke Careers Fairs</p> <p>Increased numbers of Employers signing up to Disability Confident</p> <p>Increased number of Employers utilising Access to Work</p>
1.3	<p>Childcare as an enabler into employment</p> <p><b>Note this project is on hold pending confirmation of MHCLG funding</b></p>	<p>Raising awareness of and improving access to the early years funded entitlement</p> <p>Improving 'school readiness' of children from targeted communities</p> <p>Increasing availability of childcare options within targeted areas</p>	Early Years and Childcare Community Access post	TBC	<p>Community engagement resources</p> <p>Childcare providers</p> <p>Early Years and Childcare Access Post</p>	TBC	<p>Increase take up of the 2, 3 &amp; 4 year old funded entitlement, plus the extended entitlement, from those children and families within the targeted area/communities</p> <p>Improve Early Years Foundation Stage outcomes for those children considered most vulnerable and/or isolated</p> <p>Sufficient, appropriate early years and childcare options to</p>

**INTEGRATED COMMUNITIES AND INCLUSIVE CITIES ACTION PLAN 2018-20**

							<p>meet family need for those within the targeted areas/ communities</p> <p>Raise parental awareness of early years and childcare offer</p>
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**Priority 2: Bringing Communities Together**

**How this supports the strategic priorities of the city:**

Our focus here is on improving integration within and between neighbourhoods and communities - developing community leadership, protecting the most vulnerable, and repositioning communities at the heart of the decision making and service delivery processes in their own neighbourhoods. Without this, we have little chance of achieving the breadth of ambition that we strive to through our work – it is essential that the whole system, and our communities, sees and feels something different, built on a foundation of trust, accountability and transparency, and where constructive challenge and shared innovation are the norm.

	<b>Priority area</b>	<b>Actions to achieve this priority</b>	<b>Taskforce lead(s) responsible for delivery</b>	<b>Local authority lead responsible for delivery</b>	<b>Resources needed to accomplish the priority and action</b>	<b>Timescales</b>	<b>Success Criteria</b>
2.1	Introduce planning mechanisms to support maintaining mixed and sustainable communities	Develop a new communities strategy to secure the right infrastructure to facilitate integrated communities of the future	Community Cohesion	Planning and Growth	<p>Survey and GIS Mapping to be commissioned - £60k</p> <p>Planning coordination and New Communities Strategy</p>	GIS mapping completed by March 2019	<p>(£) Revenue funding from S106/CIL</p> <p>Numbers of HMOs in key geographical areas</p> <p>Perceptions of Crime and Safety in Article 4 areas</p>

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		Use of legislation to manage and control numbers of HMOs (Article 4 direction)			Manager - £24k		Stable levels of Environmental crime and ASB  Perceptions of integration
2.2	Community leadership	<p>Create a 'civic infrastructure' in Peterborough in which organisations that previously related to one another in a formal and strategic manner start to relate to one another substantively around shared values</p> <p>Promote active citizenship across gender, race and ethnicity, sexuality, disability and generational divisions, identifying and training new participants and new leaders</p>	Community Cohesion team, Faith and community groups	Community Cohesion	To be commissioned through Citizens UK - £105k	<p>2018/19 - recruit community leaders, carry out baseline mapping</p> <p>2019/20 - community leaders trained, community campaigns launched</p>	<p>Engagement from community organisations</p> <p>Stable community environment in which to deliver</p> <p>Capacity of individuals/ organisations</p>

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2.3	Integrated communities fund for local initiatives	<p>Support local community-led initiatives that promote integration, for example, initiatives that build a sense of civic pride and celebrate local events, or those that bring local people together around a common cause or issue. Maximum funding bid of £20k per applicant</p> <p>Ensure community-led organisations can develop services to support people who are less integrated socially or economically</p>	Community Cohesion team, Faith and community groups	Community Cohesion	<p>£150k available, with a further possibility of an additional £150k subject to MHCLG funding</p> <p>Grant fund manager £20k</p>	<p>2018/19 - develop grant fund applications and criteria, publish and invite bids</p> <p>Funding awarded from March 2019, with further application rounds in 2019/20</p>	<p>Clear objectives and criteria within the funding processes</p> <p>Engagement from across different sectors and communities in Peterborough</p> <p>Diverse range of applications</p>
2.4	Connecting Communities: Asset Based Community Development	To build relationships within local communities, identifying and training “connectors” to build on the strengths and	Public Health, Community and Faith groups	Public Health & Community Cohesion	To be commissioned - £105k	<p>2018/19 - Identification and initial engagement of community leaders</p> <p>Promotion event and</p>	<p>Number and diversity of participants in the programme</p> <p>Willingness to be trained and to adopt ABCD approaches</p> <p>Number of citizen led</p>

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		assets within their communities				launch Recruitment & induction of community builders	activities
2.5	Time Credits	To improve opportunities for social mixing through volunteering, and through this to enable better access to opportunities and leisure and cultural activities	Community Cohesion team, faith and community groups	Community Cohesion	Commission Tempo to deliver the Time Credit programme - £30k	2018/19 - commission an organisation to develop the Time Credit model for Pboro  Engage with local organisations to map existing and future volunteering opportunities  Engage local businesses and stakeholders in the programme  April 2019 launch	Engagement of Time Credit partners Engagement of local community groups/charities Engagement of local volunteers

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2.6	Supporting the most vulnerable - domestic abuse and sexual violence (DASV)  <b>Note this project is on hold pending MHCLG funding</b>	Improving the understanding of DASV by developing community awareness and the reporting mechanism  Preventing DASV in our communities  Developing community and faith champions to support victims of DASV, removing language and cultural barriers as well as providing support in familiar spaces	Community Cohesion, faith and community groups	DASV team		Jan 2019 - Spec developed  Jan-Mar 2019 - Establishment of support network	Number of women attending the support network  Number of women exposed to DASV who were signposted to relevant authorities thereby reducing reliance on limited emergency police response team involvement in such cases  Number of women who sought early help before escalation of DASV
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**Priority 3: Young People**

**How this supports the strategic priorities of the city:**

Our focus on young people will help us and them to better understand the challenges they face, see or perceive in relation to integration, and to capture and develop their own ideas for how they can be overcome. We aim to embed a sense of place via our youth curriculum concept, and to strengthen the voice of young people in informing policy direction and decisions.

	Priority area	Actions to achieve this priority	Taskforce lead(s) responsible for delivery	Local authority lead responsible for delivery	Resources needed to accomplish the priority and action	Timescales	Success Criteria
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3.1	Through research, understand more about what the issues and opportunities are for young people in the City, in relation to integration and inclusion	Pull together quantitative data to get a clear view of the demographics of young people in the City	YMCA - Chair of Youth Select Committee	Ray Hooke, Intelligence Lead  Integration Coordinator	Research expertise	March 2019	Phase 2 of programme determined by August 2019
		Undertake a youth survey, including in-depth focus group work with young people			Local and national examples of best practice	March 2019	
		Consider inclusion issues through the lens of education settings, and where there is emerging best practice			Youth Integration Co-ordinator - £20k	September 2019	
		Establish a longitudinal behaviours and attitudinal survey with a cohort of young people			Commission a longitudinal study - £20k	July 2019	
		Collate baseline data and good set of performance measures				July 2019	
		Host a citywide youth event to bring together the findings				July 2019	

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3.2	Young People's voice	<p>Strengthen role of current Youth Council and the Children in Care Council within PCC to influence and act more systematically to influence relevant policy areas which impact on inclusion and integration issues</p> <p>Deliver a programme of engagement and co-production activities</p>	<p>AD for Housing, Communities and Youth</p> <p>PCVS</p>	<p>Matt Oliver, Service Manager, Targeted Youth Support</p>	<p>Links to PCVS Youth Investment Fund initiative</p> <p>Youth Engagement worker - £20k</p> <p>Data and research - £12k</p> <p>Young people survey - £12k</p>	<p>August 2019</p> <p>October 2019</p>	<p>The involvement of a representative sample of young people in Peterborough City Council's Youth Council, or equivalent forum</p>
3.3	Developing a Youth Curriculum for informal and formal education spaces	<p>Develop a 'prepare for life' curriculum - support for navigating challenges when young people leave home</p> <p>Build on the National Citizen Service to support and enable young people to see and feel themselves as a citizen of Peterborough</p>	<p>Education lead / representative</p> <p>PCC Community and Youth lead</p>	<p>Matt Oliver, Service Manager, Targeted Youth Support</p>	<p>Youth curriculum &amp; partner forum project resources</p> <p>Youth Curriculum lead officer</p> <p>Total £90k</p>		<p>The number of key partners signed up to the curriculum</p> <p>The number of youth projects that are signed up to the Peterborough Together Youth Curriculum</p> <p>The number of access points to the curriculum</p> <p>The range of curriculum content being delivered</p> <p>% of young people in</p>

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		Develop an appropriate schools based curriculum which builds a common set of values and meanings around the notion of being a citizen in modern Britain					Peterborough aged 11 – 18 who have accessed the Youth Curriculum and report an increased level of understanding about what it means to be a citizen in Peterborough
3.4	To bring together young champions from across different faith and no faith organisations to form an interfaith network which actively participates in and organises or co-organises activities	Establish a young people’s Interfaith network	Interfaith Council - TBC	TBC	Engagement with faith partner and supporting networks including the Standing Advisory Council for Religious Education (SACRE), Youth Council, schools and academies along with youth groups in Peterborough.  Commission an Interfaith Officer and provide project resources - £37,500	March 2019	Number of young people taking part in young people interfaith network  Number of young people signing up as champions to promote interfaith work in the city  Number of young people organised interfaith activities  Number of faith or other issues young people have been able to influence

**Priority 4: Developing English Language opportunities**

**How this supports the strategic priorities of the city:**

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We recognise that, in order for communities to be truly integrated, the ability to easily communicate with one another in a shared language is vital, and so this theme proposes to develop a more strategic and effective approach to managing the demand and supply of English language training. The mismatch between the demand for English language learning opportunities and the availability of supply is a constant challenge for the city, and so we seek to rebalance this through work to develop the supply chain and to ensure those that want or need to learn are provided with the right opportunities to do so in the most appropriate and flexible way for them. Two of our key outcomes around improving English language are (i) helping people to develop their employment opportunities and (ii) supporting school age children.

	Priority area	Actions to achieve this priority	Taskforce lead(s) responsible for delivery	Local authority lead responsible for delivery	Resources needed to accomplish the priority and action	Timescales	Success Criteria
4.1	To develop a sustainable model of ESOL delivery that meets the needs of learners in an efficient and effective way.	<p>Undertake consultation with learners to determine their learning needs</p> <p>Work with ESOL providers to develop a stronger partnership and explore opportunities for joint funding bids</p> <p>Explore different ESOL infrastructure models that will enhance the current partnership,</p>	<p>City College Peterborough</p> <p>Community Cohesion team</p>	Community Cohesion team	Commission research to map learner needs, map existing ESOL provision and produce report - £25k	<p>2018/19 - research commissioned</p> <p>2019/20 - research completed, results analysed and shared with providers</p> <p>National best practice of ESOL delivery explored and considered</p>	<p>Learner engagement</p> <p>Ability to galvanise partnership of providers to adopt a common vision and model</p> <p>ESOL offer reflects the needs of learners</p> <p>Additional capacity of ESOL provision locally</p>

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		develop smaller providers and create a more effective offer for learners				for implementation  Preferred model developed	
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**System and Programme Support**

The ICS programme will be supported by the following (costs are 2018/19 and are inclusive of on costs):

- Senior Analyst - £26,221
- Information Co-ordinator - £19,039
- Programme manager - £26,000
- Bringing Communities Together Project Officer - £20,000
- Business Support Officer - £14,000
- Communications and marketing - £70,000 (funded to 2020)

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<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 6
<b>15 JANUARY 2018</b>	<b>PUBLIC REPORT</b>

Report of:	Charlotte Black - Service Director, Adults and Safeguarding	
Cabinet Member(s) responsible:	Councillor Wayne Fitzgerald - Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	
Contact Officer(s):	Tina Hornsby, Head of Performance and Informatics	Tel. 01733 452427

**PORTFOLIO PROGRESS REPORT FOR THE CABINET MEMBER FOR INTEGRATED ADULT SOCIAL CARE AND HEALTH INCORPORATING ADULT SOCIAL CARE SELF ASSESSMENT**

<b>R E C O M M E N D A T I O N S</b>	
<b>FROM:</b> Councillor Wayne Fitzgerald	<b>Deadline date:</b> N/A
<p>It is recommended that Adult and Communities Scrutiny Committee</p> <ol style="list-style-type: none"> <li>1. Consider and scrutinise the update report and incorporating the self assessment for Peterborough Adult Social Care and the public facing summary for inclusion on the Council website.</li> </ol>	

**1. ORIGIN OF REPORT**

- 1.1 Adults and Communities Scrutiny Commission require an annual portfolio update report from the Cabinet Member for Integrated Social Care and Health.

**2. PURPOSE AND REASON FOR REPORT**

- 2.1 This report is being presented to the Committee to allow them to scrutinise the work being undertaken within under the portfolio of the Cabinet Member for Integrated Social Care and Health, Councillor Wayne Fitzgerald. For transparency and completeness the report presents an overview of the portfolio using the findings from a full self assessment process using a self assessment framework used throughout the Eastern Region. As a core part of the Sector Led Improvement programme in region led by the Association of Directors of Adult Social Services (ADASS) Directors are asked to complete a self-assessment which is then externally challenged.
- 2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No.3, Section 4 - Overview and Scrutiny Functions, Paragraph 2.1. Functions determined by Council:
  1. Adult Social Care
  2. Safeguarding Adults
- 2.4 The update report reflects the delivery of adult social care support and service in Peterborough and therefore links clearly to the following corporate priority.
  - Safeguard vulnerable children and adults

The report also contains information on the Council's delivery of prevention and wellbeing

services inline the following priority

- Achieve the best health and wellbeing for the City

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	
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### 4. **BACKGROUND AND KEY ISSUES**

#### 4.1 **BACKGROUND**

4.1.1 The self-assessment covers a wide range of themes via a number of prompts to consider for each. Peterborough City Council submitted a self-assessment on 31 October 2018 and this paper summarises the key themes that have emerged through that process

4.1.2 The self-assessment process also includes a peer challenge by a buddy or peer Local Authority in the Region as part of the ADASS performance improvement process and this is provided to Cambridgeshire and Peterborough by Director, Simon Leftley from Southend and took place on 23 November 2018. In addition ADASS arranges an external challenge session by an expert peer and this will take place in January 2019. Following this challenge an action plan will be developed and brought back for consideration.

4.1.3 There is a requirement for Local Authorities to produce an annual statement to the public about Adult Social Care called a Local Account. It is proposed that this year a public facing accessible overview of the self-assessment is produced and shared more widely as the Local Account. This document is attached at Appendix 1.

#### 4.2 **KEY ISSUES**

The following is a summary of the findings of the self-assessment as submitted in October 2018

##### 4.2.1 **Risks and challenges**

The following are identified as the key risks and challenges for 2018/19

- The forecast demand for care and support services presents key financial risks and demand management challenges. This is reflected in the comprehensive demand management and transformation programme developed with support from Impower – Adults Positive Challenge Programme
- Market capacity to meet increased demand and increased complexity of demand – a revised market position strategy has been agreed across Peterborough and Cambridgeshire to seek provider engagement on these challenges
- The challenges of taking forward system wide working to achieve shared outcomes when working with a significantly challenged economy – reflected in the continued challenges around the hospital discharge pathway, and pressures placed on residential beds due to the use of interim beds for discharge from hospital.

##### 4.2.2 **Innovation and Achievements**

The following were identified as the top three innovations and achievements in 2018/19

- The expansion of the reablement team and the positive outcomes achieved for people receiving the service.
- Delivery of early intervention and prevention via the Home Services Delivery Model – including the use of the discretionary grant to support timely discharge from hospital. Including deep clean of properties / technology to support independence and Home Improvement Agency for minor repairs.
- Review of the Financial Assessment model to establish a more streamlined and responsive service has improved performance and customer experience

##### **Leadership and Governance**

4.2.3 The Council shares a Chief Executive and Senior Management Team with Cambridgeshire

- 4.2.3i County Council and continues to align services where it is identified to be to the benefit of citizens, this includes a shared Executive Director of People and Communities (DASS) and Director for Adults and Safeguarding
- 4.2.3ii The integration of the Adults senior management team across PCC and CCC has led to the development of a shared Adult Positive Challenge transformation programme with shared Vision, Values and Behaviours. It has also enabled us to reduce duplication, increase consistency and share best practice.
- 4.2.4
- Vision and Values**
- 4.2.4i The Adults Positive Challenge Programme covers Adult Social Care across Cambridgeshire and Peterborough, within the programme we have agreed the following vision and outcomes:
- 4.2.4ii Vision - By 2023 local people will drive the delivery of care, health and wellbeing in their Neighbourhoods
- 4.2.4iii Outcomes  
The People and Public Outcomes will be:
- Neighbourhood approach supports independence and resilience
  - More people live independent and fulfilling lives for longer
  - People receive information, advice and support appropriate to their level of need that will help them remain independent for longer
  - People and partners are clear about what the Council can and can't do
- The Council Outcomes will be:
- We have a financially sustainable service and meet statutory duties
  - Our service model is focused on supporting neighbourhoods and communities
  - People remain as independent as possible for as long as possible
  - Partner actions aligned to shared vision
- 4.2.5
- Adult Early Help**
- 4.2.5i The Adult Early Help team came into effect in November 2017 following a six-week mobilisation period. The intention was to create an approach to service delivery that:
- Prioritises the ability of a person to live independently and safely in their community;
  - Maximises their input to decision-making about how and in what ways they want to have their needs met;
  - Makes the person's journey feel more straightforward and easy to understand; and
  - Provides a resolution of their needs as early as possible
- 4.2.5ii The overall aim of the service is to resolve people's needs as early and as efficiently as possible, with as few contact points or handoffs for people as possible. The expected outcomes include:
- Limiting multiple entry points into the service;
  - Provision of information and advice to people regarding ASC support services;
  - Signposting to local community services or more cost-effective Council services; and
  - A reduction in the numbers of people referred to longer term ASC care which is more expensive.
- 4.2.5iii As well as Social Workers carrying out assessments, the team has Care Advisers and Care Support Workers that handle the incoming calls and first point of resolution: The service has contact with over 300 people each month with only 20% moving through to assessment for long term care and support services.
- 4.2.6
- Supporting people to stay well in their own homes - community focus**
- 4.2.6i The Adults Positive Challenge (APC) Programme is about designing a new approach and service model for Adult Social Care in Cambridgeshire and Peterborough which will continue to improve outcomes for individuals and communities whilst also being economically

sustainable in the face of the huge pressure on the sector. The fundamental principle of the strategic change is a model which is based on putting choice and independence directly into the hands of individuals and communities.

- 4.2.6ii The new model will be driven by a neighbourhood, 'place based' approach, and success will mean that people have greater independence and better outcomes with reduced state intervention by:
- Addressing people's needs early to prevent them from escalating - working in partnership with communities and health partners, to share information, act as one care workforce and be proactive;
  - Empowering individuals to do more for themselves - providing them with the resources, tools and local support network to make it a reality; and
  - Building self-sufficient and resilient communities - devolving more preventative care & support resources at a neighbourhood level and enabling individuals to spend their long-term care budget within their community

- 4.2.6iii Underpinning this work is the following set of key principles:
- We will continue to enable people to live fulfilled lives, to build on people's strengths, and to support people in a way that works for them;
  - We will encourage the development of strong, connected communities, by adopting a neighbourhoods-based approach, empowering partners to innovate, and adopting a collaborative evidence-based approach to driving change;
  - We will develop a distinct empowering culture across Adults' Services, so that practitioners can take the steps they need to make a difference for people;
  - We will exploit all digital opportunities to help people live the fullest life they can, to empower service users to be in control of their care and wellbeing, to enable the care workforce to be effective and to improve multi-agency working; and
  - We will provide a cost effective and financially sustainable service to ensure that we can continue supporting people to achieve the best possible outcomes in the future

#### 4.2.7 **Supporting people in crisis**

4.2.7i Peterborough City Council's contract with Cross Keys Homes who deliver a response service to clients who have no Next Of Kin for Lifeline emergency response calls. Lifeline is a free service and the referral route for clients who are felt to not be receiving the appropriate level of care and support is currently through the Adult Early Help Team which has direct access to reablement services for these clients.

4.2.7ii Technology Enabled Care is embedded in the reablement offer to people and is considered for all aspects of a person's care and support needs by the assessing Occupational Therapist in the beginning of the person's reablement period and also during their pathway through reablement. The latter is achieved via the monitoring assessments completing by our care support workers, ensuring that as part of the person's ongoing assessment, TEC is considered again to ensure all holistic support is provided. There is also direct access into the other services offered by the Home Service Delivery team including: minor and major adaptations; handyman service; aids and adaptations; equipment; fuel poverty checks and provision of heating; repairs needed to their home and; referral into voluntary organisations for continued support.

#### 4.2.8 **Reablement, rehabilitation and enabling people to regain independence**

4.2.8i Over the last three years, system partners have focused on reducing DTOC in recognition of the fact that delays result in a faster and more extensive decline in the physical and mental wellbeing of older people, and often results in a larger package of support being required. There has been some improvement in DTOC over the past 18 months, however, rates remain high at all our acute hospitals with health caused delays being above national targets across the system. However Peterborough has maintained a low level of social care delays from acute hospital beds.

4.2.8ii The referral process for people requiring Adult Social Care, following at stay in hospital or the intermediate care service is coordinated via the Transfer of Care Team based in hospital

directly into the reablement service. People either require a continued period of reablement support and assessment or require care assessment and delivery which is all completed by the reablement service. TEC is a holistic part of this service, as well as direct access into the other services offered by the Home Service Delivery team including minor and major adaptations, handyperson service, aids and adaptations, equipment, fuel poverty checks and provision of heating, repairs needed to their home and referral into voluntary organisations for continued support.

4.2.8iii The Home Service Delivery team have an Occupational Therapist based in Peterborough City Hospital, within the Transfer of Care Team. This OT is focused on working with hospital staff and the person regarding single handed care, to ensure that people are not delayed from being discharged from hospital due to unnecessary double up packages being requested. This has been very successful in reducing the number of people being identified as needing double up care, and has been seen as very positive by both Council and hospital workers in further enhancing working relationships.

#### 4.2.9 **Safeguarding People**

4.2.9i Overseen by the Cambridgeshire and Peterborough Safeguarding Adult Board (SAB), a multi-agency safeguarding policy has been developed in conjunction with all key stakeholders.

4.2.9ii At the forefront of our safeguarding work is the Multi-Agency Safeguarding Hub (MASH); a collaborative arrangement between the Police, Cambridgeshire County Council, the Fire Service, Peterborough City Council and CPFT that supports joint working on child protection and safeguarding adults.

4.2.9iii The Adult MASH team's main responsibilities are:

- Triage of adult safeguarding referrals;
- Screening-out inappropriate referrals therefore saving time for care teams;
- Ensuring appropriate immediate action is taken;
- Either carry out a section 42 (s42) enquiry or identify the key team or organisation that will carry out the enquiry;
- Work with the person in the right way for them and their situation, to get the outcome they want and need
- Collate and share any relevant information with the key team or organisation undertaking the s42 enquiry;
- Provide advice and support to care teams on safeguarding issues; and
- Oversee the collection of safeguarding management information

4.2.9iv Since the inception of the MASH the benefits we have seen are:

- Minimising delays, i.e. working with partners more quickly;
- Transparent decision making for Safeguarding concerns;
- Identification of wellbeing concerns at an early stage and direct referral pathways into Adult Early Help for preventative support focused conversation
- Improved data quality;
- Improved monitoring of safeguarding issues; and
- Saving time for care teams by closing some referrals without the need for further enquiry

#### 4.2.10 **Performance and Outcomes**

4.2.10i Peterborough performs comparatively well against a number of the national Adult Social Care Outcomes Framework (ASCOF) indicators as the table overleaf evidences. The table shows the performance of the Council year on year and compared to regional, national and comparator Councils, alongside the national rank and direction of travel.

**Peterborough City Council - Adult Social Care Outcomes Framework - 2017/18**

				17/18 Peterborough is better			17/18 Peterborough is the same			17/18 Peterborough is worse		
		Peterborough		Comparator Averages								
Ref	ASCOF - Indicator	2016/17	2017/18	Region	CIPFA	England	Measure	Rank	DOT			
1A	Social care related quality of life (Score)	19.5	19.6	19.2	19.1	19.1	Bigger is Better	21	↑			
1B	Service users with control over their daily life (Percentage)	79.7	81.8	78.4	79.6	77.7	Bigger is Better	21	↑			
1C1A	People receiving self-directed support (Percentage)	97.9	99	82.1	95.1	89.7	Bigger is Better	46	↑			
1C2A	People receiving direct payments (Percentage)	25.3	26.9	27	28	28.5	Bigger is Better	83	↑			
1C1B	Carers receiving self-directed support (Percentage)	100	100	95.1	100	83.4	Bigger is Better	1	→			
1C2B	Carers receiving direct payments (Percentage)	27.1	44.7	84.9	98.9	74.1	Bigger is Better	121	↑			
1E	Adults with learning disabilities in employment (Percentage)	9.6	6.3	7.5	4.5	6	Bigger is Better	65	↓			
1G	Adults with learning disabilities living in own home or with family (Percentage)	83.8	81.2	75.2	81.5	77.2	Bigger is Better	60	↓			
1I	Service users with as much social contact as they would like (Percentage)	46.1	49.3	45.9	47	46	Bigger is Better	33	↑			
2A1	Permanent admissions to care homes: people aged 18 to 64 (Per 100,000)	7.5	6.7	14.1	12	14	Smaller is Better	20	↓			
2A2	Permanent admissions to care homes: people aged 65 and over (Per 100,000)	439.6	441.8	479.4	650.1	585.6	Smaller is Better	34	↑			
2B1	Older people at home 91 days after leaving hospital into reablement (Percentage)	72.4	75.6	81.8	80.4	82.9	Bigger is Better	132	↑			
2B2	Older people receiving reablement services after leaving hospital (Percentage)	2.7	2.2	2.9	2.9	2.9	Bigger is Better	106	↓			
2C1	Delayed transfers of care (Per 100,000)	12	14	11.8	13.1	12.3	Smaller is Better	115	↑			
2C2	Delayed transfers of care attributable to social services (Per 100,000)	0.3	0.2	3.7	3	4.3	Smaller is Better	3	↓			
2C3	Delayed transfers of care attributable to both (Per 100,000)	N/A	0.8	0.7	0.8	0.9	Smaller is Better	101	-			
2D	The outcome of short-term services: sequel to service no care needs (Percentage)	70.2	74.8	82.8	73.4	77.8	Bigger is Better	85	↑			
3A	Client satisfaction with care and support (Percentage)	65.5	65.8	64.4	64.8	65	Bigger is Better	61	↑			
3D	Service users who find it easy to get information (Percentage)	78.6	75.7	72.2	73	73.3	Bigger is Better	40	↓			
4A	People who use services and feel safe (Percentage)	70.9	68.4	70.3	72.8	69.9	Bigger is Better	100	↓			
4B	People who say the services they use make them feel safe and secure	83.7	85.6	84.3	86.2	86.3	Bigger is Better	95	↑			

Please see Appendix 2 for a PDF version of this table.

4.2.10ii

Peterborough does have some performance challenges however:

- Comparatively low numbers of carers are assessed and offered support, and this has been recognised as a key driver for improvement in the Adult Positive Challenge Programme. Positive changes are planned in the conversations and support offered to carers and how we commission carers support.
- There is also a need to improve the targeting and effectiveness of reviews for people in receipt of long term care and support and this is a key component of the “changing the conversation” element of our Adults Positive Challenge Programme.
- The other area of significant performance challenge is total delayed bed days in acute settings. There is a significant focus on this area and a drive to learn from what works elsewhere, but as referred to in the challenges section there are tensions around the financially challenged health system, where the majority of delays in Peterborough are health delays.
- The service user survey also evidenced some areas in which we could do better, including people feeling unsafe due to a fear of falling. We have been working with health, housing and public health colleagues around falls prevention.
- Lower than average number of people received reablement in 2017/18, however the numbers in 2018/19 are up by 23% on last year from 478 April - November 2017 to 587 April to November 2018. The percentage leaving the service with no long term care and support needs is also up from 75% in 2017 to 77% year to date in 2018.

4.2.11

**Commissioning And Quality**

4.2.11i

Cambridgeshire and Peterborough Councils are working in close partnership with our local Clinical Commissioning Group (CCG) to commission Learning Disability services, homecare, mental health, community equipment, and Technology Enabled Care.

4.2.11ii

A new Framework for Homecare providers was tendered earlier this year and twelve providers (some existing and some new to Peterborough) were awarded contracts. Capacity in the market is currently meeting needs although there continues to be periodic shortfalls in rural areas.

4.2.11iii

The Direct Payment support service was recently tendered and the new provider has successfully increased the number of PA's for the Direct Payment market, thus increasing

choice and control for clients choosing this care and support route.

4.2.11iv To promote joined up working and transparency with the local provider market, Cambridgeshire and Peterborough have recently produced a joint market position statement to give a clear indication of the Council's priorities and strategic direction over the coming months

4.2.11v The Council complies with CQC regulations and have has recently undergone a LGA Peer Challenge using the CQC Area Review methodology and have has just received the final report with a number of recommendations

4.2.11vi There are regular CQC information sharing meetings takes place with the Council officers. The meeting is well received as lot of information is shared between the organisations ensuring safety and well-being of the service users. The Council holds regular provider forums and relationship are improving.

#### 4.2.12 **National Priorities And Partnerships**

4.2.12i Partnerships with Health are positive and there has been particular work around joint assessment meetings for Delayed Transfers of Care that are embedded in practice across Health and Social Care. There has have been some challenges around Continuing Health Care (CHC) although recently progress has been made with plans in place for the assessment backlog to be completed within the current financial year. BCF and IBCF plans are agreed and signed off. We have a number of integrated services operating under section 75 agreements including, Learning Disability and Mental Health

4.2.12ii Peterborough City Council has carried out a significant amount of work in the area of transitions to Adulthood with a joined up approach between Education, Children's and Adults services. The development of the 0-25 service in Peterborough has been proactive with the co-location of the previous children with disabilities service and the transitions team being brought together under one service.

4.2.12iii The Creation of the Home Service Delivery Model (HSDM) brought together Housing and ASC teams to provide a joined up and seamless approach to ensure clients remain living independently and safely in their own homes for as long as possible, therefore reducing the need for high cost packages or settings. We have OTs working within the Housing Needs team (homelessness), within children's services and the hospital to ensure a joined up and preventative approach. We have the Housing Programme Manager sitting on all 4 Primary Care Multi Disciplinary Teams (MDTs) in the City. We are currently working on direct referrals from GPs into HSDM which includes having housing workers co located within GP surgeries.

4.2.12iv There has been increased collaboration with Public Health during the year in respect of key prevention campaigns including Staying Well and Stronger for Longer campaigns. Peterborough also took part in the national Campaign to End Loneliness. There is a well developed multi agency Ageing Healthily and Prevention Steering Group (part of the STP work) which is led by Public Health which ASC are a core member of. This has worked on several areas including falls prevention, loneliness, continence, dementia. There is currently a campaign promoting strength and balance classes for residents across Peterborough and Cambridgeshire.

4.2.12v A new online information network has been launched – Peterborough Information Network, which provides information on services for all groups, including the Local Offer and Adults. There is an explicit focus on maximising the third sector content. In addition the Peterborough CVS service hosts the Personal Assistants register which also sits within this portal.

#### 4.2.13 **Resource And Workforce Management**

4.2.13i The Council adult social care budget remains challenged due to the growth in demand and complexity and market cost increases. Care package expenditure has been the main cost pressure due to an ever increasing cost of care due to complexity and pricing from the external care market. .

- 4.2.13ii The precept has allowed additional spending to cover demand areas and provide transformational funding to support various initiatives such as the prevention and early intervention strategy, front door work and improved commissioning resource.
- 4.2.13iii The main challenge relating to national minimum wage is home care hourly rates and making sure they reflect not just the lowest paid but also the differentials in pay. The council has built in National Living Wage budget increases annually up to 2019/2020 to cover this. Annual reviews of the impact of National Minimum Wage / National Living Wage take place.
- 4.2.13iv Skills for Care estimates that the turnover rate in Peterborough was 32.9%, this was higher than the region average of 29.5% and higher than England at 27.8%. Not all turnover results in workers leaving the sector. Of new starters in this area over half (57%) were recruited from within the adult social care sector. To mitigate recruitment risks we have developed improved our workforce development offer and are aware of areas (such as commissioning) where we need to further develop it, but overall feedback from staff is positive. Career pathways have been developed to maximise the use of Apprenticeship.
- Next steps**
- 4.2.14 The external challenge session will take place in January / February and following feedback from this the Council will agree and action plan. Progress will then be reviewed at the regional performance challenge event scheduled for later in the year.
- Accessible Local Account**
- 4.2.15 As part of the sector led improvement programme ADASS encourages sharing of a local account style overview of adult social care in an accessible format. To fulfil this objective the self assessment has been created in a public facing format attached at Appendix 1 for review and comment by the committee.

## 5. CONSULTATION

- 5.1 This report reflects back on issues which impact all wards

## 6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 The Adults and Communities Scrutiny Committee may identify areas for further scrutiny and make comments on the proposed public-facing summary for the website.

## 7. REASON FOR THE RECOMMENDATION

- 7.1 To give the Adults and Communities Scrutiny Committee the opportunity to examine the self-assessment for Adult Social Care in Peterborough, identify any areas for further scrutiny if required and comment on the proposed public-facing summary to be published on the council website.

**8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 Not applicable

**9. IMPLICATIONS**

**Financial Implications**

9.1 No financial implications. The total budget for Adult Social Care is currently £44,427,439. Forecast spend as at November 2018 is currently £43,817,333.

**Legal Implications**

9.2 Not applicable

**Equalities Implications**

9.3 Not applicable

**Rural Implications**

9.4 Not applicable

**10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 *None.*

**11. APPENDICES**

11.1 Appendix 1 - Local Account 2017/18  
Appendix 2 – Adult Social Care Outcomes Framework – 2017/18

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2017/18

# Peterborough City Council Adult Social Care

# Local Account

41

# Introduction

The purpose of the Local Account is to provide information on where Peterborough Adult Social Care are doing things well, where we think we can improve and how we are planning for the opportunities and challenges ahead.

The Local Account reflects back on our achievements against national performance measures and the feedback we have received from customers and their carers.



## **Welcome from Councillor Wayne Fitzgerald, Cabinet Member for Adult Social Care**

Welcome to the 2017/18 Local Account self assessment for Peterborough City Council Adult Social Care.

43 The Local Account is part of the council's commitment to being open and transparent about our performance.

I am delighted to have held the position of Cabinet Member for Adult Social Care for seven years and to have had the opportunity to consolidate my understanding of both the national and local agenda for Adult Social Care.

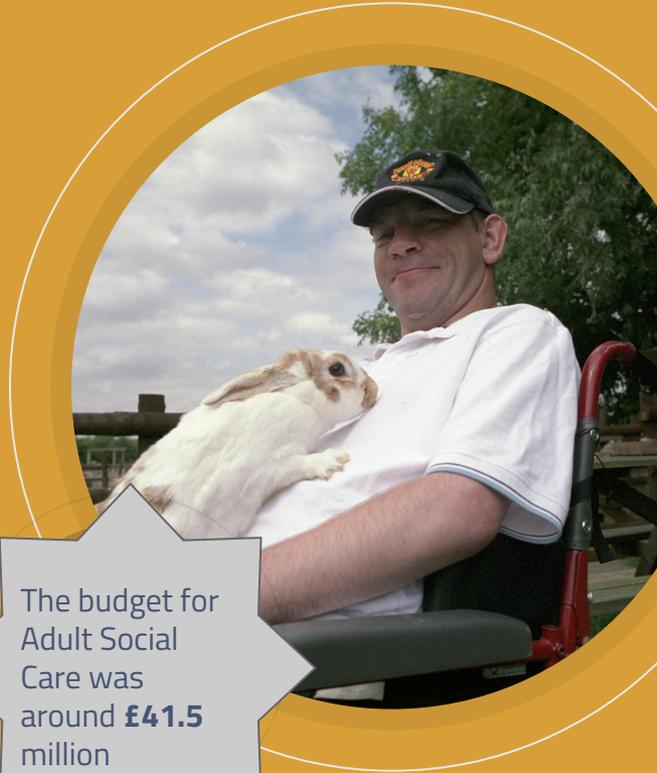
I hope you find the Local Account interesting and informative.



# Activity and Finance Overview

In 2017/18:

- We received **3815** requests for support or signposting and advice from new clients
- We gave out information and advice to **1165** people
- We provided on-going low level support to **555** people
- We provided short term care to **590** people
- We provided long term care to **2985** people



The budget for Adult Social Care was around **£41.5** million

# What is our vision for Adult Social Care in Peterborough?

**By 2023 local people drive the delivery of care, health and wellbeing in their neighbourhoods:**

- Neighbourhood approach supports independence and resilience
- More people live independent and fulfilling lives for longer
- People receive information, advice and support appropriate to their level of need that will help them remain independent for longer
- People and partners are clear about what the council can and can't do



# Adult Social Care Top Three Achievements

## **Social Care related Delayed Transfers of Care**

Despite significant pressures in respect of hospital admissions and discharge referrals, social care delays in Peterborough have remained minimal.

They are amongst the lowest levels in the country.

## **Deprivation of Liberty Safeguards**

The council has effective processes for managing Deprivation of Liberty Safeguards cases.

Unlike many councils, there are no waiting lists or backlogs for either initial or repeat applications for DoLS.

## **Reablement**

The council's Reablement service and other short term interventions such as occupational therapy and Care and Repair have been very successful.

"The Reablement Team were helpful, compassionate and understanding and helped put in place new things like befriending, hot meals and also a financial assessment to attend the day centre. All in all the Reablement team did just that - they re-enabled mum to get back to normal"





“I was in hospital for a week with a chest infection and dehydration. When I was discharged I was very weak and confused and not having any confidence in doing anything for myself.

With the help of the Reablement staff they checked that I was taking my medication, drinking plenty of fluids and being able to prepare my meals. Nothing was too much trouble. They were always very friendly and polite.

An Occupational Therapist visited me and arranged for adaptations to be made in my home to make things easier for me. Also a Physio assessed me for a walking stick. A care support worker visited me weekly to make sure all was going well. The service has now finished and I am a lot stronger and able to do things for myself”.

# Risks and Challenges

## Health Services

Peterborough has a challenged health economy.

There are significant pressures on the local health economy resulting also in high levels of referrals to Adult Social Care for people who have been admitted to hospital.

## Financial Position

Adult Social Care financial position is still very challenging.

There is a particular concern around self funders in residential care reaching the financial threshold to qualify for social care funding, as the number of self funders in care homes has increased in recent years due to new care homes opening in the city.

## Availability of Home Care

Market capacity in the home care sector is being managed but will become a problem if demand continues to increase.



# Examples of Best Practice and Improvements

## Adults Positive Challenge

The council have launched the 'Adults Positive Challenge Programme'.

This programme will design a new approach and service model for Adult Social Care in Peterborough.

## Carers

The current carer's offer is being reviewed as part of the Adults Positive Challenge Programme to improve both the identification and assessment of carers, whilst also ensuring the right support is available to meet their outcomes and requirements.

## Quality and Practice Team

There is a newly formed Quality Assurance and Practice function which will plan and undertake regular Quality Assurance audits and action planning. We are also launching new innovative ways in which social workers can share their practice with their peers.





#112329752



# Partnerships

How is Adult Social care working with partners?

# Partnerships - Health

## Positive Partnerships

Partnerships with health are mostly positive, although there are some challenges around Continuing Healthcare Assessments and Discharge pathways.

## Working Together

The council has agreed plans with health in the form of the Sustainable Transformation Plans (STP) and Better Care Fund.





“

“Some of the mobility aids supplied to my home (bungalow) were (and are) invaluable, especially hand grips to aid getting into and out of bed, toilet handrails and raised lavatory seat (self supplied before I knew you could supply), zimmer frame supplied by hospital physiotherapist (able to shower, general mobility and balance)”.

# Partnerships – Childrens' Services

## Transitions to Adulthood

Peterborough City Council has carried out a significant amount of work in the area of Transitions to Adulthood with a joined up approach between Education, Children's and Adults Services.

## 0-25 Team

The development of the 0-25 Team in Peterborough has been proactive with the co-location of the previous children with disabilities service and the transitions team service being brought together under one service.

## Local Offer

The Local Offer has been co-produced with the 0-25 Team, Education and Children's Services.

The Local Offer is a website with a wealth of information, advice and guidance for families with children / young people with special educational needs and disabilities.



# Partnerships – Housing

## Home Service Delivery Model

The creation of the Home Service Delivery Model brought together Housing and Adult Social Care teams to support people to live independently and safely in their own homes for as long as possible.

## Occupational Therapy

We have OTs working within the Housing Needs team (homelessness), within children's services and the hospital to ensure a joined up and preventative approach.

## Working with Primary Care and Social Care

To support people with complex care needs, the Housing Programme Manager sits on all four Multi Disciplinary Team Meetings (MDTs) in the city. A referral form has been developed for GPs to refer directly into the Home service Delivery Team which includes housing services.



“Since our bathroom was turned into a wet room the shower door doesn't shriek and it is lovely and warm”



# Partnerships- Public Health

## Public Health Campaigns

There has been increased collaboration with Public Health during the year in respect of key prevention campaigns including “Staying Well” and “Stronger for Longer” campaigns.

Peterborough also took part in the national campaign to end loneliness.

## Peterborough Falls Group

Public Health data is used regularly to inform campaigns and programmes being carried out by the Peterborough Falls Group.



# Partnerships – Voluntary Sector

## Peterborough Information Network

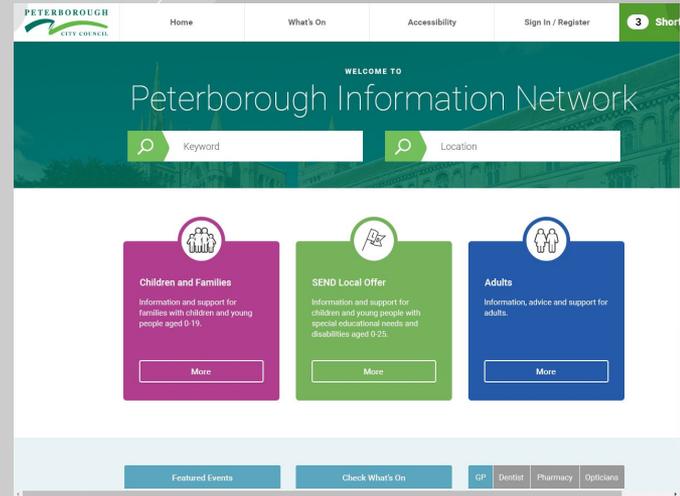
A new on-line information network has been launched – Peterborough Information Network (PIN) – which provides information on services for all groups, including the Local Offer and Adults.

There is a focus on maximising content about community and voluntary sector services.

## Personal Assistants Register

In addition the Peterborough Council for Voluntary Services hosts the Personal Assistants register which also sits within the PIN.

A personal assistant (PA) can be employed if you need care and support to enable you to live as independently as possible at home. Personal assistants can provide help with your care and support needs.



**The PIN can be found at  
[www.peterborough.gov.uk/PIN](http://www.peterborough.gov.uk/PIN)**

# Partnerships – Voluntary Sector

## **New Early Intervention and Prevention Strategy**

The Early Intervention and Prevention Strategy, due to be published early in the New Year, will set out what we mean by early intervention and prevention across Peterborough and Cambridgeshire.

It will also set out what has been working well so far and more importantly our priorities for the future to help people to stay healthy and independent in their own homes for as long as possible.





# Performance

How is Adult Social care performing?



# Adult Social Care Outcomes Framework

The Adult Social Care Outcomes Framework (ASCOF) measures how well care and support services achieve the outcomes that matter most to people. The ASCOF is used both locally and nationally to set priorities for care and support, measure progress and strengthen transparency and accountability.

The next two pages show where Peterborough has performed better and worse than the rest of England and/or the Eastern Region.



# Adult Social Care Outcomes Framework

## Indicators where Peterborough did better than the national and/or regional average:

- Higher social Care related Quality of Life Score
- More service users with control over their daily life
- More service users and carers receiving self directed support
- More adults with learning disabilities living in their own home or with family
- More service users with as much social contact as they want
- Less permanent admissions to care homes
- Less delayed transfers of care attributable to social care
- Higher satisfaction with care and support
- More service users who find it easy to get information and advice
- More people who say the services they use make them feel safe and secure

# Adult Social Care Outcomes Framework

## Indicators where Peterborough did worse than the national and/or regional average:

- Less service users and carers receiving direct payments
- Less adults with learning disabilities in employment
- Less older people at home 91 days after leaving hospital into reablement
- Less older people receiving reablement services after leaving hospital
- More delayed transfers of care attributable to health
- Less people completing reablement who need no further long term care and support
- Less people who use services who feel safe

# Areas for Improvement

## Carer Assessments

Peterborough has comparatively low numbers of carers assessed and offered support and this has been recognised as a key driver for improvement.

## Reviews

We also recognise the need to improve the targeting and effectiveness of reviews for people in receipt of long term care and support.

## Managing Budgets

Encouraging more people to manage their own budgets is also a key area of improvement as a low number of individuals currently use a direct payment.



# Areas for Improvement

## Supported Employment for people with a learning disability

Support for adults with a Learning Disability to access employment, and increasing the percentage of adults with Learning Disabilities who live in their own home or with family are areas which need improvement.

Both of these will be impacted by the Learning Disability enablement workstream of our Adults Positive Challenge programme.



# Areas for Improvement

## People who use services who feel safe

As the council does not perform well on the indicator of people feeling safe we asked people, through the Adult Social Care Survey, why they did not feel safe. The majority of people said that they have a fear of falling.

The council has put in a range of measures such as:

- Promotion of the Handyperson Scheme and providing more aids and adaptations
- Helping people to have warm homes, which has a beneficial effect on health by carrying out Local Energy Advice visits
- Installing heating under the Warm Homes Fund First Time Central Heating Programme
- Referring people to Strength and Balance Training
- Working with partners on the Falls Working Group
- Providing grants for repairs to home owners where a significant risk of falling has been identified



# What is the council doing?

The Adults Positive Challenge Programme is the council's programme which seeks to manage demand for Adult Social Care by recognising and building on the strengths and aspirations of people and their communities.

Workstreams include:

- **Neighbourhood based care and support** - seeking to address issues of social isolation and improve choice and control by delivery of support through neighbourhoods and local services and networks
- **Increasing carers support** - increasing awareness of the role of carers, changing how we commission support for carers and enhancing digital and information and advice offers for carers
- **Changing the conversation** - strength based approach to practice, optimising reviews and enhancing information and advice



# What is the council doing?

The Adults Positive Challenge Programme is the council's programme which seeks to manage demand for Adult Social Care by recognising and building on the strengths and aspirations of people and their communities.

Workstreams include:

- **Commissioning** – outcome based commissioning and a early intervention and prevention strategy
- **Increasing targeted reablement** increasing the numbers receiving reablement linked to wrap around community support
- **Learning Disability Enablement** – taking a strengths based approach with young people from childhood and an enablement approach into adulthood
- **Embedding Technology Enabled Care (TEC)** – increasing the information on and range of TEC offered to support independence, choice and control - focussing on TEC right from childhood



**Peterborough City Council - Adult Social Care Outcomes Framework - 2017/18**

							17/18 Peterborough is better		
							17/18 Peterborough is the same		
							17/18 Peterborough is worse		
		Peterborough		Comparator Averages					
Ref	ASCOF - Indicator	2016/17	2017/18	Region	CIPFA	England	Measure	Rank	DOT
1A	Social care related quality of life (Score)	19.5	19.6	19.2	19.1	19.1	Bigger is Better	21	↑
1B	Service users with control over their daily life (Percentage)	79.7	81.8	78.4	79.6	77.7	Bigger is Better	21	↑
1C1A	People receiving self-directed support (Percentage)	97.9	99	82.1	95.1	89.7	Bigger is Better	46	↑
1C2A	People receiving direct payments (Percentage)	25.3	26.9	27	28	28.5	Bigger is Better	83	↑
1C1B	Carers receiving self-directed support (Percentage)	100	100	95.1	100	83.4	Bigger is Better	1	→
1C2B	Carers receiving direct payments (Percentage)	27.1	44.7	84.9	98.9	74.1	Bigger is Better	121	↑
1E	Adults with learning disabilities in employment (Percentage)	9.6	6.3	7.5	4.5	6	Bigger is Better	65	↓
1G	Adults with learning disabilities living in own home or with family (Percentage)	83.8	81.2	75.2	81.5	77.2	Bigger is Better	60	↓
1I	Service users with as much social contact as they would like (Percentage)	46.1	49.3	45.9	47	46	Bigger is Better	33	↑
2A1	Permanent admissions to care homes: people aged 18 to 64 (Per 100,000)	7.5	6.7	14.1	12	14	Smaller is Better	20	↓
2A2	Permanent admissions to care homes: people aged 65 and over (Per 100,000)	439.6	441.8	479.4	650.1	585.6	Smaller is Better	34	↑
2B1	Older people at home 91 days after leaving hospital into reablement (Percentage)	72.4	75.6	81.8	80.4	82.9	Bigger is Better	132	↑
2B2	Older people receiving reablement services after leaving hospital (Percentage)	2.7	2.2	2.9	2.9	2.9	Bigger is Better	106	↓
2C1	Delayed transfers of care (Per 100,000)	12	14	11.8	13.1	12.3	Smaller is Better	115	↑
2C2	Delayed transfers of care attributable to social services (Per 100,000)	0.3	0.2	3.7	3	4.3	Smaller is Better	3	↓
2C3	Delayed transfers of care attributable to both (Per 100,000)	N/A	0.8	0.7	0.8	0.9	Smaller is Better	101	-
2D	The outcome of short-term services: sequel to service no care needs (Percentage)	70.2	74.8	82.8	73.4	77.8	Bigger is Better	85	↑
3A	Client satisfaction with care and support (Percentage)	65.5	65.8	64.4	64.8	65	Bigger is Better	61	↑
3D	Service users who find it easy to get information (Percentage)	78.6	75.7	72.2	73	73.3	Bigger is Better	40	↓
4A	People who use services and feel safe (Percentage)	70.9	68.4	70.3	72.8	69.9	Bigger is Better	100	↓
4B	People who say the services they use make them feel safe and secure	83.7	85.6	84.3	86.2	86.3	Bigger is Better	95	↑
Note	Cipfa comparison = median average								

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<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 7
<b>15th JANUARY 2019</b>	<b>PUBLIC REPORT</b>

Report of:	Adrian Chapman, Service Director, Communities and Safety	
Cabinet Member(s) responsible:	Cllr Peter Hiller, Cabinet Member for Growth, Planning Services, Housing and Economic Development Cllr Irene Walsh, Cabinet Member for Communities	
Contact Officer(s):	Sean Evans, Head of Housing Needs Dave Anderson, Interim Development Director	Tel: 01733 864083 Tel: 01733 452468

**REVIEW OF HOMELESSNESS REDUCTION STRATEGY 2018 - 2020 AND SAFER OFF THE STREETS**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Head of Housing Needs	<b>Deadline date:</b> <i>n/a</i>
<p>It is recommended that Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Note the progress of Peterborough City Council and partners in the delivery of the Homelessness Reduction Strategy 2018 - 2020</li> <li>2. Note the progress in tackling rough sleeping in the City since the launch of Safer Off the Streets in October 2018</li> <li>3. Provide comment and steer for the revision of the Action Plan, and agree to the provision of a revised action plan in March 2019</li> <li>4. Consider and agree to the process and timescales for reviewing the new Homelessness Reduction and Rough Sleepers Strategy 2020 - 2025</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The Committee have requested a review of progress in delivering the City Council's Homelessness Reduction Strategy 2018 - 2020, which was launched in June 2018 following agreement at Full Council. The committee have also requested an update on the delivery of the Safer Off the Streets campaign, launched in October 2018.

**2. PURPOSE AND REASON FOR REPORT**

2.1 Full Council agreed the two year Homelessness Reduction Strategy in June 2018, which is due to be renewed by March 2020. Homelessness is a significant issue in the City, and since the strategy was written, the Homelessness Reduction Act has placed new burdens on the local authority from April 2018. Incorporated into this report is an update on the progress of the Safer Off the Streets Partnership which was launched in October 2018.

It was agreed by Members that the strategy would be reviewed annually. Given the significance of the changes, it is timely to review early progress, priorities and the action plan, and also start to set out a schedule of work for developing a new 5 year strategy from March 2020. This report constitutes the annual report to Committee on progress against the strategy.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms

of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

3. Housing need (including homelessness, housing options and selective licensing).

- 2.3 This report links to the following corporate priorities:
- Keeping our communities safe, cohesive and healthy
  - Safeguarding children and vulnerable adults

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	n/a
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**4 BACKGROUND AND KEY ISSUES**

- 4.1 The City Council is required under the Homelessness Act 2002 to conduct a review of homelessness in its area and produce a Homelessness Reduction Strategy every five years which:
- Addresses the causes of homelessness in the Council’s area
  - Introduces initiatives to prevent homelessness wherever possible
  - Ensures measures are in place to secure sufficient temporary accommodation for those households that are or may become homeless; and
  - Ensures that appropriate support is available for people who have previously experienced homelessness in order to prevent it happening again.

These legislative requirements were refined in the 2018 Homelessness Reduction Act (HRA) which increases the duty on Local Authorities to support households earlier in order to prevent homelessness. The current Strategy was purposefully created for a shorter time period in order to allow the initial impact of the new legislation to be understood, and for the Council to be able to respond to future needs without delay.

- 4.2 Peterborough City Council has recognised in its current strategy the impact which homelessness has on people. The strategy also highlights the current system wide pressures which have caused a rapid escalation of the issue in the last three years, and the changing economic environment which has compounded them. The Council is clear about the areas where most progress needs to be made in order to make a positive impact which are captured in the following ten objectives, with more detail to be found in Appendix One about progress against these objectives:
- Objective 1: Eliminating the use of Travelodge type accommodation and reducing / eliminating the use of B&B type accommodation for temporary accommodation
  - Objective 2: Ensuring the effective implementation of the Homelessness Reduction Act (HRA) and embracing the culture change this will bring
  - Objective 3: Creating a suite of prevention tools which will give the Housing Needs team improved chances of success in preventing homelessness
  - Objective 4: Support landlords and tenants to overcome landlord/tenant issues which may lead to eviction action
  - Objective 5: Bringing together services to work holistically in ensuring financial inclusion, income maximisation and debt advice are accessible and prioritised in order to support preventative work
  - Objective 6: Increase the supply of self-contained temporary accommodation options in order to support the reduction of B&B use
  - Objective 7: Explore the potential of a Social Lettings Agency/Guaranteed Rent Scheme for private landlords

- Objective 8: Ensure that information and advice on housing and homelessness prevention is widely available and that our customers are seen at the earliest possible opportunity
- Objective 9: Maintain services and create an effective supported accommodation pathway for single homeless and rough sleepers
- Objective 10: Increase the focus on performance supported by clearer data

4.3 To support the delivery of the strategy the Council has continued to make a significant investment in staff and homes in order to address what is both a local and national issue. The Council has been supported in this through additional investment from national government in key areas of service delivery, including rough sleeping and the new prevention duties.

This report sets out progress against these objectives, highlighting areas of improvement as well as where there remain challenges.

4.4 As part of the strategy delivery, the City Council has also acted as a key partner in the development and delivery of the Safer Off the Streets campaign which was launched in October 2018. This supports the delivery of one of the key priorities identified in 4.2.

4.5 Critical to delivering reductions in the numbers of people who are homeless in the City is managing demand through preventative work, but also ensuring there is a sufficient supply of the right type and cost of accommodation to meet need. Sections 5.1 - 5.8 set out how this work has been developed in the last 12 months.

## 5 **KEY ISSUES:**

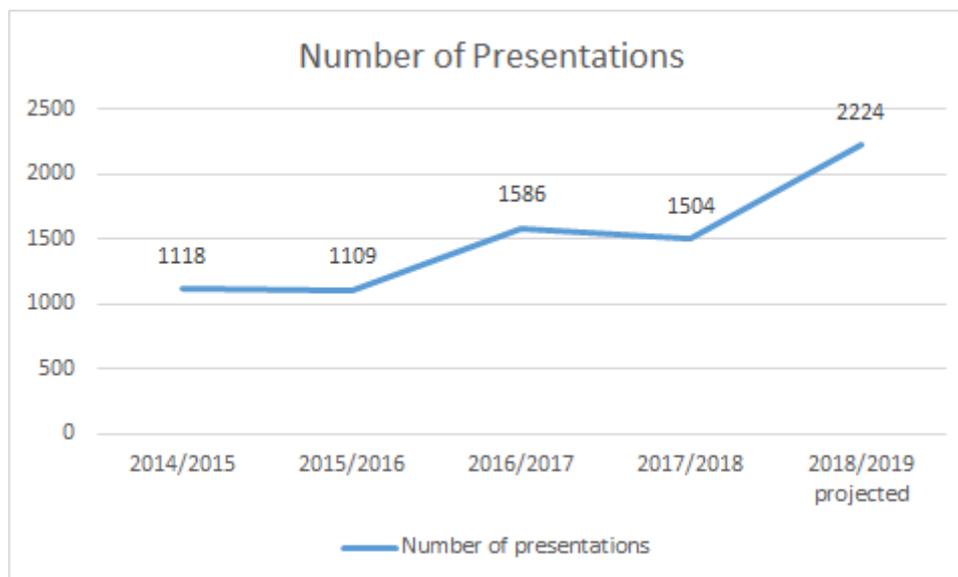
### 5.1 **Demand 2018/19**

As reported in the update to committee in July, the 2 years prior had been particularly challenging for the Housing Needs Team. In the period April 2016 - March 2017 the Council saw increasing levels of households requiring assistance, with 1586 presenting as being homeless or threatened with homelessness. This represented an increase of 43% on the previous year. This level of demand remained between April 2017 - March 2018 with 1504 households presenting as homeless.

We expected that there would also be an increase in demand for services this year as a result of the introduction of the Homelessness Reduction Act. The experiences of Southwark, who were an early adopter of the Homelessness Reduction Act, saw an increase in presentations for assistance of 26% in the first year.

In addition to this we have seen the further roll out of Universal Credit in the area and we were expecting to see a further increase in demand because of this.

So far to date we have seen 1668 presentations in the 9 months since the introduction of the Act. If this level of presentations is to continue we expect this to represent a 47.8% increase this year on last years figures, as detailed in the graph below:



The change in legislation has been a significant pressure on the Housing Needs team and they have often found it difficult, not least coping with the increases in demand, but also the change in culture required as the way households are dealt with is different under the new legislation.

This being said the team have made great strides in embracing the new duties and have seen success in relation to the prevention and relief of homelessness. In the 9 months since the introduction of the Act the team have been successful in preventing or relieving homelessness for 245 households. Many of these households would have been able to remain in their current accommodation following the intervention and support of the team or have been supported with a move to alternative suitable accommodation without a lengthy stay in temporary accommodation and a full housing duty being accepted.

## 5.2 Temporary Accommodation

The increases in demand for temporary accommodation that the service has experienced have been widely reported in the media, in particular the number of households accommodated out of Peterborough. These increases have been particularly marked since the introduction of the Act.

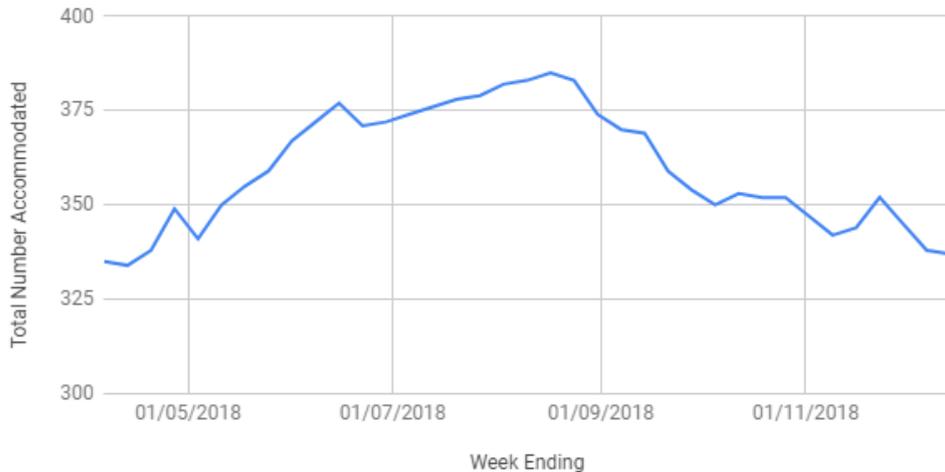
However, the team has seen successes in the management of the number of households accommodated in temporary accommodation and have now brought those numbers down to a similar level to where they were at the start of this financial year. These figures continue on a downward trajectory.

At the start of the financial year we were accommodating 335 households in temporary accommodation, this peaked in August when we were accommodating 385 households, but at the end of December 2018 we were accommodating 337 households.

As importantly, the introduction of new accommodation for use by the Council in Peterborough has meant that we have been able to reduce the the number of households accommodated in Travelodge accommodation outside of Peterborough to zero before the end of the year. This peaked at 63 households in June 2018.

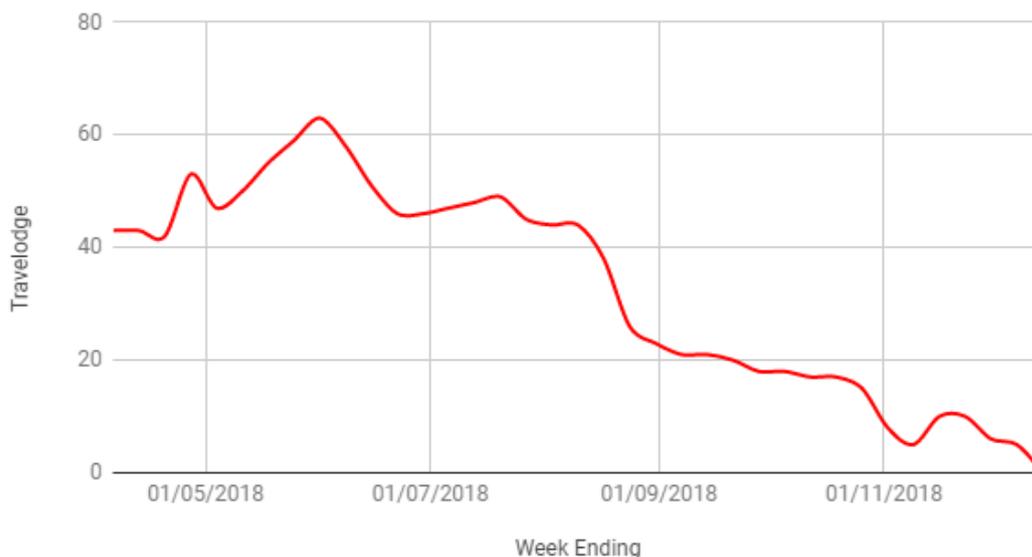
The graph below shows the number of households accommodated in temporary accommodation:

### Total Number of Households Accommodated in Temporary Accommodation



The graph below shows the number of households accommodated in Travelodge accommodation this year to date:

### Number of households accommodated in Travelodge



### 5.3 Supply 2018/19 - update on plans to increase supply of accommodation within the city

The Council has been pursuing three strands of activity to increase the supply of affordable accommodation to meet the needs of homeless households. The first concerns the supply of new affordable homes via Medesham Homes, the Council’s joint venture with Cross Keys Homes. Medesham Homes has a development pipeline of c.250 units of accommodation that it will deliver over the next 2 years. This is summarised in appendix 2. The first scheme of 29 units has now been completed at Midland Road and these properties became available for occupation in December 2018.

Council Officers have also been pursuing the leasing of properties from private sector landlords for periods typically of up to 5 years. 35 housing units have been secured to date. The Ministry of Housing, Communities and Local Government (MHCLG) has announced funding for private rented sector leasing initiatives that would allow local authorities to adopt new incentives such as rent deposit guarantees. Council Officers have submitted a bid for this funding and a decision is expected to be known in January.

Preparatory work requires to be undertaken to ready privately leased properties for occupation ensuring that electrical and gas safety inspections and essential due diligence checks have been completed. Once the outcome of the MHCLG funding bid is known it is proposed that a more formally structured private rented sector scheme will be introduced with a view to further reducing the number of homeless households in B&B accommodation.

In addition to leasing properties from landlords, the Council has used £10m invest to save funding to purchase a number of private properties for use as temporary accommodation, in particular, 2 and 3 bedroom units to address demand from homeless families. As at 18 December, offers had been accepted for 36 properties. These are progressing towards exchange of contracts and the first 4 were occupied before Christmas. It is expected that around 50 homes will have been acquired by March 2019. There is a typical lag of 8 -10 weeks from acceptance of offer to completion and, in some cases, preparatory work is needed before homes can be occupied.

The full benefits of the 50 or so properties purchased through invest to save money will be realised in the new financial year but already the use of leased and purchased properties has helped reduce the number of households accommodated in B&B and, as previously described, as at 18 December there were no longer any households in Travelodge accommodation.

The Council has also purchased 7 properties on Cromwell Road as part of its land assembly preparations for the regeneration of North Westgate. It is intended that until development commences at North Westgate these properties will be used for temporary accommodation.

5.4 By the end of 2018/19 it is anticipated that an additional supply of temporary housing will have been delivered as follows.

- Medesham Homes 29 units
- Private leased properties 50 units
- Purchased Properties 53 units

5.5 The measures described above have had a positive impact in reducing the Council's reliance on Travelodge and B&B accommodation. There were no households in Travelodges, or out of area, as of 18th December 2018. This is a significant achievement given that numbers peaked in June this year at 63. Provided there is no major increase in homeless demand the measures taken should deliver significant further improvements in the new financial year. However one remaining concern is the risk of rent arrears rising with the further roll out of Universal Credit. The Council's work on homelessness prevention has largely mitigated this risk to date but it remains an area of concern.

## **5.6 Implementation of the Homelessness Reduction Act (HRA)**

5.6.1 The implementation of the HRA since April 2018, as indicated by the figures above, has had an impact on demands into the service which was anticipated. To meet this demand, new resources have been put into the Housing Needs team to increase capacity in our preventative activity, and thereby reduce the costly and unsatisfactory use of temporary accommodation. Following a whole service consultation, the new team structure was in place by September 2018. Given the dramatic legislative changes, the new structure will need to be kept under review as the full impact of the HRA and operational requirements become clearer in the first twelve months. However, having a new and established senior management team in place is already improving oversight and operational and strategic capacity.

- 5.6.2 A key aspect of the delivery of the HRA is the strength and capacity of partnership work. Homelessness is a multi-faceted and systemic problem which needs to have systemic partnership wide response in order to make an impact. To facilitate the wider partnership work, a Peterborough Homelessness Forum has been set up, with its inaugural meeting taking place in October where a wide range of internal and external partner organisations and services were represented. From the first meeting, a number of pressing priorities have been identified to be taken forward in more detail across the partnership: our work with families with children; working with victims of domestic abuse; dual diagnosis support (where people have mental health and substance misuse issues); and communications. The working groups will be reporting back with early recommendations at the second of the Forum meetings in January 2019.
- 5.6.3 Work has been taking place in close and successful partnership with Cross Keys Homes in order to address the demand needs. This has included focusing jointly on activity to bring households who have been placed out of area back into Peterborough, and will continue into 2019 on one of our key priorities to reduce use of bed and breakfast accommodation significantly.
- 5.6.4 In addition to the above, the City Council is piloting a new and innovative partnership with the voluntary sector which will enhance preventative action before households get involved with the statutory housing needs team. This will increase the capacity of the partnership to intervene effectively before problems become a crisis. Once the new Housing Needs office opens on Bridge Street, which is anticipated to be from February 2019, we will be exploring longer term options for the co-location of services to complement the statutory work of the Council.

## 5.7 **Performance**

### 5.7.1 *Homelessness Advice and Support Team (HAST) - Improvement Plan*

The significant issues which Peterborough has been experiencing in the last two years with an exponential rise in homelessness and a consequential increased use of B&B type accommodation to meet demand for temporary accommodation, has enabled us to access further support from the national team leading on homelessness. The HAST team form part of the Ministry of Housing, Communities and Local Government and after their first visit to the City in Autumn 2017, they have returned three times in Autumn 2018 to discuss our progress and offer further advice and support. There has been recognition of the challenges Peterborough has in tackling the issue, but also very supportive feedback of the work underway and the strengths and capabilities of the Housing Needs team.

Gaining the external view of where further improvements need to be made has been extremely helpful and as a result of the work with HAST an internal improvement plan has been developed, and work is well underway to deliver against it. This will be aligned fully with the refreshed Homelessness Reduction Action Plan by March 2019.

### 5.7.2 *Governance*

As this report highlights, reducing the numbers of people in the City who find themselves homeless, is a complex problem which requires a whole system approach to achieve. Within the Council there is a need to both secure the optimum arrangements to prevent homelessness, and also ensure there is a sufficient supply of homes to meet the right type of need. To ensure complete connectivity and senior management oversight of the work across the Council, a number of governance arrangements are in place at officer level:

- The production of a weekly briefing note which updates on progress in demand and supply
- A weekly meeting between the Leader and Chief Executive of the City Council, and the lead officers for demand and supply activities
- the establishment of a Housing Programme Board which meets monthly, provides oversight of the financial position, and works to unblock any barriers to progress where

needed, ensuring risks are managed securely. This is chaired by a Service Director.

## 5.8 Safer Off the Streets

### 5.8.1 In October 2018, we provided an update to Committee regarding the forming of the Safer off the Streets Peterborough initiative.

Much has happened since the launch, which took place in Cathedral Square on the 10th October 2018. This was also the same week that the Garden House was opened by the Light Project Peterborough in the Cathedral Precincts.

Since opening, the Garden House has provided a neutral welcoming environment for rough sleepers to access:

- the Council's outreach services
- Primary Health Care, through GP provision
- drug and alcohol outreach
- assistance with claiming and maintaining benefits
- volunteering opportunities
- and much more

In addition to the opening of the Garden House, Axiom Housing Association have opened up access to the city's crash bed provision. This consists of 10 emergency access beds that the outreach team can refer rough sleepers into to provide them with warmth and shelter at any time throughout the year. The crash beds are providing the perfect launch pad for clients to engage with outreach support services in order to make that next move into some form of more stable accommodation provision.

Once accommodation provision is sourced we now have floating support workers working as part of the rough sleeping initiative funding who then keep contact with clients and support them in the early stages of them managing their new accommodation to ensure that they are able to maintain the accommodation and break the cycle of homelessness and rough sleeping that can affect so many.

In addition to the above, in the last week of November, the Light Project Peterborough opened the winter night shelter, which will run until April 2019 offering room for 8 rough sleepers at any one time. The Council and partners supports the move on of clients from the Winter Night Shelter into supported accommodation settings ensuring that no one who's eligible for assistance leaves the night shelter and returns to the streets.

Over the Christmas period the Council opened up its Severe Weather Emergency Provision, which increased the capacity even further and meant that there are 18 beds available for rough sleepers at Fairview Court and additional capacity in reserve if required to ensure that no one has to sleep rough over the winter period.

The Safer off the Streets website ([www.saferoffthestreets.co.uk](http://www.saferoffthestreets.co.uk)) has launched and continues to be updated regularly to include what help and support is available in the city and when it can be accessed. Case studies are regularly added to give updates on the progress being made by the partnership.

The initiative also provides members of the public with an alternative to giving money to people on the streets. The contactless donation point in St Peters Arcade and through the website allows the public to donate directly to the services who will support those individuals to make the change required to leave the streets.

The Safer Off The Streets management board have agreed that all donations received will go directly towards the day to day operating costs of the Garden House.

The annual rough sleeper count took place late in November 2018 and our estimate based on

the physical count and other intelligence gathered was that 28 rough sleepers were sleeping out on the night of the snapshot. This is down from 31 last year. At the time of the physical count there were still a number of the crash beds going unused as the weather was unseasonably mild and many were still choosing to remain sleeping out.

It is expected that nationally the number of rough sleepers is likely to increase, but figures will not be released until the early new year.

There is still much work to be done and in 2019 the Council will have increased resource focussing on rough sleeping. The outreach team will increase to 4 outreach officers and a team leader. The accommodation provision we currently have will be maintained to ensure that we have an offer for all rough sleepers to leave the streets. The Safer Off The Streets partnership continues to grow and working together collaboratively will ensure that areas of duplication are minimised while harnessing the high levels of good will we have in the city.

## **5.9 Process and Timescales for Review of Strategy for 2020 - 2025**

Given the significant changes which have taken place with the new legislation, Members chose to make the current strategy of two year duration. As such the strategy and action plan is due to be reviewed and republished by July 2020, which will also provide the opportunity to reflect new national guidance which indicates that Homelessness Reduction Strategies need to more visibly include the needs of rough sleepers. The following sets out a proposed timescale for the review, for comment by Members:

- Mid year review of Action Plan, to incorporate improvement plan: March 2019
- Partnership review - led by Homelessness Forum: September - December 2019
- City Council review - led by Housing Programme Board: September - December 2019
- Revised draft objectives and high level actions presented to Members for comment - January 2020. This could be undertaken in the form of a workshop in order to develop ideas further
- Detailed final draft of strategy and action plan presented to Scrutiny - March 2020
- Cabinet approval sought - March - June 2020
- Full Council adopt strategy - June/July 2020

## **6. CONSULTATION**

6.1 The report describes the ways in which we are engaging with our partners across the housing, voluntary and faith sectors to ensure our actions address the issue of homelessness and rough sleeping. These consultative mechanisms are now fully embedded and will continue, including during the development phases of the new strategy.

## **7. ANTICIPATED OUTCOMES OR IMPACT**

7.1 The scrutiny applied by the Committee will help to ensure we continue to drive down homelessness and rough sleeping.

## **8. REASON FOR THE RECOMMENDATION**

8.1 The recommendations contained within this report will ensure that we have an agreed process in place to consult upon, design and deliver the new 5 years strategy, as well as to continue to deliver the current strategy.

## **9. ALTERNATIVE OPTIONS CONSIDERED**

9.1 N/A

## **10. IMPLICATIONS**

### **Financial Implications**

10.1 It is not expected that there will be any additional financial implications beyond those already accounted and budgeted for.

The Housing Needs Budget for 2018/19 is £2.44m. The forecast spend at the end of November 2018 was £2.55m.

**Legal Implications**

10.2 N/A

**Equalities Implications**

10.3 N/A

**11. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

11.1 Peterborough's Homelessness Reduction Strategy 2018 - 2020

**12. APPENDICES**

12.1 Appendix 1 - Homelessness Strategy Action Plan Update - December 2018

**Appendix 1 – Homelessness Reduction Strategy Action Plan Update - December 2018**

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Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
1 Eliminating the use of Travelodge type accommodation and reducing / eliminating the use of B&B type accommodation for temporary accommodation	Investigate with current providers who have B&B type/shared accommodation within Peterborough the possibility of expansion of their portfolio to support our ambition to keep households in the city.	To increase the provision of provision in area by up to 50 units to meet current demand	B&B providers / Private Developers / Landlords	Head of Housing Needs / Temporary Accommodation Lead Officer	Dec 2018	GREEN	Ongoing. Current providers have shown an ongoing willingness. Reducing numbers in B&B type accommodation currently means there is sufficient provision in the city.
	Research other providers capacity/willingness to work with the council in providing accommodation in the Peterborough area for homeless households.	To increase the provision of provision in area by up to 50 units to meet current demand	B&B providers / Private Developers / Landlords	Head of Housing Needs / Temporary Accommodation Lead Officer	Mar 2019	GREEN	Ongoing. 14 units of self contained accommodation secured in 2018/19. Further opportunities being explored. 15 units of accommodation in the pipeline with CKH at Tyesdale.
	Investigate with registered providers potential opportunities for increasing hostel type provision for temporary accommodation	To identify whether any potential sites exist and assess costs for development /operation	Registered Providers	Head of Housing Needs / Temporary Accommodation Lead Officer	Mar 2019	AMBER	Limited willingness to consider expansion of hostel type accommodation, but reclassification of former sheltered accommodation is being considered.
	Ensure no 16 or 17 year olds are placed into unsuitable B&B type temporary	A partnership approach adopted to ensure no unsuitable placements	Children's Services / Youth Services / Supported Accommodation	Housing Needs Operations Manager / Team Manager – Family	May 2018 Ongoing	GREEN	Review of Homeless 16/17 year old protocol following new statutory guidance has been completed. No 16/17

		accommodation		Providers	Safeguarding	g		year olds placed into B&B by Housing at any time during 2018/19
		Utilise preventative tools to keep households in their current accommodation	Support those at risk of eviction to remain in their own home by assisting with arrears / affordability issues / mediation	Private Landlords / Householders / County Court	Housing Solutions Officers / Visiting Officers / STS Client Team	June 2018 Ongoing	GREEN	Officers in Housing Needs making full use of new prevention tools.
		Utilise preventative tools to secure alternative suitable accommodation prior to having to leave the current accommodation	Support those who cannot be kept in their current home to move to alternative suitable permanent accommodation	Private Landlords / Registered Providers / Revs & Bens	Housing Solutions Officers / CBL Officers / Placements Officers / STS Client Team	June 2018 Ongoing	GREEN	Officers making use of tools where possible, but opportunities to move to alternative private sector accommodation limited due to affordability.
		Where homelessness cannot be prevented utilise preventative tools to keep households in their current accommodation for as long as possible in order to identify more suitable temporary accommodation	Early identification of potential T/A need to enable suitable accommodation to be found	Private Landlords / Householders / County Court	Housing Solutions Officers / Temporary Accommodation Officer / Placement Officers	July 2018 Ongoing	GREEN	Officers in Housing Needs making full use of new prevention tools.  Review of bookings in ensuring officers have considered all alternatives prior to provision of accommodation in place.
2	Increase the supply of self-contained temporary accommodation options in order to support the reduction of B&B	Work with private developers / landlords to procure additional units of self contained temporary accommodation to	Identify supply of c.100 units of self contained accommodation to be leased	Private Developers / Landlords	Head of Housing Needs / Temporary Accommodation Officer	April 2019	AMBER	Current post holder has tendered his resignation. The post will be back filled in the interim until the end of 2018/19

	use	be used as an alternative to B&B type						
		Work with Medesham Homes to identify / deliver a pipeline of suitable self-contained accommodation to be used as temporary accommodation while demand exists and permanent supply going forward.	Identify / deliver c. 250 units of self contained units of accommodation. Use to be determined at handover.	Medesham Homes	Head of Housing Needs	March 2020	AMBER	29 Units at Midland Road now handed over and allocated. Priority given to homeless households in temporary accommodation.
		Review the current lease with Stef & Philips for St Michael's Gate prior to agreed break to confirm need and make decision relating to entering final year.	To make an informed decision relating to the future need to enter into the 3 <sup>rd</sup> year and whether talks should be entered to discuss a lease beyond the current one	Stef & Philips / Commissioning Team / Legal Services	Head of Housing Needs	Nov 2018	GREEN	Complete, has been agreed to not end deal at 2 year break clause.
		Review the current lease with Cross Keys Homes for Elizabeth Court prior to ending to determine whether continued need and possible extension.	To make an informed decision relating to the future need and whether talks should be entered to discuss a lease beyond the current one	Cross Keys Homes / Commissioning Team / Legal Services	Head of Housing Needs	June 2020	GREEN	Not yet due
3	Ensuring the effective implementation of	To review the current structure of the Housing Needs	To have a structure that is fit for purpose in effectively delivering	Human Resources	Assistant Director for Housing ,	April 2018	GREEN	Restructure proposed and consultation has ended. Interviews taking

the Homelessness Reduction Act and embracing the culture change this will bring	team and restructure the service to meet the requirements of the new legislation	on the requirements of the Homelessness Reduction Act		Communities & Youth / Head of Housing Needs			place with team to be fully recruited to and will be in place for 1st September 2018. Complete
	Develop and implement a comprehensive training matrix for the Housing Needs Team to equip officers to meet the requirements of the act.	Housing Needs Officers have a full understanding of the duties under the act and feel well equipped to support clients effectively	Training & Development Team	Housing Needs Operations Managers	Jan 2019	GREEN	Commenced.
	To upgrade/replace current Northgate Housing System to ensure an effective Housing Register and CBL solution is in place while ensuring officers are supported with the management of caseloads and to support clients in maintaining personalised housing plans.	To have a supported IT solution, which meets the needs of the service and its reporting requirements	Serco ICT	Head of Housing Needs	Dec 2018 March 2019	AMBER	Partially completed. Housing Jigsaw system in place supporting officers with the management of caseloads under the Homelessness Reduction Act. Further investigations required for suitable housing register and CBL system. Serco ICT commencing programme of works to implement Housing Jigsaw as CBL HR system.
	To review the current customer journey and adapt, embracing the	Ensuring officers have suitable Communications/IT equipment to support	Serco ICT / Property Services	Housing Needs Operations Managers	Feb 2019	AMBER	Housing Needs team are now moving to the Town Hall. Ongoing.

	opportunity for officers to work agile following the physical office move to Sandmartin House	Agile Working and customers are able to effectively access the service via a number of differing routes					
	Ensure systems capture the required information and data to meet the DCLG's H-CLIC reporting requirements	To be in a position to report the IT data required from the launch of the Homelessness Reduction Act	Serco ICT	Head of Housing Needs / Housing Systems & Performance Officer	July 2018	GREEN	Completed. Housing Jigsaw system in place to record and report to meet MHCLG requirements.  Ongoing difficulties with changing requirements from the MHCLG have proved to be troublesome.
	Develop the Housing Pages on the councils website to ensure that information provided is accurate, current, supports applicants to make informed choices, gives realistic information not raising expectations and enables customers to self-help or electronically refer themselves into the service.	Pages to be fully updated and reviewed regularly so remaining current to reduce unnecessary contact with the service. Facility for clients to self-refer via web form.	Media - Comms Team	Head of Housing / Housing Needs Operations Manager	Dec 2018	AMBER	Ongoing, Pages have been updated to reflect changes in legislation and duty to refer links have been included. Further development of self help information required.
	Develop a Landlord forum for both private and social	Forum set up giving landlords and the Council networking	Private & Social Landlords	Head of Housing / Housing Needs	Jan 2019	AMBER	Private landlord newsletter to be

landlords are in attendance to discuss and remedy issues faced by landlords and the council in order to prevent the need for eviction action to take place.	opportunities in an informal setting		Operations Manager			reinstated. Further updates to follow.
Develop a Homelessness Forum with Statutory, Voluntary and Faith Sector partners to provide governance of the strategy moving forward.	Set up regular forum to review and progress the homelessness strategy	Registered Providers, Voluntary Sector Partners, Faith Sector Partners	Service Director for Communities & Safety	July 2018	GREEN	Expansion of current Rough Sleeper Strategic Group being considered to meet this objective.  Safer off the Streets launched 10/10/2018  1st Homelessness Forum met in November 2018
Investigate & commission independent mystery shopper and stakeholder surveys to constantly review and improve customer journey		Shelter/Crisis	Head of Housing / Housing Needs Operations Manager	April 2019	GREEN	Not yet due
Develop an effective communications plan around homelessness and rough sleeping which provides information on key		Media - Comms Team	Assistant Director for Housing, Communities & Youth	Oct 2018	GREEN	Plan developed and in place

		changes, successes and case studies year round.						
4	Creating a suite of prevention tools which will give the Housing Needs team improved chances of success in preventing homelessness	Change the use of the Rent Deposit Loan Scheme and expand to cover rent in advance & deposit where a potential property is affordable and suitable. Extending repayments period to 5 years	Increased opportunity to prevent and relieve homelessness by providing interest free loans		Housing Needs Operations Manager / Housing Solutions Officers	April 2018	GREEN	Officers in Housing Needs making full use of new prevention tools.
		Review the current Discretionary Housing Payments Fund (DHP) to allow payments to clear rent arrears in order to keep households in their home.	Increased opportunity to prevent and relieve homelessness by clearing housing related debt	Serco Revs & Bens / STS client team	Senior Policy Manager / Housing Needs Operations Manager / Housing Solutions Officers	Aug 2018	AMBER	No change in referrals process and limited use as a homelessness prevention tool due to lack of eligibility.  Ongoing discussions with HB team. Agreement to utilise DHP for rent in advance cases. Further exploration of homelessness prevention opportunities required
		Utilise the Homelessness Prevention Fund to allow those not eligible for a DHP to be assisted in the same way.	Increased opportunity to prevent and relieve homelessness by clearing housing related debt		Housing Needs Operations Manager / Housing Solutions Officers	June 2018	GREEN	Officers in Housing Needs making full use of new prevention tools.

		Create a landlord assurance scheme to support landlords concerned about the impact of Universal Credit and lower Local Housing Allowances rates to cover rent shortfalls where a tenant is in receipt of benefits	Increased opportunity to prevent and relieve homelessness by supporting potential rent arrears accrual		Housing Needs Operations Manager / Housing Solutions Officers	Jan 2019	AMBER	Requires further investigation. Not yet due.  Elements of this action have been submitted to the MHCLG as part of the PRS Fund bidding round.
		Investigate the setting up of a local mortgage rescue scheme based on the Government's Mortgage Rescue Scheme, which ended in 2015.	Prevention of homelessness by supporting a household to remain in their home and increasing available social/affordable housing stock	Registered Providers	Head of Housing Needs	Mar 2019	GREEN	Not yet due
5	Support landlords and tenants to support them to overcome landlord / tenant issues which may lead to eviction action	Set up referral processes so landlords are able to refer "at risk" cases into the service in order to receive support from a dedicated officer to overcome issues.	Online referral routes created and referrals received	Private Landlords / Registered Providers	Housing Needs Operations Managers / Housing Solutions Officers	Feb 2019	AMBER	Expansion of duty to refer referral processes to RPs and Private Landlords
		Use prevention tools such as DHP and homelessness prevention fund to assist with rent shortfalls / payment shocks / rent	Clients supported to remain in their homes	Private Landlords / Registered Providers / Serco Revs & Bens / STS client team	Housing Needs Operations Managers / Housing Solutions Officers	September 2018	GREEN	Officers in Housing Needs making full use of new prevention tools further investigations around the use of DHP required.

	arrears in order to prevent possession action						
	To act as mediator between landlord and tenant where poor communication could lead to landlords seeking to obtain possession of their property.	Clients supported to remain in their homes	Private Landlords / Registered Providers	Housing Needs Operations Managers / Housing Solutions Officers	August 2018	GREEN	Currently being delivered as part of the homelessness trailblazer project in Peterborough & Cambridgeshire. Officers in Housing Needs referring cases where required.
	To support landlords faced with issues of anti-social behaviour from their tenant or associated persons where eviction action is being considered.	Clients supported to remain in their homes	Private Landlords / Registered Providers / Prevention & Enforcement Service	Housing Needs Operations Managers / Housing Solutions Officers / Senior Prevention & Enforcement Officer	August 2018	GREEN	Currently being delivered as part of the homelessness trailblazer project in Peterborough & Cambridgeshire. Officers in Housing Needs referring cases where required.
	Investigate scheme to support landlords left with no option but to sell their property due to financial difficulties or constraints related to repair obligations.	Clients supported to remain in their homes / increase the supply of affordable housing	Private Landlords /	Head of Housing Needs / Empty Homes	March 2019	GREEN	Some cases being filtered through to Property Purchase initiative, but further investigation required into feasibility of creation of scheme.
	Support tenants to challenge possession action where landlords are not complying with the requirements of the Deregulation	Clients supported to remain in their homes / Possession delayed for non compliance	CAB	Housing Needs Operations Managers / Housing Solutions Officers	August 2018	GREEN	In place & Ongoing

		Act 2015						
		Create and host a pre-tenancy training course for clients and encourage mandatory completion to prepare clients for the responsibilities they will have when they are offered a property.	Setting clients up to reduce the chances of repeat homelessness	Serco ICT / Training & Development / Registered Providers	Housing Needs Operations Manager	July 2018	AMBER	In progress, course has been designed, but further investigation required into a suitable platform to host and how to make it mandatory.  Scheduled for launch January 2019
6	Bringing together services to work holistically in ensuring financial inclusion, income maximisation and debt advice are accessible and prioritised in order to support preventative work	Investigate the co-location of Housing Needs, CAB advice, Benefits/Welfare Advice and set up effective referral processes to enable priority access to those who may be at risk of homelessness	Co-located prevention hub, one stop shop around homelessness prevention	CAB / Serco ICT / Property Services	Assistant Director for Housing , Communities & Youth / Head of Housing Needs / Senior Policy Manager	September 2018  Dec 2018	GREEN	Agreement secured from CAB to co-locate with Housing Needs following move to the Town Hall. Priority referrals for debt advice and income maximisation from Housing needs already in place.  Further discussion required around roles and responsibilities
		Review current admin and decision making in relation to the DHP fund and consider locating within the Housing Needs team.	Decisions for DHP made based on prevention of homelessness	STS Client Team / Serco Revs & Bens	Head of Housing Needs / Senior Policy Manager	July 2018  Amended Target Date Aug 2018`	AMBER	To be reviewed as part of further discussions with Serco Housing Benefits team. Ongoing discussions with HB team. Agreement to utilise DHP for rent in advance cases. Further exploration of homelessness prevention opportunities

								required
		Investigate the benefits of the creation of a homelessness prevention hub drawing in a number of other service partners from the faith and voluntary sector to ensure a holistic approach to prevention	Co-located prevention hub, one stop shop around homelessness prevention	CAB / Serco Revs & Bens / Commissioning Team	Assistant Director for Housing , Communities & Youth / Head of Housing Needs / Senior Policy Manager	March 2019	GREEN	Not yet due
		Develop effective referral pathways ensuring that identified vulnerable groups are able to access services at the earliest opportunity and personalised action plans effectively support prevention and move on.	Individual pathways set up	Prisons / Armed Forces / NHS Hospitals / Leaving Care Teams / Housing Association Partners	Head of Housing Needs / Housing Needs Operations Managers / Senior Policy Manager	Mar 2019	GREEN	Duty to refer mailbox and online referral forms set up. Training for partners to be delivered over the coming months.
7	Explore the potential of a Social Lettings Agency/Guaranteed Rent Scheme for private landlords	Investigate the benefits of the creation of a social letting agency, offering services to landlords in the private sector enabling the increase of supply of accommodation	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	Mar 2019	GREEN	Further investigation required. Included as part of the PRS bid submission.

		for households in housing need.						
		Assuming viability create a business model demonstrating benefits and identifying resource requirements and seek approvals for creation	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	Mar 2019	GREEN	Further investigation required. Included as part of the PRS bid submission.
		Formulate a package offer for landlords giving a suite of options, which best fits their individual needs, but ensure access to accommodation in the private sector who might currently struggle.	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	Mar 2019	GREEN	Further investigation required. Included as part of the PRS bid submission.
		Set up scheme and roll out	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	April 2019	GREEN	Further investigation required. Included as part of the PRS bid submission.
8	Ensure that information and advice on housing and homelessness prevention is widely available and that our customers are seen at the earliest possible opportunity	In reviewing the customer journey ensure that customers are able to access preventative support at the earliest opportunity	Early intervention opportunities maximised	Media - Comms Team / Serco – Front Door	Head of Housing / Housing Needs Operations Manager	Feb 2019	GREEN	Not yet due

		Review current web based information and ensure comprehensive information is available around all aspects of the service to enable clients to self-help where needed, but being careful not to discourage contact where essential	Pages to be fully updated and reviewed regularly so remaining current to reduce unnecessary contact with the service. Facility for clients to self-refer via web form.	Media - Comms Team	Head of Housing / Housing Needs Operations Manager	October 2018	GREEN	Ongoing, Pages have been updated to reflect changes in legislation and duty to refer links have been included. Further development of self help information required.
		Ensure that other Council departments/ Partners and Members are briefed on the warning signs of homeless and encouraged to refer clients into the service where a risk of homelessness is evident.	Early intervention opportunities maximised	All relevant Council Departments / Members Services / Partners	Head of Housing Needs / Housing Needs Operations Manager	Feb 2019	GREEN	Duty to refer mailbox and online referral forms set up. Training for partners to be delivered over the coming months.
9	Maintain services and create an effective supported accommodation pathway for single homeless and rough sleepers	Continue to review the work of the council and its partners as part of the rough sleeping strategic group to achieve the recommendations of the cross party task and finish group around rough	Ensuring rough sleepers are supported with an offer to leave the streets	Rough Sleeper Strategic Group	Head of Housing Needs	April 2018	GREEN	Many recommendations have been completed and good progress made on others. Additional funding secured from MHCLG to increase provision for rough sleepers which goes beyond the recommendations from the task and finish

		sleeping						group.
		Maintain current resource levels around rough sleeping to support our ambitions to reduce rough sleeping	Ensuring rough sleepers are supported with an offer to leave the streets		Assistant Director for Housing , Communities & Youth / Head of Housing Needs	Ongoing	GREEN	Secured core funding for 2x FTE Rough Sleeper Outreach Officers as part of the Housing Needs Restructure.
		Create and take the lead role in a supported accommodation pathway for single homeless persons, ensuring effective management of supported accommodation resource.	Ensuring effective use of supported accommodation provision and move on	Supported Accommodation Providers / Housing Programmes	Housing Needs Operations Manager	January 2019	AMBER	Development of pathway required. Many partners are on board with the principle and
		Work with the Councils Prevention & Enforcement service to ensure that effective enforcement action is being taken to tackle street based activity, often confused with rough sleeping.	Address the prevalent issue of begging & street drinking, which is not always associated with rough sleeping	Prevention & Enforcement Service	Head of Housing Needs	Dec 2018	GREEN	Ongoing - Rough Sleeper Task & Targeting meetings have been set up and will be homelessness led, but will focus on individuals rather than locations.
10	Increase the focus on performance supported by clearer data	Measure the performance of officers on outcomes in relation to homelessness	Officers have clear direction		Head of Housing Needs / Housing Needs Operations Manager /	August 2018	GREEN	All objectives for officers detailed as part of the performance and development review process, which they will work to achieve during

		prevention rather than timescales to process to ensure high quality of casework			Housing Systems & Performance Officer			2018/19 and year on year afterwards.
		Create monitoring systems which can provide live feedback on cases to reduce delays in processing due to information hunting	Supporting efficient processing of applications / allocations	Serco ICT	Head of Housing Needs / Housing Needs Operations Manager / Housing Systems & Performance Officer	January 2019	GREEN	Housing jigsaw system being well utilised across the team.
		Produce an effective relevant list of key performance indicators (KPI) in relation to homelessness and homelessness prevention	Effective relevant reporting		Head of Housing Needs / Housing Needs Operations Managers / Housing Systems & Performance Officer	Dec 2018	AMBER	Awaiting the first publication from the MHCLG to provide clarity on the KPIs they are using.  Dashboard has been developed and will be updated regularly with performance reported to the Housing Programmes Board.

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<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 8
<b>15 JANUARY 2019</b>	<b>PUBLIC REPORT</b>

<b>Report of:</b>	Adrian Chapman, Service Director, Communities and Safety	
<b>Cabinet Member(s) responsible:</b>	Cllr Irene Walsh, Cabinet Member for Communities	
<b>Contact Officer(s):</b>	Sarah Ferguson, Assistant Director, Housing Communities and Youth Anna Jack, Head of Youth Support	<b>Tel.</b> 07917 235538

### **YOUTH OFFENDING SERVICE HM PROBATION INSPECTION PREPARATION**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Adrian Chapman, Service Director of Communities and Safety	<b>Deadline date:</b> N/A
<p>It is recommended that Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Review and scrutinise the partnership preparation for HM Probation Inspection of Youth Offending Services</li> <li>2. Consider the self-assessment and improvement plan implemented to ensure preparation for Peterborough's HM Probation Inspection of Youth Offending Services</li> </ol>	

#### **1. ORIGIN OF REPORT**

1.1 This report is submitted to the Adults and Communities Scrutiny Committee following a request made by the Service Director for Communities and Safety.

#### **2. PURPOSE AND REASON FOR REPORT**

2.1 To present and review progress made against preparation for HMI Probation Inspection of Peterborough's Youth Offending Services.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview Scrutiny Functions, paragraph No. 2.1 Functions determined by Statute:

To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006.

2.3 This report links to the corporate priorities of Peterborough City Council in respect of:

- Improving educational attainment and skills
- Safeguarding vulnerable children and adults
- Keeping all our communities safe, cohesive and healthy
- Achieving the best health and wellbeing for the city

2.4 This report links to the Children in care Pledge in respect of:

- supporting young people into **college and education**
- helping encourage young people to be **healthy**
- supporting young people to have a **good education**

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	
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### 4. **BACKGROUND AND KEY ISSUES**

4.1 In May 2018 HM Inspectorate of Probation launched a new 3 year Inspection Framework for the Inspection of Youth Offending Services (YOS). The inspection focuses on the effectiveness of the YOS partnership and the work of the YOS as a City Council service, to improve the lives of young people in contact with the Youth Justice System.

We anticipate that this Inspection will be undertaken in Peterborough in the next 6 months. The last inspection was in 2014 when we received a ‘good’ rating during a Full Joint Inspection.

This item is presented to committee to enable members to consider and endorse the improvement plan and preparation currently being undertaken.

4.2 The new HMI Probation Inspection framework involves the following activities:

- Presentation of our ‘Story of Place’ from the Youth Justice Management Board Chair, Assistant Chief Constable Dan Vajzovic
- Case file audits and case holder interviews for approximately 30 cases in total
- A 3 day Short Quality Screening Inspection or 2 week Full Joint Inspection (latter inspection includes Her Majesty’s Inspectorate of the Constabulary, Care Quality Commission and Ofsted during week 2)
- Between 4 – 7 Inspectors onsite for the duration
- Series of focus groups with staff, partners and members of Management Board
- Wider meetings in Full Joint inspection including Lead Member

4.3 HMI Probation Inspection will inspect 3 ‘Domains’ of Youth Offending Services work.

- **Organisational delivery** - Governance, Staff, Partnership and Services, Information and Facilities
- **Court Disposals** - Assessment, Planning, Intervention and Delivery and Reviewing
- **Out of Court Disposals (O OCD)** - Assessment, Planning, Intervention and Delivery and Reviewing

They will use the following criteria to inspect performance in these 3 domains of our work:

- Reducing Re-offending
- Protecting the Public
- Protecting the Child or Young Person
- Ensuring the Sentence is Served

Overall judgements against the 3 domains will be given as either **Outstanding, Good, Requires Improvement** or **Inadequate**. Results of the inspection will be given during the last day of the Inspection, with a report and press release published 6 weeks later.

4.4 Inspectors will expect to see a clear thread of understanding of the Youth Justice Management Board objectives and strategic vision through all the areas of work that they inspect. Our Management Board objectives were agreed by the Joint Cambridgeshire and Peterborough Youth Justice Management Board in July 2018 and were included in the Joint Youth Justice Plan 2018/19. These objectives are detailed below:

- To increase young people known to YOS engagement in Education, Training or Employment and reduce the number of young people who are NEET/ Missing from

#### Education

- To ensure young people have effective transitions and support to move from young peoples' to adult facing services
- To ensure that health and social care services are integrated with youth justice and that young people have access to services that promote and improve their health, wellbeing and life chances
- To implement a partnership response to re-offending data and set priorities for reducing the number of young people who reoffend
- To develop a partnership wide Prevention Strategy to reduce the number of young people entering the youth justice system and going on to be adult offenders
- To ensure that there are robust partnership arrangements to prevent custodial sentences/remands and facilitate effective post custody resettlement
- To ensure that the partnership is responding to the complex cohort of exploited children by identifying young people, safeguarding them and bringing perpetrators to justice

Peterborough Youth Offending Service now sits as part of the wider Targeted Youth Support Service (TYSS), which has been operational since September 2018. The TYSS is a new adolescent service, which brings together previous young peoples' services under one structure to ensure we are working to improve outcomes for young people and delivering the right service at the right time.

4.5 As part of a routine review of quality and practice of services, Peterborough Youth Offending Service Youth Justice Management Board have completed a self-assessment that includes a self-analysis of organisational delivery arrangements and case file audits. The areas for improvement have been embedded into a service Inspection Improvement Plan that is updated at monthly intervals and monitored by the YOS Management Team, Ofsted Preparation Group and Youth Justice Management Board.

4.6 The following outlines the areas of strength and the areas of improvement for each of the domains outlined in 4.3.

#### 4.6.1 **Organisational Delivery:**

##### Strengths

The YOS Inspection Self-Assessment identifies that the Youth Offending Services have good organisational delivery arrangements with a well-attended and led Youth Justice Management Board. It highlights that there is a clear vision and strategy, and partnership arrangements that support service delivery of the YOS. Local leadership ensures that there are appropriate workload levels, monitoring of the quality of work and an understanding of the strategy of the Youth Justice Management Board throughout the service.

In our assessment, staff are skilled and have their learning and development needs identified and met. There is an understanding of the profile of young people known to the service through a live Re-offending Tracker and good access to seconded staff located within the service. Information and facilities are available in a young person centred building (the newly opened Lincoln Road site) and there are clear processes recently implemented around case work in respect of Quality Assurance and Audit, and Serious Incident Notifications. A refreshed young people feedback process has also been recently implemented.

##### Areas for improvement:

- Attendance from senior education representative at the Management Board
- Implementation and review of service policies and partnership agreements
- Increased functionality and reporting through our ICT Client database
- Increased use of staff reward and recognition framework

#### 4.6.2 **Court Disposals**

## Strengths

From a sample of cases audited the majority of cases are good or above in respect of Assessments, Planning, Implementation and Delivery. This includes evidence of the service supporting young people's desistance from offending and keeping other people safe.

Areas for improvement:

Improvements are required in respect of:

- Quality and timeliness of reviews in all areas
- Quality assessment, planning and delivery in respect of keeping young people safe

### 4.6.3 Out of Court Disposals

#### Strengths

Following a national Thematic Out of Court Disposal Inspection publication in spring 2018 the service have implemented new assessment, planning and delivery processes to achieve improvements in line with national recommendations. All Out of Court cases are now allocated to experienced YOS Officers, to achieve the areas of improvements identified. Staff training was undertaken to address improvement areas and is scheduled again for January 2019.

Areas for improvement:

Areas for improvement have been identified, with a number of cases from a small sample judged in audit as Requires Improvement or Inadequate. Progress needs to be made and improvement plans are in place. A sample of new cases will be audited in December and January to monitor the direction of improvements so far.

Improvements are required across all areas in respect of:

- Assessment and planning
- Intervention delivery and Reviews
- Joint working

4.7 The YOS will continue to update their Self-Assessment, monitor the HMI Probation Inspection Improvement Plan and conduct case audits against Inspection Criteria on a monthly basis in preparation. This work will be monitored by improvement and governance arrangements.

## 5. CONSULTATION

5.1 Not applicable, although it is important to note that the Youth Justice Management Board membership is drawn from a wide range of partners and organisations, that are signed up to Inspection preparation and Improvements.

## 6. ANTICIPATED OUTCOMES OR IMPACT

6.1 The positive impact of sharing Peterborough's HMI Probation Inspection Self-Assessment and Improvement preparation enables us to further prepare for inspection and brief Committee Members.

## 7. REASON FOR THE RECOMMENDATION

7.1 To ensure the relevant Scrutiny Committee is fully briefed in relation to the detail on inspection/performance framework improvements in the area of the Youth Offending Service Partnership.

## 8. ALTERNATIVE OPTIONS CONSIDERED

8.1 NA

## **9. IMPLICATIONS**

9.1 NA

### **Legal Implications**

9.2 The Youth Offending Service and Youth Justice Management Board is a statutory service under the Crime and Disorder Act 1998. The Youth Justice plan is a statutory document under the terms of the Youth Justice Grant.

### **Equalities Implications**

9.3 No concerns in respect of over representation currently identified in YOS Population.

### **Rural Implications**

9.4 NA

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 Youth Justice Plan 2018/19  
HMI Probation Inspection Improvement Plan

## **11. APPENDICES**

11.1 Appendix 1: Cambridgeshire & Peterborough Youth Justice Plan  
Appendix 2: Improvement Plan 2018-19

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## Cambridgeshire and Peterborough

### Joint Youth Justice Plan

2018 – 19

#### Forward

This Youth Justice Plan reviews the performance outcomes and service delivery of Cambridgeshire and Peterborough Youth Offending Services over the past 12 months. The plan also outlines key strategic objectives and priorities for the forthcoming 12 months to ensure that services continue to improve, that we achieve effectiveness and deliver value for money.

During the last 12 months both Cambridgeshire and Peterborough Local Authorities have embedded a Joint Strategic Leadership Team and a new Joint Head of Service has been appointed across both Youth Justice Services. The joint governance Youth Justice Management Board has now been functioning for 12 months and Assistant Chief Constable Dan Vajzovic, Cambridgeshire Constabulary, has been appointed as an independent Chair. This will provide an external and independent position of challenge for the local authority (YOT hosts) and the wider Youth Justice Partnership.

During the last 12 months we have seen a period of change for local authorities and the wider partnership and it is essential that we review how agencies are collaborating and working together to meet the needs consistently of young people at risk of entering the youth justice system, those re-offending and presenting risk of harm to the public. We are committed to better understanding our cohort and the needs and challenges facing young people so we can support them with interventions that allow them to progress to adulthood and achieve the best possible personal outcomes.

Both Youth Offending Services, local authorities and the wider partnership will be ensuring we are doing what we can in the next 12 months to deliver quality services to young people, families and victims that meet the expectations of our new HMIP framework and standards.

## Structure and Governance

Cambridgeshire and Peterborough Joint Youth Justice Management Board launched in February 2017 and the new chair Assistant Chief Constable Dan Vajzovic was appointed in January 2018. The Board now has appropriate membership from across the partnership with senior representation from Social Care, the National Probation Service, Cambridgeshire Constabulary, the Police and Crime Commissioners Office, Clinical Commissioning Group, Education and voluntary sector. The board has made clear the requirement to send appropriate deputies and informed all members of the statutory requirement in respect of partnership governance. New board members received an induction in respect of their role and the statutory functions of Management Board in May 2018.

The Joint Youth Justice Management Board holds the partnership to account and oversees the delivery of Youth Justice Services in Cambridgeshire and Peterborough. The Board will continue to oversee any Inspection preparation and Improvement Plans for both services.

Reports and updates are regularly provide to the Board with regards to Performance against:

- National Indicators: Re-offending, First Time Entrants, Disproportionality, Custody
- Locally Agreed Indicators: Education, Training and Employment, Accommodation and Remands
- National Standards Audits
- Qualitative Core Case and Thematic Audits in line with HMI Probation Criteria
- Transfer of Information to the Secure Estate
- Partner themed deep dive analysis
- Case Studies and recommendations prepared by the YOS and wider partnership

The board supports the Youth Offending Services in overcoming barriers to effective multi-agency working and ensures that partner agencies make an effective contribution to delivering against key youth justice outcomes. Youth Justice Priorities sit within the wider Directorate Service Plans, Strategic Needs Assessments, Community Safety Plan and Police and Crime Commissioners Plan. The partnership is currently supporting the YOS in respect of multi-agency working arrangements and any challenges in respect of youth justice outcomes are raised through the board.

The Youth Justice Management Board is responsible for decision making in matters in relation to youth justice and members should ensure that they have the delegated authority from their own organisations to be able to make determination decisions. As such the Board is constituted as a board with decision making power.

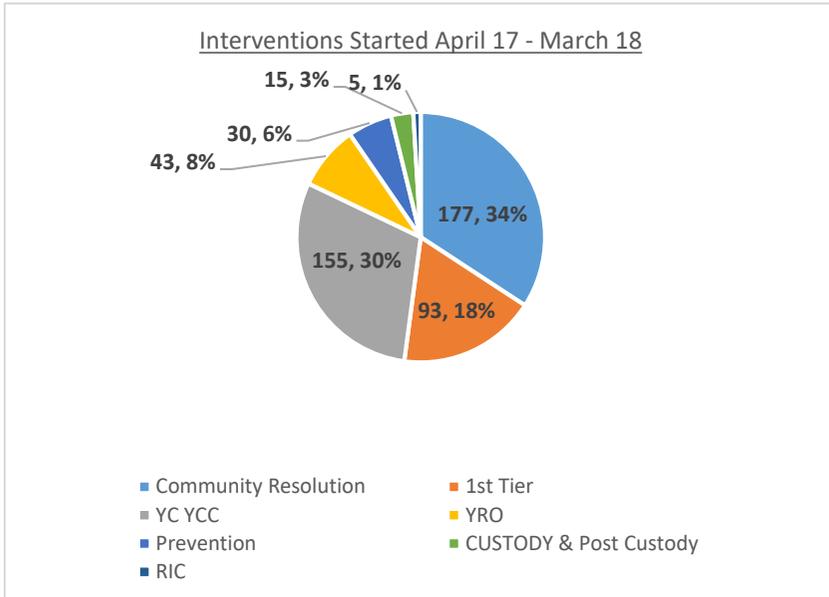
The Board will ensure that appropriate updates and reports are sent to the Countywide Safer Community Partnership Board and Executive Safeguarding Board. The performance and work of the Youth Justice Partnership Services will also be reviewed by Cambridgeshire and Peterborough Local Authority Scrutiny Committees and other relevant strategy and performance boards as appropriate and requested.

Following each Youth Justice Management Board the lead officer will prepare a summary report detailing:

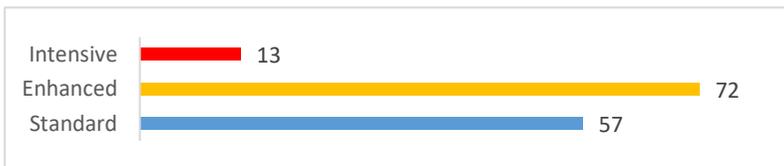
- what the board has achieved in the last quarter
- support required from other partner boards
- our priorities for the next 3 months
- identified risks going forward

Cambridgeshire YOS was tasked by the Board to implement a Live Re-offending Toolkit exercise and this was achieved in January 2018. The Board is currently considering this data to explore how we can respond to young people most at risk of re-offending and any trends and patterns relevant to this cohort. The toolkit provides access to current data on a cohort of young people across all intervention from early help, out of court disposals and post court interventions. The partnership's aim is to understand more about the cohort in respect of age, ethnicity, offence type, gender, disposals, geographic location, pattern of repeat offending, other needs and status, intervention effectiveness. The YOS management team is now implementing the toolkit as a management supervision tool to identify our priority young people and assign, monitor and evaluate tasks allocated to cases. Peterborough Information Analysis Team are currently looking at implementing the Live Tracker Toolkit and will have an initial analysis ready for July 2018.

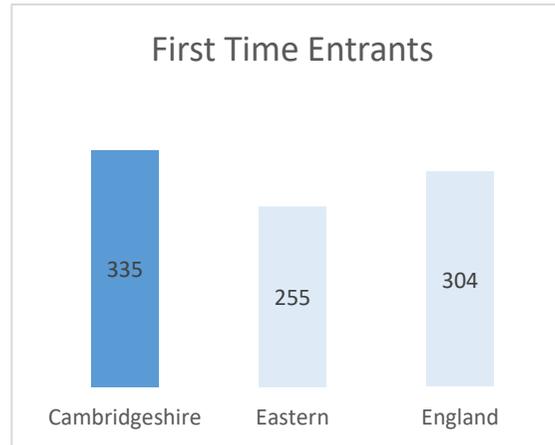
**Practice and Performance**  
**Cambridgeshire**



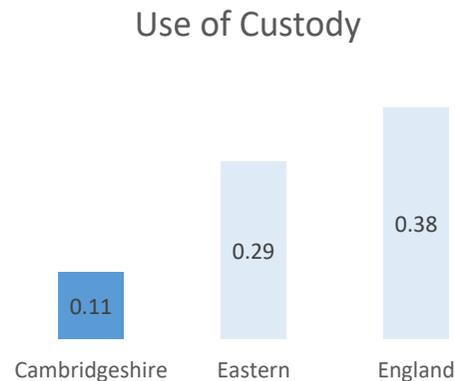
In 17/18 there were 518 disposals for a total of 443 young people. The most frequent was Community Resolution (34%) followed by YC YCC (Youth Caution & Youth Conditional Caution) 30%



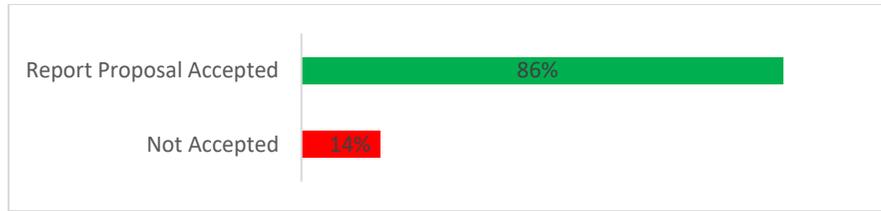
Young people assessed using Asset plus (i.e. all except community and custodial post court disposals, youth conditional caution and youth caution with conditions and prevention disposals) the most frequent level was enhanced.



The latest PNC derived first-time entrant rate period is October 16 - September 17. Cambridgeshire had a rate of 335 per 100k population compared to 257/100k for the Eastern Region and 304/100k for England.

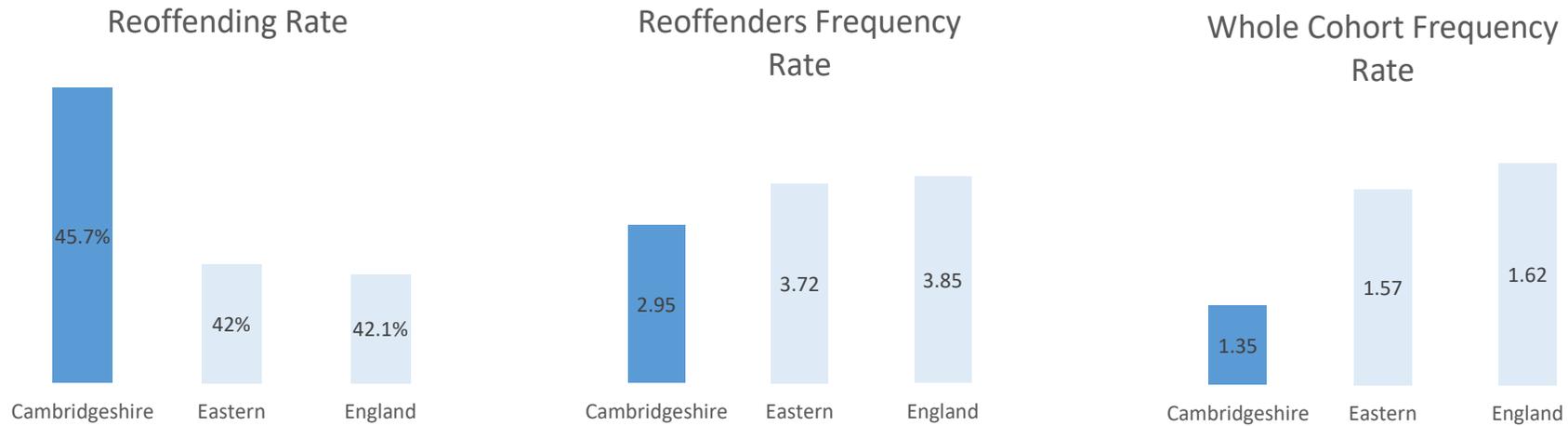


The custody rate for Cambridgeshire in 2017 (Jan-Dec) was 0.11/1k population compared to 0.29/1k for the Eastern region and 0.38/1k for England. Custodial sentences accounted for 2.3% of all court disposals



Courts accepted report proposals 86% of the time during 2017/18.

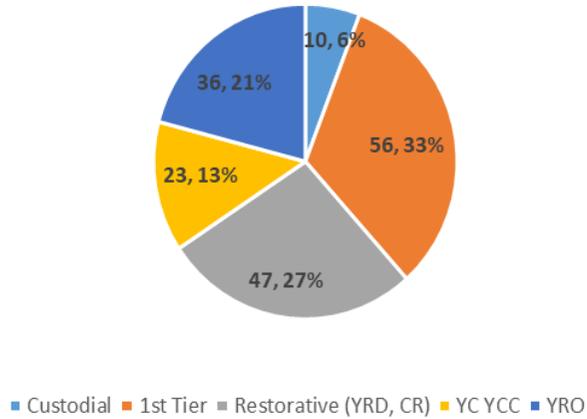
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The latest reoffending rate period is Jan - Mar 16. Cambridgeshire had a binary rate of 45.7% compared to 42.3% for the Eastern Region and 42.1% for England. Frequency rate 1 (re-offenders only) for Cambridgeshire was 2.95 compared to 3.72 for the Eastern Region and 3.34 for England. The whole cohort frequency rate (rate 2) was 1.35 for Cambridgeshire compared to 1.57 for the Eastern Region and 1.62 for England

Peterborough

Interventions Started April 17 - March 18



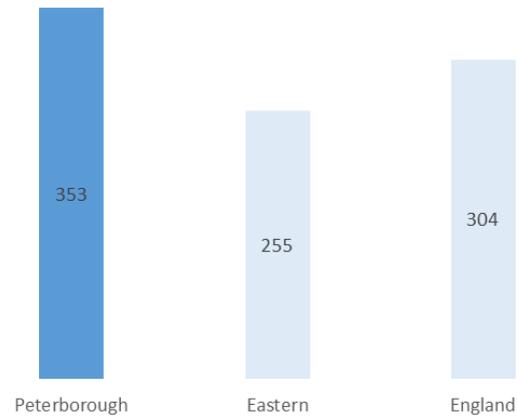
In 17/18 there were 172 disposals. The most frequent outcome type was 1<sup>st</sup> tier (32.6%) followed by Youth Restorative Disposals / Community Resolutions (27.3%) and Youth Restorative Orders (20.9%)

Scaled Approach



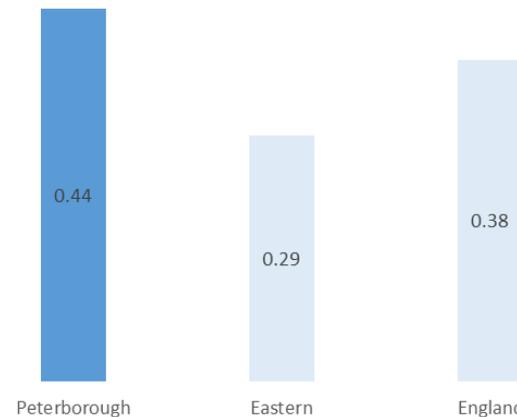
The most frequent intervention levels for young people assessed using AssetPlus between July 2017 and June 2016 were 'Intensive' and 'Enhanced', reflecting an early focus of AssetPlus assessments on the most complex cases.

First Time Entrants Rate

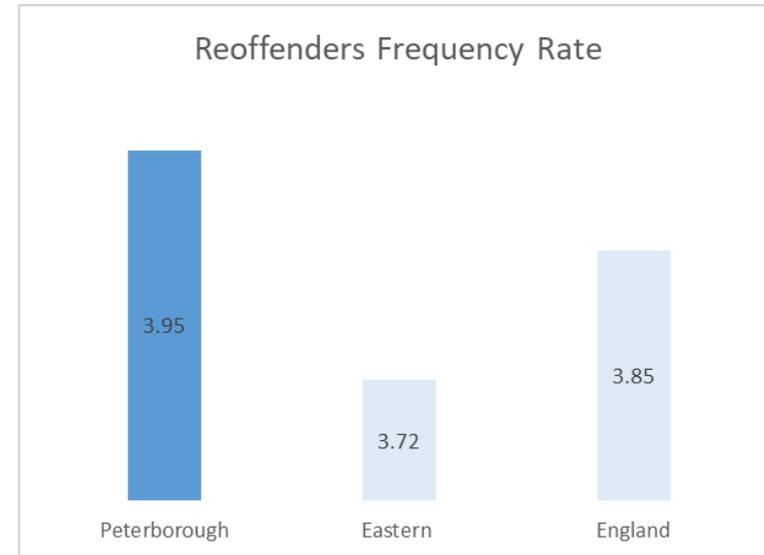
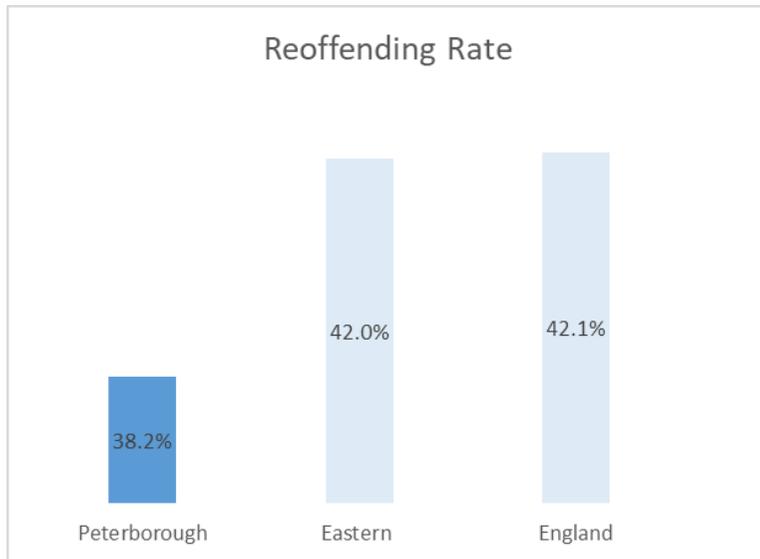


The latest PNC derived first-time entrant rate period is October 16 - September 17. Peterborough had a rate of 353 per 100k population compared to 255/100k for the Eastern region and 304/100k for England.

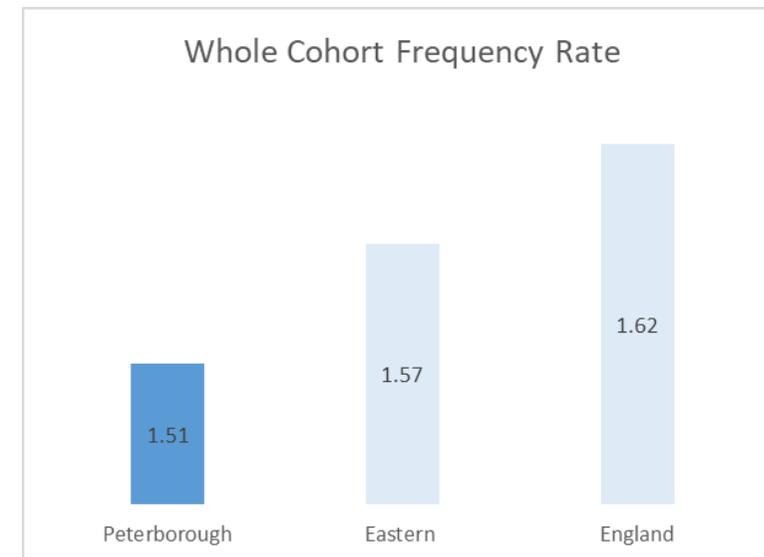
Custody



The custody rate for Peterborough in 2017 (Jan-Dec) was 0.44/1k population compared to 0.29/1k for the Eastern Region and 0.38/1k for England. Custodial sentences accounted for 8.7% of all court disposals



The latest reoffending rate period is Jan - Mar 16. Peterborough had a binary rate of 38.2 % compared to 42.3% for the Eastern Region and 42.1% for England. Frequency rate 1 (re-offenders only) for Peterborough was 3.95 compared to 3.72 for the Eastern Region and 3.85 for England. The whole cohort frequency rate (rate 2) was 1.51 for Cambridgeshire compared to 1.57 for the Eastern Region and 1.62 for England



## **Resources and Value for Money**

Cambridgeshire and Peterborough implemented ambitious plans for service development last year. This has led to positive outcomes across some areas and identification of future priority and further improvement. For the coming year the services will seek to improve their current performance in areas of decline and sustain positive achievements in relation to the relevant key national performance areas. The partnership will need to focus particular attention on improvements in respect of re-offending which has deteriorated across the board in both Cambridgeshire and Peterborough areas. The board will ensure a focus on achieving improvements and ensuring the Youth Justice Board grant is used for its intended purpose. The Grant will also be used to achieve the strategic objectives outlined in this year's plan.

Both Cambridgeshire and Peterborough YOS continue to be funded by a full range of partnership contributions as detailed in Table 1.

Both Youth Offending Services have seen a static budget position in the last 12 months, and our continued contributions can be seen below. The Youth Justice Board Effective Practice and Remand Grant have now been published and whilst we have seen no reduction with the former, Peterborough have seen a £40,821 (80%) reduction with their Remand Grant. Cambridgeshire have seen an increase to their Remand Grant for the first time in 3 years. The Youth Justice Board have announced that there will be a full review of grant formulation and allocation in 2018/19 which could bring risks to both Youth Offending Services across Cambridgeshire and Peterborough.

In line with the Crime and Disorder Act 1998 Cambridgeshire and Peterborough Youth Offending Services have their full complement of seconded staff. Both services have Social Workers, Psychologists, Police Officers, Probation Officers and Education, Training and Employment Workers. All of these staff make a significant and valued contribution to the work of the service. The services now share a full time seconded Probation Officer which will assist transitions for young people within the county and to adulthood.

Table 1 - Contributions to the youth offending partnership pooled budget 2018/19

	Cambridgeshire		Peterborough		
Agency	Financial Contribution	Payment in Kind	Financial Contribution	Payment in Kind	Total
Local Authority	£952,016	-	£443,179	-	£1,395,195
Police	-	£90,000	-	£45,000	£135,000
PCC Office	£127,000	-	£136,000	-	£263,000
Public Health	£95,000	-	-	-	£95,000
Clinical Commissioning Group	£28,220	£45,150	-	£70,000	£1433,370
National Probation Service	£10,000	£60,000	£5,000	£20,000	£95,000
YJB Effective Practice Grant	£547,183	-	£453,256	-	£1,002,439
YJB Remand Grant	£27,790	-	£9,565	-	£37,355
Peterborough CCC	£40,415				£40,415
<b>Total</b>	<b>£1,827,624</b>	<b>£195,150</b>	<b>£1,047,000</b>	<b>£135,000</b>	
	<b>£2,022,774</b>		<b>£1,182,000</b>		

### Junior Attendance Centre Grant

Cambridgeshire and Peterborough YOS Services continue to manage and run Attendance Centres both in Peterborough, Fenland and Cambridge City using the allocated Attendance Centre Grant. New sessionals and volunteers have been recruited to support this service provision and a programme of work continues to be delivered through the centres lead by both Officers in Charge.

Cases are now referred to the centres across all interventions offered other than Prevention, which includes Intensive Supervision and Surveillance programme, Youth Rehabilitation Order, Referral Order and Pre-court disposals such as Youth Conditional Cautions and Youth Cautions. Both service will continue to develop their programmes of interventions and ensure spaces are utilised for the future across the caseload and as directed by the Courts.

### PACE/Appropriate Adult Service/Reparation Service

Cambridgeshire and Peterborough have gone through a joint successful tender process in respect of our Appropriate Adult /Reparation provision. This process has incurred small savings for both services and will ensure a consistent delivery across Cambridgeshire and Peterborough. The contract has been awarded to the YMCA Cambridgeshire and Peterborough and will be monitored through a contract board where issues will be subsequently reported to the Youth Justice Management Board. In addition both Local Authorities are exploring joint commissioning of a PACE bed that is accessible and meets the needs of vulnerable young people as an alternative to being held in police custody. We have seen the use of the PACE bed in Cambridgeshire increase during 2017/18 which would indicate that PACE duties are being implemented appropriately.

Cambridgeshire Constabulary and Cambridgeshire and Peterborough Local Authorities are also looking at the development of a Looked After Children's Protocol to ensure that the partnership are ensuring that Children in Care are not bought into the Criminal Justice System.

### **Youth Justice Service Objectives 2018/19**

During 2017/18 Cambridgeshire and Peterborough Youth Offending Services have worked with their Joint Management Board stakeholders and staff to create a service vision and strategic objectives that can be owned and aspired to by all. The vision and strategic objectives can be seen below along service priorities and delivery plans for 2018/19.

Youth Justice Vision

*'To work together as a partnership to support families, reduce and prevent offending and harm caused by young people, and keep victims and the community safe'.*

Strategic Objectives

- To increase young people known to YOS engagement in ETE and reduce the number of young people who are NEET/ Missing from Education
- To ensure young people have effective transitions and support to move from young people's to adult facing services
- To ensure that health and social care services are integrated with youth justice and that young people have access to services that promote and improve their health, wellbeing and life chances
- To implement a partnership response to re-offending data and set priorities for reducing the number of young people who reoffend
- Develop a partnership wide Prevention Strategy to reduce the number of young people entering the youth justice system and going on to be adult offenders
- To ensure that there are robust partnership arrangements to prevent custodial sentences/remands and facilitate effective post custody resettlement
- To ensure that the partnership is responding to the complex cohort of exploited children by identifying young people, safeguarding them and bring perpetrators to justice

### Service Priorities

Cambridgeshire and Peterborough will share some Service Priorities for 2018/19, however, there will also be differing priorities as a result of varying individual service needs. These are outlined and detailed further below.

- Case File Audit and Quality Assurance – Both YOTs will be implementing a new management Quality Assurance Case File Audit process that will include a 5% sample of the caseload every 8 weeks using a HMIP Audit tool. This will seek to identify areas for improvement against the new HMIP Framework and enable the YOTs to focus on improving case quality. Both services will also implement peer auditing processes at least twice a year.
- Re-offending Live Tracker Toolkit – Both YOTs are now using the YJB Re-offending Tool Kit and will be further developing its use in respect of providing analysis for the Board and also as a case Management Tool for managers and practitioners. We will also be developing local field in the tool to enable us to understand more about the harm presented and safeguarding/welfare needs of our offending population. .
- Asset Plus – Cambridgeshire and Peterborough have now embedded Asset Plus. Cambridgeshire have been using the tool for over two years and improvements in respect of quality can be seen. Cambridgeshire will continue to monitor the quality of Asset Plus and will address areas for improvement through Case File Audit. Peterborough is still a new adopter of Asset Plus following the introduction in September 2018. They will be focussing on areas of improvement identified through Case File Audit and will develop and Asset Plus Improvement group and further training support.
- Targeted Youth Support Service (TYSS) Peterborough – The new TYSS will go live in Peterborough in September 2018. This will see Adolescent Services bought together across Early Help, YOS and Social Care Child in Need and Edge of Care using a YOT multi-agency approach model. The YOT will sit in the intensive Team within the Service with a specialist Youth Justice Team.
- MAPPA and Public Protection Procedures and Practice – The Management Team will continue to monitor any cases that hit the MAPPA criteria and cases will be discussed every month during Management Meetings and in supervision with case holders. Training and development in respect of MAPPA will be offered across both areas.
- Criminal Exploitation – During 2018 the Safeguarding Board has agreed a new Criminal Exploitation Policy that both YOTs will embed into practice. Each service will ensure they are identifying, tracking and assessing this cohort appropriately to ensure a partnership approach to management and safety and wellbeing. Both services will also develop the use of the NRM process and ensure young people are considered where appropriate. Further identification of interventions will also be explored for criminal exploitation across the County.
- Effective Interventions – Both YOTs are in the process of developing a library of effective interventions and associated training needs for staff. Areas are also sharing resources and knowledge

- Prevention and Pre-Court – Both Cambridgeshire and Peterborough will have a structure where Prevention and Pre-court cases are held by YOS Officer or Youth Justice Officer alongside the post court caseload.
- Data, information and performance analysis – Both Cambridgeshire and Peterborough are implementing a common performance framework for both areas to monitor performance against national and local indicators. Peterborough have had limited access to data analysis during the last 12 months and from August 2018 will be allocated specific support to allow the service to monitor and analyse data in a timely way and respond to areas of concern. Peterborough are currently experiencing issues in respect of their CAPITA database that are being reported to the supplier, Management Board and Youth Justice Board.
- Health Needs and Intervention – Both YOTs will continue to identify health need and gaps and respond accordingly. We are currently raising areas of unmet need through the Health and Wellbeing Board in respect of intervention to meet the needs of young people experiencing trauma and speech and language needs.

### **Partnership Arrangements**

Cambridgeshire and Peterborough YOS Services are respected and supported locally by partners. Both services are represented at Countywide Safeguarding Boards and are closely aligned with wider early help and children services. In addition they are represented at wider children and young people strategic meetings locally. Both services have either been through or are experiencing pending structure changes which will require a review of joint working process with children's services partners to ensure that information is shared and joint work between services is retained and strengthened.

As stated in the governance section the joint Youth Justice Management Board is attended by partners of a senior appropriate level. This Board also reports to the County Community Safety Partnership where youth justice issues are escalated by the Management Board. Partners are meeting their statutory duties in respect of seconded staff and financial partner contributions to Youth Justice Service across the two areas.

The Head of Youth Support Service across both services chairs the Cambridgeshire and Peterborough Channel Panel and sits at the Strategic Prevent Board, Safeguarding Delivery Board and Safeguarding Boarding Exploitation Strategy Group. Both Councils are aware of their Prevent duties and are engaged with partners to screen, assess and intervene with young people at risk of extremism. YOS Services are represented at MAPPA Strategic Boards and Integrated Offender Management Reducing Re-offending Groups. There is a commitment locally to improve Public Protection Practice following Cambridgeshire's Full Joint Inspection in 2016 and this was outlined in their Inspection Improvement Plan.

The Joint Youth Justice Management Board sits as a subgroup of the Cambridgeshire and Peterborough Safer Communities Board. The Police and Crime Commissioners Office are engaged with the Youth Justice agendas and the PCC chair the latter Board. Youth Crime is detailed and recognised appropriately within the Police and Crime Commissioners Plan.

## **Risks to Future Delivery against the Youth Justice Outcome Measures**

### Cohort

During the last 12 months Cambridgeshire have seen an increase in caseloads with 459 cases in 2016/17 and 518 in 2017/18, a 11% increase. The most common disposal is Out of Court disposal which make up 64% of the caseload. Peterborough have seen a decrease in caseload during the last 12 months with 290 cases in 2016/17 and 172 in 2017/18, a 31% decrease. The most common disposal is Tier 1 Referral Orders, which make up 33% of the caseload. Both services are seeing an increase in complexity of cases in respect of both re-offending, risk of harm to others and safety and wellbeing. This is evidenced through the high number of cases managed at the intensive and enhanced scaled approach levels. Process are in place to robustly manage these high risk cases through Risk/Safety and Wellbeing meetings and multi-agency systems to track and manage Child Sexual and Criminal Exploitation young people.

### Recidivism

After a period for both Cambridgeshire and Peterborough Youth Offending Services experiencing low re-offending rates, both in respect of binary and frequency rates, we have seen a deterioration in re-offending against the National Outcome Measure during the last four years. Whilst Peterborough have seen a slight decrease in their binary re-offending rate their frequency remains high and would indicate a smaller cohort of complex young people. Cambridgeshire have continued to see an increase in re-offending and are not performing as well as their regional and national comparators. It is to be noted that this measure tracks an old Cohort and does not provide a live analysis of re-offending. The Management Board and both services have now launched the Live Tracker Toolkit to ensure that we better understand our current cohort of re-offenders and further understand how to strategically and operationally respond to reduce re-offending. Early indication from this tool shows that reoffending rates with our live cohort is much lower and that we are performing well.

### Custody

Cambridgeshire have historical low custody rates and strong performance in respect of the National and Regional average. This has continued through the last annual period with robust high intensity community packages offered to the Courts. Peterborough have experienced an increase in custody numbers during the last two years, after a decreasing trend during previous years. Peterborough are also implementing a new High Risk and ISS Worker post and interventions within their TYSS structure to provide appropriate alternative interventions to custody. Cambridgeshire and Peterborough will be working together to ensure that they provide robust interventions across the county for their current complex cohort to continue to maintain low custody rates in the future.

Whilst remands to custody remain low for both areas the decreasing YJB Remand Grant in Peterborough may create a risk for the Local Authorities if remands peak in the future. In addition Cambridgeshire have also experienced a number of high cost remands early in the new financial period which may create a risk if this pattern continues.

#### First Time Entrants

Cambridgeshire have seen a decrease in First Time Entrants in the last 12 months, however this rate is still higher than the national and regional average. Peterborough have also seen an increase and have a higher rate than the regional and national average. Both YOTs are working with Cambridgeshire constabulary to expand the use of Youth Restorative Disposals to reduce the rate of first time entrants in the future. In addition both services have changed the structure for the management of prevention cases which is hoped to see an impact on the reduction of First Time Entrants. The implementation of the TYSS in Peterborough should also see a reduction in First Time Entrants and will be one of the key indicators and expected outcomes for the service.

#### Other risk for Youth Justice Services

As with most local authorities and the whole of the public sector the largest risk to future delivery remains the financial challenges they face. Cambridgeshire and Peterborough Youth Offending Services are also aware of other risk such as:

- Performance against the new HMI Probation Inspection Framework
- Retention and recruitment of a skilled workforce
- The changing nature and complexity of the young people who offend
- The changing structure and landscape for partner agencies and the need to sustain joint working relationships

The Joint Youth Justice Management Board and both Local Authorities will continue to focus on how they can consider and mitigate against these risks. One of the key actions is to understand and respond to the complex cohort in respect of criminal exploitation and county lines and fully implement the new Safeguarding Board Criminal Exploitation Strategy and Action Plan across the partnership.

**Approval**

<b>Chair of Youth Justice Management Board</b>	Assistant Chief Constable, Cambridgeshire Constabulary
Name	Dan Vajzovic
Signature	
<b>YOS Manager</b>	Head of Youth Support, Cambridgeshire and Peterborough
Name	Anna Jack
Signature	

# Youth Offending Service Improvement Plan 2018/19

This plan summaries the actions required to maintain and develop the quality of Youth Offending Services across Cambridgeshire and Peterborough. A self-assessment was carried out early in 2018/19 and this plan is based on that assessment. The plan is presented as a joint plan and highlights where development is needed in either the Cambridgeshire or Peterborough area, or across both services.

Section 1: “Organisational Delivery” is based on a management self-assessment

Sections 2 and 3 “Court Disposals” and “Out of Court Disposals” identify actions required to improve casework and professional practice based on the findings of audits. It is presented as an audit action plan.

1. ORGANISATIONAL DELIVERY							
Self-Assess section	Area for improvement	Cambs P'boro Both	Actions required / planned	Lead	Target Completion date	Progress	RAG
1.1.1.a 1.1.3.b 1.1.3.c	YOT Management and Board	Both	Finalise the Youth Justice Plan and communicate this via <ul style="list-style-type: none"> <li>- email to service</li> <li>- presentation at Community and Safety Service Event</li> <li>- presentation at C&amp;P Service Management Team</li> </ul>	AJ	Plan agreed - 31 <sup>st</sup> July 2018  Comms – by end of Sept 18	18 <sup>th</sup> September – for presentation	Complete
1.1.1.b 1.1.1.c 1.1.2.a		Both	Secure attendance of all statutory partners <ul style="list-style-type: none"> <li>- Review of attendance of board members over last 12 months</li> <li>- Reminder email/comms to those not attending regularly</li> </ul>	AJ	31 <sup>st</sup> July 2018	Analysis complete and reviewed. Attendance is good. Need to ensure consistent attendance from PCC board member or deputy and Peterborough Education rep attendance for next 12 months. Now agreed as Gary Perkins or nominated deputy –	In progress

1. ORGANISATIONAL DELIVERY							
Self-Assess section	Area for improvement	Cambs P'boro Both	Actions required / planned	Lead	Target Completion date	Progress	RAG
						attendance confirmed for Jan 18	
1.4.4.c		Both	6 monthly report/review to management board of any Serious Incidents / LMRs		30 <sup>th</sup> September 2018	Serious incident reporting framework developed and to be signed off Safeguarding Board Jan 19. List of reviews prepared for Management Board in Jan 19	In progress
1.2.3.a 1.4.4.b 1.4.4.e	Quality Assurance		Refresh audit guidance and launch audit programme, to include <ul style="list-style-type: none"> <li>- Updates of Supervision Audit Template on monthly basis</li> <li>- Case audits (including numbers expected and requirement around closed cases)</li> <li>- Responsibility for audit analysis and reporting to the Board</li> <li>- Feedback process for staff from manager</li> <li>- Peer auditing sessions with a learning focus</li> </ul>	Tom/ Steph	10 <sup>th</sup> August 2018	First cohort of audits have been carried out using new tools in both authority, but routine ongoing process needs fully embedding. Audit Guidance draft to go to Sept Meeting for sign off	In progress
1.3.2.d 1.4.4.d		Both	Implement and embed the Peterborough feedback process across Cambridgeshire	HK and CW	10 <sup>th</sup> August 2018	Questionnaires in Peterborough to be adopted in Cambs. Refreshed an rolled out in Peterborough and Cambs to start Nov 18	In Progress
1.1.3a		P'boro	Recruit to Intensive Service Manager Post	AJ	Done		Complete
1.2.2.b	Workforce and Support to Staff	P'boro	Case managers in Peterborough are unqualified - highest risk caseload to be managed by most experienced staff – this needs to be evident from caseload monitoring tool	SB	Oct 2018	Reviewing caseload monitoring tool to evidence this	In progress
1.2.1.a		Cambs	Develop caseload monitoring tools (quarterly caseload check template). Checking function of current cyjv reporting	JS and TW	Oct 2018		In progress

1. ORGANISATIONAL DELIVERY							
Self-Assess section	Area for improvement	Cambs P'boro Both	Actions required / planned	Lead	Target Completion date	Progress	RAG
1.2.1.b 1.2.4.b		P'boro	Produce monitoring training analysis to include uptake of training options across the service	SB and CW	August 2018	Training audit completed with all TYSS staff for Oct 18. Training analysis to be completed for Cambridgeshire Jan 19	In progress
1.2.1.b		Both	Develop analysis and feedback to managers as a result of the EPP (evaluation of professional practice) process	TW/KLJ	Oct 2018	Analysis of all EPPs in Cambridgeshire and Peterborough to be analysed by end Oct 18	In progress
1.2.1.b 1.2.2.a 1.2.4.a 1.2.4.c		P'boro	Workforce Development Plan and regular reports	SB and BM	Sept 2018	TYSS Workforce Development plan presented to project board 27 <sup>th</sup> Sept 18 and signed off	In progress
1.2.2.c		P'boro	Deliver AMBIT introduction training	BM	Jan 2018	Planned	In progress
1.2.2.c		P'boro	Deliver Management and staff Team Building events	KL	Sept 2018	Planned and take place 27 <sup>th</sup> Sept and 13 <sup>th</sup> Oct 18	In progress
1.2.1.c		P'boro	Develop an electronic team rota	KL and CW	Oct 2018	KL and CW to look at how all AL, SL is recorded across TYSS on Team Rota	In progress
1.3.2.a 1.3.2.b 1.4.1.b		Policies and Guidance	Both	Develop webpage/portal or document store to enable easy access to guidance and policies for staff	AJ and HW	Jan 2019	Document library first and webpage/portal a longer term ambition. Demo to managers 3 <sup>rd</sup> Oct 18
1.4.1.b	Both		Develop a Library of policies with review dates	AJ and HW	Sept 2018		In Progress
1.2.2.b	P'boro		Review Risk Management Policy and compliance with this in terms of allocation of high risk cases	DC and SB	5 <sup>th</sup> August	Signed off and risk panels are in place.	In Progress

1. ORGANISATIONAL DELIVERY							
Self-Assess section	Area for improvement	Cambs P'boro Both	Actions required / planned	Lead	Target Completion date	Progress	RAG
						To review effectiveness	
1.4.1.c		P'boro	Establish TYSS processes	AJ	31 <sup>st</sup> August	EH and Intensive Team process developed and ready for full launch. All YOS processes in place and implemented.	In progress
1.3.2.a	Analysis and targeting of services	Both	Develop Resource Library and identify any intervention gaps by reviewing where YOS caseload is being supported (consider sharing/accessing across Cambs and Peterborough sharing)	TW and KL	October 2018	Team away day. Intervention working group re-arranged Cambs. In P'boro covered by TYSS training needs/intervention needs development	In progress
1.3.1.a		P'boro	Launch Re-Offending Tracker and provide first analysis of data to Management Board	CW and KL	July 2018	Think about how to use across teams not just at board	Complete
1.3.1.a		Both	Develop existing tracker to include ROSH and Safety/Wellbeing	SO	Sept 2018	Assessments going into live tracker	Complete
1.3.1.d		Both	Provide Re-offending tracker to mgt meetings and to team managers	KL and TW	Sept 2018	Tracker now launched in Peterborough. Service managers to ensure regular slot on Management Meeting Agendas to discuss problematic cases	In progress
1.3.3.c	Partnership working	P'boro	Implement MAPPA Review Process	HK and CW	Sept 2018	Currently being implemented in Peterborough and discussed at management meetings	In progress

**1. ORGANISATIONAL DELIVERY**

<b>Self-Assess section</b>	<b>Area for improvement</b>	<b>Cambs P'boro Both</b>	<b>Actions required / planned</b>	<b>Lead</b>	<b>Target Completion date</b>	<b>Progress</b>	<b>RAG</b>
1.4.3.	ICT systems	Both	Review existing reports from ICT systems and identify development	TW and KL	Oct 2018	Data resource has been identified	In progress
1.4.3		P'boro	Record YOS cases in social care system and write supporting guidance needed.	AJ	Jan 2019	To be included in CSC Liquid Logic Project Plan	In progress
		P'boro	Roll out Connectivity	CW	Oct 2018	Waiting for CAPITA upgrade. Anna chasing and will escalate if date not received for Dec 18	In progress
1.4.3		Cambs	Make links to procurement of new CSC system	TW	TBC		

**Sections 2 and 3 “Court Disposals” and “Out of Court Disposals”  
AUDIT ACTION PLAN**

**Last Updated : July 2018**

*Audit Types :*

*CA – Case Audit,*

*SA – Supervision Audit,*

*TA – Thematic Audit...*

*followed by yyyy/yy (quarter in which audit carried out)*

Type of Audit	Area for improvement	Camb P'boro Both	Actions required / planned	Lead	Completion date	Progress	RAG
<b>CA 2018/19 (Q1)</b>	<b>Improve work to keep CYP safe:</b> Less than a third of cases audited were rated good or better for keeping young people safe. Assessment, planning and review all need to address CYP safety more thoroughly	P'boro	Feedback and prompts to staff in respect of asset plus quality and use of other tools to consider: <ul style="list-style-type: none"> <li>• Child Sexual and other forms of exploitation</li> <li>• Missing episodes</li> <li>• Emotional well-being and mental health</li> <li>• SEND needs</li> <li>• Wider family and social / integration needs</li> <li>• Protective Factors</li> </ul> Relaunch assetplus working group in Peterborough	KL	Dec 2018	Asset Plus working group relaunched in Oct 18. Detailed monthly audits and feedback being undertaken. Case checks re Exploitation being conducted. Peer Audit planned for Jan 19	On track
<b>CA 2018/19 (Q1)</b>	<b>Improve the quality of reviews:</b> No reviews were graded good or better and a third were identified as RI.	P'boro	Keep focus on 3 monthly review. Timeliness and quality of plans. Plans need to be reviewed on the basis of reviewed assessments Asset plus reviews missing.  Run regular reports on reviews from ICT systems. Team training	KL and AR	Dec 2018	Asset Plus working group looking at reviews. Detailed monthly checks and feedback.	On track
<b>CA 2018/19 (Q1)</b>	<b>Improve the quality of recording:</b> Recording issues were identified in some cases	P'boro	<ul style="list-style-type: none"> <li>• Timeliness</li> <li>• More accurate reference to involvement of other services particularly social care</li> </ul>	KL	Oct 2018	Recording workshop planned with all staff Jan 19	On track

**Sections 2 and 3 “Court Disposals” and “Out of Court Disposals”  
AUDIT ACTION PLAN**

**Last Updated : July 2018**

*Audit Types :*

*CA – Case Audit,*

*SA – Supervision Audit,*

*TA – Thematic Audit...*

*followed by yyyy/yy (quarter in which audit carried out)*

Type of Audit	Area for improvement	Camb P'boro Both	Actions required / planned	Lead	Completion date	Progress	RAG
			<ul style="list-style-type: none"> <li>Source of information to be recorded more clearly (eg police intel checks)</li> <li>More detail about whether activities have been attended or not</li> <li>Ensure Asset Plus is fully completed</li> <li>Ensure decision making rationale is recorded</li> </ul> <p>Implement team training re the above. Use Audit framework</p>			Peer audits planned Jan 19.  Monthly management audits being undertaken	
<b>CA 2018/19 (Q1)</b>	<b>Out of Court Disposals</b> : Small numbers of audits done, but over 60% were RI overall	Both	Implementation of new assessment tools and trigger process for full asset plus assessment. Team training planned for Jan 2018 around case requirements for Pre-court	CW and TW	Jan 2019	New screening and Assessment process implemented for OCD in Sept 18. All OCD now held by YOS Officers. Training planned for Jan 19	On track
<b>CA 2018/19 (Q1)</b>	<b>Improve the consideration of External Controls.</b> These need to be considered and recorded better in both assessments and plans	P'boro	<p>Risk management meetings to be used to ensure that external controls section is sufficiently in asset plus</p> <p>Training for staff in external controls recording in Asset Plus. Embed in Risk process</p>	KL	Oct 2018	Risk Management Panels reviewed and new protocol implemented in Oct 18. Effectiveness and quality to be reviewed in Jan 18	On Track

**Sections 2 and 3 “Court Disposals” and “Out of Court Disposals”  
AUDIT ACTION PLAN**

**Last Updated : July 2018**

*Audit Types :*

*CA – Case Audit,*

*SA – Supervision Audit,*

*TA – Thematic Audit...*

*followed by yyyy/yy (quarter in which audit carried out)*

Type of Audit	Area for improvement	Camb P'boro Both	Actions required / planned	Lead	Completion date	Progress	RAG
CA 2018/19 (Q1)	<b>Improve the use CYP and parent/carer views:</b> Self-assessments are carried out with parents and CYP but there isn't always a clear inclusion of information from SAs into formal assessments and plans	P'boro	Asset plus workshop - reminder	CW and SB	Jan 2019	Asset plus workshop session undertaken with all YOS Officers	On Track
CA 2018/19 (Q1)	<b>Exploitation :</b> Clearer consideration of differing forms of exploitation needed in assessments	P'boro	Continue to implement the safeguarding board tool and track exploitation cases. Mention exploitation in asset plus and in pre-court assessment. Reminders in staff meetings.	KL and SB	Oct 2018	Currently undertaking records of whole caseload for exploitation and completions of Exploitation Risk Management Tools	Being actioned
CA 2018/19 (Q1)	<b>Protective Factors :</b> Activities and protective factors not considered fully enough in all plans	Both	Ensuring protective factors are included in plans in pre-court plans. Reminders to staff and audit of pre-court cases	CW and TW	Oct 2018	Asset plus working groups sessions. Monthly Management Audit Feedback. Peer audit sessions	On track
CA 2018/19 (Q1)	<b>Improve consideration of other people's safety :</b> Plans need to include better consideration of victims safety by using external controls and ensuring contingency plans in place	P'boro	Review risk management panels and template to consider the needs of specific victims through risk management meeting process.	TW and KL	Dec 2018	Think victim sessions to be delivered to whole YOS in Jan 19 through Asset plus improvement group.  Risk Management Panel Policy relaunched and implemented Oct 18	Being actioned

<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 9
<b>15 JANUARY 2019</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director of Law and Governance	
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 01733 384628

**MONITORING SCRUTINY RECOMMENDATIONS**

<b>R E C O M M E N D A T I O N S</b>	
<b>FROM:</b> Director of Governance	<b>Deadline date:</b> N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The Adults and Communities Scrutiny Committee agreed at a meeting held on 21 June 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The report enables the Scrutiny Committee to monitor and track progress on recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

*The Scrutiny Committees will:*

- (a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;*
- (b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- (c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- (d) *Make recommendations to the Executive and the Council as a result of the scrutiny process*

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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### 4. **BACKGROUND**

4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.

4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

### 5. **ANTICIPATED OUTCOMES OR IMPACT**

5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

### 6. **REASON FOR THE RECOMMENDATION**

6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

### 7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

7.1 Minutes of the Adults and Communities Scrutiny Committee meetings held on 11 September 2018 and 13 November 2018.

### 8. **APPENDICES**

8.1 Appendix 1 – Recommendation Monitoring Report

**RECOMMENDATIONS MONITORING REPORT 2018 - 2019**

**ADULTS AND COMMUNITIES SCRUTINY COMMITTEE**

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
11 September 2018	Councillor Irene Walsh, Cabinet Member for Communities	7. Community Resilience: A Shared Approach	<p><b>RECOMMENDATION:</b></p> <p>The Adults and Communities Scrutiny Committee considered the report and <b>RESOLVED</b> to recommend the draft of the Think Communities Shared approach to Cabinet for approval, as set out in Appendix One.</p>	<p>Recommendation sent to Cabinet Member on 01/10/2018.</p> <p>This has yet to go to Cabinet</p>	<b>Ongoing.</b>

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<b>ADULTS AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 10.
<b>15 JANUARY 2019</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director of Law and Governance		
Cabinet Member(s) responsible:	Cabinet Member for Resources		
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 01733 384628	

**FORWARD PLAN OF EXECUTIVE DECISIONS**

<b>R E C O M M E N D A T I O N S</b>	
<b>FROM:</b> Director of Law and Governance	<b>Deadline date:</b> N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This is a regular report to the Adults and Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

*ii)* By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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**4. BACKGROUND AND KEY ISSUES**

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that

the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 4 February 2019.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

## **5. CONSULTATION**

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 N/A

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 N/A

### **Legal Implications**

9.2 N/A

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

11.1 Appendix 1 – Forward Plan of Executive Decisions

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 4 JANUARY 2019

# FORWARD PLAN

## **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:  
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

## **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

## **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedeisions](http://www.peterborough.gov.uk/executivedeisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 4 FEBRUARY 2019**

<b><i>KEY DECISION REQUIRED</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION EXPECTED</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>WARD</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i></b>
None.							

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>1. <b>Affordable Warmth Strategy 2019 – 2021 - KEY/17APR17/03</b>                      Recommendation to approve the Affordable Warmth Strategy 2019 – 2021</p>	<p><b>Councillor Walsh, Cabinet Member for Communities</b></p>	<p><b>2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p>	<p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764                      sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>2. <b>Award of Contract - Social Care Platform - KEY/24JULY17/01</b> To approve the award of a contract to develop and implement a technology platform that would sit across the current adult and children's social care IT systems</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.  N/A</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>
<p>3. <b>Award of Contract - Social Care e-marketplace – KEY/24JULY17/02</b> To approve the awarding of a contract to provide a social care e-marketplace IT system</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.  N/A</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
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4.	<b>Award of Contract - Social Care Operating Model – KEY/24JULY17/05</b> To approve the awarding of a contract to develop a social care operating model	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>January 2019</b>	Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.  N/A	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b>
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<p>6. <b>Continuation of Housing Renewal Policy grants through the Care &amp; Repair Agency – KEY/18SEP17/02</b>            Permission is sought to continue to use the current tendering processes for non framework works funded through Repairs Assistance Grants and Disabled Facility Grants. A full procurement process is being undertaken to introduce frameworks for all of this work which is aimed to be in place by the 1st May 2018. This interim arrangement will allow the capital programme to be continued</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>January 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.             CMDN published on website</p>	<p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 Email: sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>7. <b>Award of contract for the expansion and partial remodelling of Ken Stimpson Community School – KEY/18SEP17/03</b>  The intention is to expand the school by 2 forms of entry (300 additional pupils plus 150 sixth form) to meet the growing need for secondary school places. A new building block is planned on the site with an extension to the dining hall and minor remodelling to an adjacent building. As part of the remodelling the on site library will be demolished - following its relocation to a suitable site close by.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>January 2019</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation will include: Senior School Management team, Sport England, local residents and the Department For Education</p>	<p>Stuart Macdonald, Property Manager.</p> <p>Tel: 07715 802 489.  Email: stuart.macdonald@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2015 -2022</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>8. <b>Approval of contract for the delivery of Lot 1 - General Information, Advice and Guidance Services and Lot 2 - Specialist Information, Advice and Guidance Services – KEY/16OCT17/04</b>  Following competitive procurement of these services, to approve the contract to deliver Lot 1 Generalist Information, Advice and Guidance Services - Homelessness Prevention; and Lot 2 Specialist Information, Advice and Guidance Services - supporting protected characteristic groups.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Adults and Communities</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Voluntary sector advice agencies consulted in service design. Market testing of providers has also taken place.</p>	<p>Ian Phillips, Senior Policy Manager Tel: 01733 863849 Email: <a href="mailto:ian.phillips@peterborough.gov.uk">ian.phillips@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
9.	<b>ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02</b> To agree to the procurement of ICT infrastructure works for Fletton Quays	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>January 2019</b>	Growth, Environment & Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>10. <b>Expansion and Remodelling of Marshfields School – KEY/11DEC17/03</b> To approve the proposed expansion and remodelling of Marshfields school</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>January 2019</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Dogsthorpe Ward</p>	<p>Relevant internal and external stakeholders.  Public Consultation Meeting</p>	<p>Sharon Bishop, Capital Projects &amp; Assets Officer Tel: 01733 863997 Email: <a href="mailto:Sharon.bishop@peterborough.gov.uk">Sharon.bishop@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  School Organisational Plan</p>
<p>11. <b>Purchase of land and building in the centre of Peterborough – KEY/11DEC17/06</b> To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
12.	<p><b>Purchase of building in the centre of Peterborough – KEY/11DEC17/08</b></p> <p>To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property</p>	<p><b>Councillor David Seaton</b>  <b>Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources  Tel: 01733 384564  Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>
13.	<p><b>Purchase of land to the east of the city - KEY/25DEC17/02</b></p> <p>Delegate authority to the Corporate Director of Growth and Regeneration to purchase the property.</p>	<p><b>Cabinet Member for Resources, Councillor Seaton</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>East</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources  Tel: 01733 384564  Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>14.</b> <b>A605 Whittlesey Access Phase 2 - Stanground Access - KEY/25DEC17/03</b>            To approve the design and construction of the A605 Stanground East Junction Improvements for the financial year of 2017/18 - 2018-19 and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South</p>	<p>Relevant internal and external stakeholders.</p> <p>The scheme is included in the fourth Local Transport Plan. Further consultation will be undertaken during the design process, including ward Councillors.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Fourth Local Transport Plan:  <a href="http://www.peterborough.gov.uk/ltpl">www.peterborough.gov.uk/ltpl</a>            National Productivity Investment Fund for the Local Road Network Application Form:  <a href="https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true">https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true</a></p>

<i><b>DECISION REQUIRED</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
<p><b>15. Approval of funding allocation for the improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/04</b> Improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area</p>	<p><b>Councillor Cereste, Cabinet Member for Waste and Street Scene</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North &amp; Park wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with local residents, businesses &amp; partner organisations</p>	<p>Cate Harding, Community Capacity Manager.</p> <p>Tel: 01733 317497. Email: Cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation in MTFP 2017/18</p>
<p><b>16. Approval of funding allocation for community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area - KEY/25DEC17/05</b> community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North &amp; Park wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with residents, groups, businesses and partner organisations</p>	<p>Cate Harding, Community Capacity Manager.</p> <p>Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation of £4m in MTFP 2017/8</p>

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17. <b>Approval of funding allocation for the public realm improvements within the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/06</b> public realm improvements within the CAN Do area	<b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b>	<b>January 2019</b>	Growth, Environment and Resources Scrutiny Committee	Central, North & Park wards	Relevant internal and external stakeholders.  Community engagement with local residents, groups, businesses and partner agencies	Cate Harding, Community Capacity Manager. Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  Budget allocation £3m in MTFP 2017/18
18. <b>Extension to the Section 75 Agreement for Learning Disabilities Services - KEY/30APRIL18/01</b> Extension of the existing staff and commissioned arrangements for a period of 12 months	<b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b>	<b>January 2019</b>	Health Scrutiny Committee	All wards	Consultation with key stakeholders to agree this interim approach	Cris Green Tel: 01733 207164 Email: <a href="mailto:cris.green@peterborough.gov.uk">cris.green@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>19. <b>Authority to enter into contracts with suppliers following termination of the Amey Contract – KEY/14MAY18/01</b>            To authorise the Corporate Director for Growth &amp; Regeneration to enter into contracts for a limited period with suppliers originally subcontracted by Amey whose arrangements will cease in September 2018. The services supplied are managed by NPS Ltd and will be included in an upcoming tender as follows:            (i) Building Management Services (Plumbing and Water, Gas Maintenance, Fire Equipment, Lifts etc.            (ii) External Maintenance            (iii) General Repairs</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Extensive consultation with colleagues within the Council and the subcontracted suppliers. The consultation with suppliers has focused on the immediate arrangements post Amey and alerting them to the fact that this business will be subject to full procurement within the next 3 months.</p>	<p>Andy Cox, Senior Contracts &amp; Partnerships Manager, Tel: 452465, Email: andy.cox@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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<p>20. <b>Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park - KEY/11JUN18/03</b>            Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park. The council has received funding (£720k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme. In addition the council has also allocated internal funding (£773k) towards the scheme.</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Orton Waterville</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will take place once the scheme design is completed. This is expected to be later this summer.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465,            Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>



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<p>22. <b>To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council. - KEY/25JUNE18/02</b>            Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>January 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p>	<p>Mubarak Darbar, Head of Integrated Commissioning, Tel: 07718654207, Email: mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>23. <b>IT Strategy – KEY/3SEP18/01</b> Approval of an IT Strategy and associated investment for the 2019 to 2022 time period</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a></p>	<p>IT Improvement Plan 23/07/18. There will be the possibility of an exempt annex if the report contains commercial information.</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>24. <b>University Delivery Vehicle – KEY/3SEP18/02</b> Approval and setting up of an appropriate delivery vehicle with University project partners to move council assets to enable the deliver of the university.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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25.	<p><b>Approval of funding for the provision of accommodation to reduce homelessness – KEY/17SEP18/0</b> Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety. adrian.chapman@peterborough.gov.uk</p> <p>carole.coe@peterborough.gov.uk</p>	<p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>26. <b>Award of contract for the provision of a Regional Adoption Agency by a Voluntary Adoption Agency– KEY/01OCT18/01</b> To agree an award of contract relating to the regional adoption services.</p> <p>154</p>	<p><b>Cabinet</b></p>	<p><b>4 February 2019</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant Internal and External Stakeholders</p>	<p>Helene Carr, Head of Children's Social Care Commissioning - Peterborough &amp; Cambridgeshire, 07904 909039, helene.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>27. <b>Approval to award six contracts that make up the Community Short Breaks portfolio – KEY/12NOV18/02</b> Approval to award six contracts that make up the Community Short Breaks portfolio.</p>	<p><b>Councillor Smith, Cabinet Member for Children's Services</b></p>	<p><b>January 2019</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Consultation took place with parents and carers of children and young people with disabilities and complex needs to develop the portfolio of services. The service specifications were coproduced with parent carer representation and social care colleagues.</p>	<p>Carrie Gamble, Commissioner, 01733 863931, 07507 889388, carrie.gamble@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>28. <b>Award of Dynamic Purchasing System for external placements for looked after children and/or those with an Education, Health and Care Plan [EHCP] – KEY/12NOV18/04</b>  As per above, for: Independent Fostering Agencies, Residential Children's Homes, Residential [non-maintained] Special Schools and Out of School Tuition. This is a joint commissioning activity with CCC pan CCC and PCC.</p>	<p><b>Councillor Smith, Cabinet Member for Children's Services</b></p>	<p><b>February 2019</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>None planned</p>	<p>Helene Carr - Head of Children's Commissioning,  helene.carr@peterborough.gov.uk.  07904909039</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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156	<p><b>29. Amendment to Loan Facility – KEY/12NOV18/05</b> A loan facility previously approved by Cabinet requires approval of an amendment to that facility</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Detail consultation was undertaken in the original decision to offer the loan facility.</p>	<p>Peter Carpenter, Acting Corporate Director Resources 01733 384564 email peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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<p>30. <b>Award of contracts for children's centres in Peterborough – KEY/12NOV18/07</b>  Peterborough City Council, Cambridgeshire County Council and Peterborough and Cambridgeshire Clinical Commissioning Group are working together on transforming the Children, Young People and Families services, delivering the healthy child programme. The children's centre contracts, which support the healthy child programme delivery, end on 31 March 2019. In order to maintain service delivery, whilst work is completed on the transformation programme, approval is to be sought to place contracts with existing providers for a 12 month period, until 31 March 2020.</p>	<p><b>Councillor Smith – Cabinet Member for Children's Services</b></p>	<p><b>January 2019</b></p>	<p>Children and Education</p>	<p>All Wards</p>	<p>The Joint Commissioning Board has been consulted on this item, which includes legal, procurement and finance. The providers delivering the services have also been engaged.</p>	<p>Pam Setterfield, Children's Commissioner, Tel 01733 863897, pam.setterfield@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>31. Section 75 for health visiting and school nursing - KEY/26NOV18/03</b>            Delegate authority to Cambridgeshire County Council to act as lead local authority in commissioning the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire by way of a section 75 agreement with Cambridgeshire Community Services NHS Trust and Cambridgeshire and Peterborough NHS Foundation Trust (and the associated transfer of HCP funding).</p> <p>158</p>	<p><b>Councillor Lamb, Cabinet Member for Public Health</b></p>	<p><b>January 2019</b></p>	<p>Health Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Dr Liz Robin, Director of Public Health, Email: liz.robin@peterborough.gov.uk, Tel: 01733 207175</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>32. <b>Adoption of the “Dynamic Purchasing System” (DPS) procedure for Public Health contracts with Primary Care providers – KEY/10DEC18/01</b>            To seek the approval to adopt the “Dynamic Purchasing System” (DPS) procedure for contracts with Primary Care providers for the duration of up to five years. The proposals have been approved by the Cambridgeshire and Peterborough Joint Commissioning Board.</p>	<p><b>Councillor Lamb, Cabinet Member for Public Health</b></p>	<p><b>January 2019</b></p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Claire-Adele Mead            Commissioning Team Manager- Primary care and Lifestyles            Claire-Adele.Mead@cambridgeshire.gov.uk            07884 250909</p> <p>Val Thomas,            Consultant in Public Health            Val.Thomas@cambridgeshire.gov.uk            01223 703264/            07884 183374</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>33.</b> <b>Recommendation to approve the Local Transport Plan programme of capital works for 2019/20 - 2021/22 – KEY/24DEC18/01</b>  The Council expects to be allocated a total transport settlement of £4,193k per year between 2019/20 – 2021/22 comprising of £1,407k Integrated Transport Block Grant and £2,786k Capital Maintenance Block Grant, although this funding has been devolved to the Combined Authority by Government.</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Appropriate consultation will be undertaken on individual schemes in the programme as required. A briefing note will be prepared for the Growth, Environment and Resources Scrutiny Committee</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>34.</b> <b>To approve additional Local Highways Maintenance funding – KEY/24DEC18/02</b>  The Department for Transport is expected to give Peterborough City Council an additional £1,535,000 for local highway maintenance which will be spent this financial year.</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Appropriate consultation will be undertaken on individual schemes as required.</p>	<p>Martin Brooker, Senior Engineer, 01733 452691, martin.brooker@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>35. Interim integrated Contraception and Sexual Health service awarded to Cambridgeshire Community Services – KEY/24DEC18/04</b>  The Cabinet Member is recommended to award an interim contract for the delivery of an Integrated Contraception and Sexual Health services (iCaSH) within Peterborough to Cambridgeshire Community Services (CCS) for a value of £1,167,524.25. This is in order to allow sufficient time for the transformational recommissioning of sexual and reproductive health services collaboratively between Cambridgeshire and Peterborough local authorities, Cambridgeshire and Peterborough CCG and NHS England.</p>	<p><b>Councillor Lamb, Cabinet Member for Public Health</b></p>	<p><b>January 2019</b></p>	<p>Health Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Charlene Elliott, Sexual Health Commissioner for Cambridgeshire and Peterborough, 01733 863603, charlene.elliott@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<b>36. Enhanced highway patch repair funding – KEY/24DEC18/05</b> An additional £500k p.a. of capital funding is to be spent on enhanced patch repairs on the highway network from 1 April 2019 for 5 years. This is in lieu of a revenue reduction of £520k p.a.	<b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b>	<b>January 2019</b>	Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders  Consultation was undertaken as part of the budget setting process. Relevant consultation will occur on a scheme by scheme basis.	Kevin Ekins, Asset and Contract Performance Manager, 01733 453448, kevin.ekins@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>37. Authority to spot-purchase externally commissioned placement services for looked after children until the mobilization of the new Dynamic Purchasing System – KEY/24DEC18/06</b> Authority to spot-purchase externally commissioned placement services for looked after children, pending the launch of the Dynamic Purchasing System [DPS] for external placements in April 2019.	<b>Councillor Smith, Cabinet Member for Children's Services</b>	<b>January 2019</b>	Children and Education Scrutiny Committee	All wards	Relevant internal and external stakeholders	Helene Carr, Head of Children's Social Care Commissioning - Peterborough & Cambridgeshire, 07904 909039, helene.carr@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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<p>38. <b>To seek the approval to implement the Peterborough City Council Permit Scheme – KEY/24DEC18/07</b>  The Permit Scheme (as a scheme defined within the Traffic Management Act) is designed to control and facilitate better consistency and co-ordination of the undertaking of relevant activities on the public highway. It would replace the current system of noticing, but retains similar concepts regarding categories of roads and works.</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant Internal and External Stakeholders</p> <p>Full external consultation with affected external parties has been undertaken</p>	<p>Peter Tebb, Network and Traffic Manager, 453519 peter.tebb@peterborough.gov.uk</p>	<p>The Peterborough Permit Scheme for Road Works and Street Works, the Permit Scheme Order and Form of Undertaking</p>

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<p>39. <b>Bus Operator Concessionary Fare Reimbursement - KEY/07JAN19/01</b> Approval is sought for spend on reimbursement to bus operators for ENCTS (English National Concessionary Travel Scheme) for the financial years 2018/19, 2019/20 &amp; 2020/21</p>	<p><b>Councillor Hiller, Cabinet Member For Growth, Planning, Housing And Economic Development</b></p>	<p><b>31 March 2019</b></p>	<p>Growth, Environment And Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Negotiations with bus operators will be undertaken in order to get an agreed rate at which they will be reimbursed.</p>	<p>Andy Bryan, Passenger Transport Officer, Tel: 01733 317458, andrew.bryan@peterborough.gov.uk Charlotte Palmer, Group Manager - Transport &amp; Environment, Tel: 01733 453538, charlotte.palmer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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<p><b>40.</b> <b>Approval of funding for the provision of accommodation to reduce homelessness - KEY/07JAN19/02</b>            Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p>	<p><b>Councillor Seaton, Cabinet Member For Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment And Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety            Tel 01733 863887            Email: <a href="mailto:adrian.chapman@peterborough.gov.uk">adrian.chapman@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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<p><b>41. School Admission Arrangements for Community and Voluntary Controlled Schools Academic Year 2020/21 – KEY/21JAN18/01</b>            Approve and determine the proposed changes to admission arrangements for Community and Voluntary Controlled Schools for whom Peterborough City Council is the admission authority, for the 2020/21 academic year.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>Before 28th February 2019</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation took place in accordance with statutory requirements of the School Admissions Code between 19th November 2018 and 13th January 2019.</p>	<p>Sam Surtees - Strategic Admissions and Attendance Manager (Cambridgeshire and Peterborough)            - sam.surtees@peterborough.gov.uk, 01733 864418 or 07768068342</p>	<p>The School Admissions Code 2014</p> <p><a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/389388/School_Admissions_Code_2014_-_19_Dec.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/389388/School_Admissions_Code_2014_-_19_Dec.pdf</a></p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>42. <b>Award of Management Consultancy Framework agreement to support PCC Savings Programme – KEY/21JAN18/02</b> Appointment of a successful partner to deliver the savings programme for Peterborough City Council and to work in partnership with Cambridge County Council where appropriate</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Katherine Hlalat Head of Projects, Programmes and Assurance katherine.hlalat@peterborough.gov.uk</p>	<p>Evaluation outcome report</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>43. <b>Work Required to Transition Amey Services to Peterborough Limited – KEY/21JAN18/03</b> Significant work is required to Transition services from Amey Ltd to Peterborough Limited, including Property Matters, the most effective routes of financing and final dates of transfer for each service.</p>	<p><b>Councillor Cereste, Cabinet Member for Waste and Street Scene</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Pete Carpenter, Acting Corporate Director Resources, Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>LACTo Reports to Cabinet - July 2018 and December 2018</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
None.							

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

<b><i>DECISION REQUIRED</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION EXPECTED</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>WARD</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i></b>
<p><b>To agree the process of awarding community grants through the Integrated Communities Programme –</b>            Following the successful bid to Government, funding has been awarded to the council via the Integrated Communities Strategy. One of the funded projects will see a communities grant programme launched that will provide opportunities for communities to apply for up to £20k to deliver projects in their neighbourhood. The Cabinet Member is requested to approve the process in which the grants programme will be run.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>18th January 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Head of Communities and Safety Integration –            Tel: 01733 863849            Email: <a href="mailto:ian.phillips@peterborough.gov.uk">ian.phillips@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>Disposal of former Barnack Primary School caretaker house</b> - Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p> <p>170</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>February 2019</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>NVA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Stuart Macdonald, Property Manager.</p> <p>Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk</p> <p>Bill Tilah (Bill.Tilah@nps.co.uk)</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

**PREVIOUSLY ADVERTISED DECISIONS**

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
171	<b>1. Proposal for Loan of Senior Management Staff Under Joint Arrangements –</b> To approve a sharing agreement for senior management staff.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>January 2019</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Fiona McMillan Interim Director of Law and Governance Tel: 01733 452361 Email: Fiona.McMillan@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
	<b>2. Funding of Information, Advice and Guidance services within the voluntary sector -</b> To authorise award of grants.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>January 2019</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>3. <b>Daily cleanse around Gladstone Street and nearby streets -</b> Daily mechanical cleanse in the area focused around Gladstone Street and other nearby streets. This will encompass a mechanical sweeper and operative.</p> <p>172</p>	<p><b>Councillor Cereste, Cabinet Member for Waste and Street Scene</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders. Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee</p>	<p>James Collingridge, Head of Environmental Partnerships, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. <b>A Lengthmans to be deployed on Lincoln Road Millfield -</b> There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.</p>	<p><b>Councillor Cereste, Cabinet Member for Waste and Street Scene</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders.  Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.</p>	<p>James Collingridge, Head of Environmental Partnerships, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<b>5.</b>	<b>2017/18 VCS grant funding -</b> Award of grant to VCS organisations to provide Information, Advice and Guidance services	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>January 2019</b>	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Ian Phillips Senior Policy Manager Tel: 863849 Email: <a href="mailto:ian.phillips@peterborough.gov.uk">ian.phillips@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>6.</b> 173	<b>Inclusion of Investment Acquisition Strategy in the Council's Medium Term Financial Strategy (MTFS) -</b> To recommend to Council that the Investment Acquisition Strategy be included in the Medium Term Financial Strategy to enable the Council to acquire investment properties	<b>Cabinet</b>	<b>4 February 2019</b>	Growth, Environment and Resources	N/A	Relevant internal and external stakeholders	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p><b>7. Grant funding for voluntary organisations –</b> To provide funding for voluntary organisations in Peterborough to carry out essential support for vulnerable people, particularly in relation to welfare benefits assistance and other crisis support.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Social Inclusion Manager Tel: 01733 863849 Email: Ian.Phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>184 Approval of Additional Powers to the Combined Authority (Transfer of Powers) -</b> Approve additional powers for the Combined Authority via a Statutory Instrument for Adult Skills Commissioning.</p>	<p><b>Councillor Holdich, Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>All Councils in Peterborough and Cambridgeshire have to agree to the transfer</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Combined Authority Statutory Instrument Request</p>

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175	<p><b>9. To approve consultation on amendments to the Council Tax Reduction Scheme (CTRS) -</b> To approve public consultation to enable comments to be considered prior to amendments being introduced to the 2019-20 scheme</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny</p>	<p>All Wards</p>	<p>Public Consultation</p>	<p>Peter Carpenter, Acting Corporate Director of Resources, 01733 452520, peter.carpenter@peterborough.gov.uk</p> <p>chris.yates@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>10. <b>To approve the Think Communities approach for Peterborough and the Think Communities Strategy –</b>            Across Cambridgeshire and Peterborough, the public sector are seeking to bring together a combined approach to developing community resilience. The aim of the Think Communities approach is to unite key public sector organisations behind a common set of goals and priorities which support the development of communities, deliver better outcomes and through better early intervention at community level, reduce demand on statutory services.</p> <p>Cabinet will be asked to approve this approach as a key partner in Think Communities and to approve the Integrated Communities Strategy.</p>	<p><b>Councillor Walsh, Cabinet Member for Communities</b></p>	<p><b>4 February 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Sarah Ferguson, Assistant Director Housing Communities and Youth, sarah.ferguson@peterborough.gov.uk 0791 723 5538</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>11. <b>Implementation of School Transport Policy for children aged 4 to 16 years</b>            – Cabinet member to approve the implementation of an updated School Transport Policy for children aged 4 to 16 years, in line with guidance. Policy outlines the Council's duties and how it will exercise its responsibilities in accordance with relevant legislation and guidance. No change to current procedures or eligibility.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>January 2019</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.             28 consultation period to commence on 12th November. All relevant PCC teams, schools, parents, Family Voice, Appeal Panel Members, transport providers            Consultation to placed on the Council website.</p>	<p>Emma Everitt, Capital Projects and Assets Officer, 01733 863660 emma.everitt@Peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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12.	<b>Implementation of the Post-16 Transport Partnership Policy</b> – Approval to implement a new Post-16 Transport Partnership Policy, developed in partnership with parental support groups for young people with SEN.	Councillor Lynne Ayres, Cabinet Member for Education, Skills and University	February 2019	Children and Education Scrutiny Committee	All Wards	Relevant internal and external stakeholders.  Policy to be developed with stakeholders. Consultation to follow with all relevant Council teams, schools, colleges, parents. Consultation to be published on the Council website	Emma Everitt, Capital Projects and Assets Officer, 01733 863660 emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	<b>Adoption of the Regulation 123 List and the Community Infrastructure Levy (CIL) governance policies-</b> To approve the adoption of the revised Regulation 123 List and the consolidated Community Infrastructure Levy (CIL) governance policies	Cabinet	4 February 2019	Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant Internal and External Stakeholders  Policy to be developed with stakeholders. Consultation to follow with all relevant Council teams, schools, colleges, parents. Consultation to be published on the Council website	Philip Hylton, Senior Strategic Planning Officer, Tel: 01733 863879, Email:philip.hylton@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>14. <b>Approval of the Further Draft version of the Joint Peterborough and Cambridgeshire Minerals and Waste Local Plan for Public Consultation –</b> Approval of the Further Draft version of the Joint Peterborough and Cambridgeshire Minerals and Waste Local Plan for Public Consultation</p>	<p><b>Cabinet</b></p>	<p><b>4 February 2019</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant Internal and External Stakeholders</p> <p>The draft Plan will undergo public consultation once it has gained approval from Cabinet.</p>	<p>Richard Kay Head of Sustainable Growth Strategy Email: richard.kay@peterborough.gov.uk Tel: -01733 863795</p>	<p>Further Draft version of the Joint Peterborough and Cambridgeshire Minerals and Waste Local Plan</p>

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180	<p><b>15. Decision Request for Variation of the Woodston Public Spaces Protection Order</b></p> <p>Following the outcome of public consultation, this decision request is to seek approval from the Cabinet Member to implement the proposed changes to the order area and conditions for the Woodston Public Spaces Protection Order</p>	<p><b>Councillor Walsh, Cabinet Member for Communities</b></p>	<p><b>January 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Fletton and Woodston Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>Ward councillors, Police &amp; Crime Commissioner, Chief Constable and general public</p>	<p>Laura Kelsey, Senior Prevention &amp; Enforcement Officer Tel: 01733 453563 Email: <a href="mailto:laura.kelsey@pete.rborough.gov.uk">laura.kelsey@pete.rborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>16. Approval to dispose of Thorney Youth Centre and Library by auction.</b></p> <p>Thorney Youth Centre has been unused for over three years. The library is next door to it and both buildings are old and require significant maintenance. The proposal is to sell these assets and reinvest in some more modern buildings including a new sports pavilion. The library will be relocated potentially alongside other community services (such as the museum) at an alternative location in Thorney.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>January 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Eye, Thorney and Newborough</p>	<p>Cabinet Member Decision Notice plus in depth community consultation (Thorney Futures Group amongst others)</p>	<p>Tristram Hill, Strategic Asset Manager Tel: 07849 079787 Email: <a href="mailto:tristram.hill@peterborough.gov.uk">tristram.hill@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<b>DECISION TAKEN:</b>	<b>DECISION MAKER</b>	<b>DATE DECISION TAKEN</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>Delegation of duties from Peterborough City Council to Cambridgeshire County Council - DEC18/CMDN/61</b></p> <p>The Cabinet Member authorised:</p> <ol style="list-style-type: none"> <li>1. The Council enter into a Delegation Agreement (DA) with Cambridgeshire County Council for the provision of an Integrated Front Door Service for Children across Peterborough and Cambridgeshire for a period of 5 years from 1 January 2019 with an option to extend for up to a further 5 years, with Cambridgeshire County Council as the lead authority;</li> <li>2. That a shared Integrated Front Door Service for Children is provided by Cambridgeshire for both Peterborough City Council and Cambridgeshire County Council;</li> <li>3. That Cambridgeshire County Council accepts the delegation of functions from Peterborough City Council as agreed and listed in the DA; and</li> <li>4. That the Director of Governance amends the constitution to reflect the delegated functions to Cambridgeshire County Council.</li> </ol>	<p><b>Cabinet Member for Children's Services</b></p>	<p><b>13 December 2018</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Staff within Cambridgeshire County Council</p>	<p>Nicola Curley, Assistant Director for Children's Services, 864065, Email: <a href="mailto:nicola.curley@peterborough.gov.uk">nicola.curley@peterborough.gov.uk</a> Tel: 01733 864065.</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

### **PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

### **LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Information Governance, (Coroner's Office, Freedom of Information and Data Protection)

### **GROWTH AND REGENERATION DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment) Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

### **PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Health Protection, Health Improvements, Healthcare Public Health.

## PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment, or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Holdich	Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority
Councillor Fitzgerald	Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health
Councillor Ayres	Cabinet Member for Education, Skills and University
Councillor Cereste	Cabinet Member for Waste and Street Scene
Councillor Hiller	Cabinet Member for Growth, Planning, Housing and Economic Development
Councillor Lamb	Cabinet Member for Public Health
Councillor Smith	Cabinet Member for Children's Services
Councillor Seaton	Cabinet Member for Resources
Councillor Walsh	Cabinet Member for Communities

# SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)

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## Adults and Communities Scrutiny Committee Work Programme 2018/2019

Updated: 07 January 2019

Meeting Date	Item	Indicative Timings	Comments
<b>18 JUNE 2018</b> Joint Scrutiny of the Budget Meeting	<b>Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche One</b> To scrutinise the Executives proposals for the Medium Term Financial Strategy 2019//20 to 2021/22 Tranche One Proposals. <b>Contact Officer: Peter Carpenter</b>		
<b>10 JULY 2018</b> <i>Draft Report 19 June</i> <i>Final Report 28 June</i>	<b>Co-opted Member Report</b> To agree to the appointment of co-opted members to the committee for the municipal year 2018.2018. <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Integrated Communities Strategy</b> To review the progress made in developing the Peterborough Together partnership and proposals for developing the delivery plan for submission to Government. <b>Contact Officer: Ian Phillips / Sarah Ferguson</b>		
	<b>Homelessness Strategy and Rough Sleeping Action Plans Progress Report</b> To scrutinise and comment on the progress being made on the Homelessness Reductions Strategy Action Plan and the recommendations of the rough sleeping Task & Finish group. <b>Contact Officer: Sarah Ferguson</b>		

	<b>CRIME AND DISORDER SCRUTINY COMMITTEE</b>		
	<p><b>Domestic Abuse and Sexual Violence Strategy – Progress in 2017/18</b></p> <p>To scrutinise and note the progress of the delivery of Cambridgeshire and Peterborough’s Violence Against Women’s and Girls (Domestic Abuse and Sexual Violence) Strategy during 2017 – 2018 and comment on priorities for 2018/ 2019.</p> <p><b>Contact Officer: Sarah Ferguson</b></p>		
	<p><b>Environmental Enforcement – Kingdom Review</b></p> <p>To scrutinise the current performance and delivery in relation to the existing environmental enforcement contract and comment on the future plans for tackling environmental crime within the Prevention and Enforcement Service as it evolves into a more integrated community model.</p> <p><b>Contact Officer: Rob Hill</b></p>		
	<p><b>Review Of 2016/2017 And Work Programme For 2018/2019</b></p> <p>To review the work undertaken during 2017/18 and to consider the work programme of the Committee for 2018/2019</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Forward Plan of Executive Decisions</b></p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
<b>11 SEPTEMBER 2018</b>	<b>Adult Social Care Annual Complaints Report 2017/2018</b>		

<p><i>Draft Report 21 August</i> <i>Final Report 30 August</i></p>	<p>To scrutinise the Adult Social Care Annual Complaints Report for 2017/18.</p> <p><b>Contact Officer: Jacky Cozens / Debbie McQuade</b></p>		
	<p><b>Cambridgeshire and Peterborough Safeguarding Adult Board Annual Report 2017-18</b></p> <p>To Scrutinise the Cambridgeshire and Peterborough Safeguarding Adult Board Annual Report 2017-2018</p> <p><b>Contact Officer: Russell Wate / Helen Duncan (Head of Safeguarding)</b></p>		
	<p><b>Community Resilience : A Shared Approach</b></p> <p>To scrutinise the proposed Cambridgeshire and Peterborough Partnership approach to community resilience.</p> <p><b>Contact Officer: Sarah Ferguson</b></p>		
	<p><b>Safer off the Streets</b></p> <p>To scrutinise the work of the Safer off the Streets partnership.</p> <p><b>Contact Officer: Sean Evans</b></p>		
	<p><b>Monitoring Scrutiny Recommendations</b></p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Forward Plan of Executive Decisions</b></p> <p>That the Committee identifies any relevant items for inclusion</p>		

	<p>within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Work Programme 2018/2019</b> To consider the Work Programme for 2018/2019</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
<p><b>13 NOVEMBER 2018</b> <i>Draft Report 23 October 2018</i> <i>Final Report 1 November 2018</i></p>	<p><b>CRIME AND DISORDER SCRUTINY COMMITTEE: Safer Peterborough Partnership Priorities - Mid-Year performance report</b></p> <p>To provide a mid-year performance update on the priority areas of the Safer Peterborough Partnership and allow the committee to scrutinise activities being undertaken by theme leads to meet the agreed outcomes.</p> <p><b>Contact Officer: Rob Hill</b></p>		
	<p><b>Community Asset Transfer Update Report</b></p> <p>To review the progress made to date regarding the properties in scope for community asset transfers, and agree the final next steps required for a period of transition of transferring management responsibilities through to the conclusion of the programme</p> <p><b>Contact Officer: Cate Harding / Bill Tilah</b></p>		
	<p><b>Cambridgeshire &amp; Peterborough Health and Social Care Peer Review Update</b></p>		

	<p>To update members on the delivery of the Local Government Association (LGA) Health &amp; Social Care System Peer Review.</p> <p><b>Contact Officer: Debbie McQuade</b></p>		
	<p><b>Monitoring Scrutiny Recommendations</b></p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Forward Plan of Executive Decisions</b></p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Work Programme 2018/2019</b></p> <p>To consider the Work Programme for 2018/2019</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
<p><b>28 NOVEMBER 2019</b> Joint Scrutiny of the Budget Meeting</p>	<p><b>Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche Two</b></p> <p>To scrutinise the Executives proposals for the Medium Term Financial Strategy 2019//20.to 2021/22 Tranche Two Proposals.</p> <p><b>Contact Officer: Peter Carpenter</b></p>		

<p><b>15 JANUARY 2019</b>  <i>Draft Report 14 December</i>  <i>Final Report 20 December</i></p>	<p><b>Integrated Communities Strategy</b>          To review and scrutinise the progress to deliver an Integrated Communities pilot programme that benefits our whole population, incorporating the work on Inclusive Cities.</p> <p><b>Contact Officer: Ian Phillips / Nicola Francis</b></p>		
	<p><b>Portfolio Progress Report for the Cabinet Member for Integrated Adult Social Care and Health incorporating Adult Social Care Self-Assessment.</b>          To review and scrutinise progress in the Cabinet Member's portfolio.</p> <p><b>Contact Officer: Charlotte Black</b></p>		
	<p><b>Review of Homelessness Reduction Strategy 2018-2020 and Safer off the Streets.</b>          To review and scrutinise progress in delivering the City Council's Homelessness Reduction Strategy 2018-20 and receive an update on the delivery of the Safer off the Streets campaign.</p> <p><b>Contact Officers: Sean Evans / Dave Anderson</b></p>		
	<p><b>Youth Offending Service HM Probation Inspection Preparation</b>          To review and scrutinise progress made in preparation for HMI Probation's Inspection of Peterborough's Youth Offending Services</p> <p><b>Contact Officer: Sarah Ferguson / Anna Jack</b></p>		
	<p><b>Monitoring Scrutiny Recommendations</b>          To monitor progress made on recommendations made at the previous meeting.</p>		

	<b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee. <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Work Programme 2018/2019</b> To consider the Work Programme for 2018/2019 <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
<b>12 FEBRUARY 2019</b> Joint Scrutiny of the Budget Meeting	<b>Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche Three</b> To scrutinise the Executives proposals for the Medium Term Financial Strategy 2019//20 to 2021/22 Tranche Three Proposals. <b>Contact Officer: Peter Carpenter</b>		
<b>12 MARCH 2019</b> <i>Draft Report 19 February 2019</i> <i>Final Report 28 February 2019</i>	<b>Selective Licensing – interim review and outcomes</b> <b>Contact Officer: Jo Bezant</b>		
	<b>Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) Section 75 – Annual Report</b>		

	<b>Contact Officer: Charlotte Black</b>		
	<b>Portfolio Progress report Cabinet Member for Communities</b>  <b>Contact Officer: Adrian Chapman</b>		
	<b>Affordable Warmth Strategy 2019-21 (Pending)</b>  <b>Contact Officer: Sharon Malia, Housing Programmes Manager</b>		
	<b>CRIME AND DISORDER SCRUTINY COMMITTEE</b>		
	<b>Safer Peterborough Partnership Priorities – Annual Review</b>  <b>Contact Officer: Rob Hill</b>		
	<b>Monitoring Scrutiny Recommendations</b> To monitor progress made on recommendations made at the previous meeting.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		